



# Township of Georgian Bluffs

## Council Minutes

June 12, 2024, 5:00 p.m.  
Council Chambers  
Township Administration Offices  
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton  
Deputy Mayor Grant Pringle  
Councillor Ryan Thompson  
Councillor Rick Winters  
Councillor Tobin Day  
Councillor Isaac Shouldice

Members Absent: Councillor Cathy Moore Coburn

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services  
Carly Craig, Manager of Legislative Services/Clerk  
Rayburn Murray, Deputy Clerk  
Niall Lobley, Chief Administrative Officer  
Michael Benner, Director of Infrastructure and Development

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**1. Call to Order**

Mayor Sue Carleton called the meeting to order at 5:00 p.m.

**2. Land Acknowledgement Statement**

Councillor Tobin Day opened the meeting with the land acknowledgment statement and provided a personal reflection.

**3. Approval of Agenda/Additions to the Agenda**

RES2024-119

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That the agenda be approved as presented.**

Carried

**4. Declaration of Pecuniary Interest**

None declared.

**5. Minutes of Previous Meetings**

5.1 May 15, 2024

RES2024-120

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That the minutes of the Council meeting held on May 15, 2024, be adopted.**

Carried

**6. Announcements**

Mayor Sue Carleton indicated that June is Pride Month and noted that the Pride Flag has been raised at the Township Administration Office. She noted the importance of being inclusive and thanked those for doing so throughout the Township.

Councillor Ryan Thompson joined the meeting at 5:08 p.m.

**7. Public Hearings**

Nil.

**8. Delegations/Public Question Period**

8.1 Items On The Agenda

Nil.

8.2 Items Not On The Agenda

Nil.

**9. Consent Agenda**

RES2024-121

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items 9.1.1, 9.3.1, and 9.3.2; and**

**That all items contained therein be approved.**

Carried

9.1 Correspondence for Council's Information

9.2 Minutes

9.2.1 Grey County Joint Municipal Accessibility Advisory Committee - May 16, 2024

9.3 Resolutions From Other Municipalities

9.3.1 Hastings County - Sustainable Infrastructure Funding for Small Rural Municipalities

9.3.2 Greater Napanee - Protecting Our Community's Water

9.3.3 Township of Alnwick/Haldimand - AMCTO's Advocacy Teams

9.3.4 Township of Brudenell, Lyndoch and Raglan - Supporting Aurora's Request MOU with School Boards for Evening/Weekend Gymnasium Use

9.3.5 Township of Alnwick/Haldmand - Use of Long Term Care Funding for Community Care Services

9.4 Informational Reports

9.4.1 CAO2024-014 - 2024 Township Tour

**10. Consideration of Items Separated from Consent Agenda**

10.1 Multi Municipal Energy Working Group - Minutes & Agendas

RES2024-122

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

**That staff be directed to look into canvas for community representation to represent the Township on the Multi Municipal Energy Working Group.**

Carried

- 10.2 Township of Georgian Bay - Sustainable Infrastructure Funding for Small Rural Municipalities

RES2024-123

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That staff be directed to forward a letter in support of the resolution passed by the Township of Georgian Bay.**

Carried

- 10.3 Township of Larder Lake - Exotic Animals

RES2024-124

Moved By: Councillor Tobin Day

Seconded By: Councillor Rick Winters

**That staff be directed to bring back a report on Township by-laws pertaining to exotic animal control.**

Carried

**11. Correspondence**

Nil

**12. Committee Reports**

- 12.1 Committee of Whole

RES2024-125

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That the minutes of the Committee of the Whole meeting held on June 5, 2024, be adopted, including recommendations COW2024-050 to COW2024-057, less item COW2024-056.**

Carried

Councillor Tobin Day declared a pecuniary interest for item 12.1.7 - DEV 2024-035 - Award of Single Source Contract - Emery's Bridge Engineering Services (COW2024-056) and refrained from voting.

RES2024-126

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

**That recommendation COW2024-056 be adopted.**

Carried

12.1.1 Approval of the Agenda

COW2024-050

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That the agenda be approved as presented; and**

**That the Procedure By-Law be waived to allow members of the public present in Council Chambers to provide verbal comment in the Official Plan amendment public meeting.**

Approved

12.1.2 Official Plan Public Meeting and Education Session

COW2024-051

Moved By: Mayor Sue Carleton

Seconded By: Councillor Isaac Shouldice

**That the regular meeting of the Committee of the Whole be recessed to hold a public meeting for the updates to the Official Plan.**

Approved

#### 12.1.3 Official Plan Public Meeting and Education Session

COW2024-052

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

**That the presentation by J.L. Richards be received for information; and**

**That any public comments regarding the draft Official Plan Amendment be addressed in the upcoming staff report for Council consideration.**

Approved

#### 12.1.4 Official Plan Public Meeting and Education Session

COW2024-053

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That the public meeting be adjourned; and**

**That the Committee of the Whole resume its regular session.**

Approved

#### 12.1.5 Memorial Tree Ceremony - Grey Sauble Conservation Authority

COW2024-054

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

**That the Donation Policy be waived; and**

**That the tent permit fee for the Memorial Tree Ceremony for Grey Sauble Conservation authority be waived.**

Approved

12.1.6 CAO2024-014 - Update to CAO Performance Review Policy

COW2024-055

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

**That Council approve the updates to Policy CAO2024-01 being a policy to guide the CAO Performance Review process.**

Approved

12.1.7 DEV2024-035 - Award of Single Source Contract - Emery's Bridge Engineering Services

COW2024-056

Moved By: Councillor Rick Winters

Seconded By: Deputy Mayor Grant Pringle

**THAT Council receive Staff Report DEV2024-035, entitled "Award of Single-Source Contract for Engineering Services for the Replacement of Emery's Bridge."**

**AND That Council waive Section 4.1 Limits of By-Law 2019-047 Purchasing Policy to authorize a single-source contract;**

**AND THAT a single-source contract with the engineering firm GEI Consultants in the amount of \$243,200 (excluding HST) be awarded;**

**AND THAT the Mayor and Clerk be authorized to execute a contract for services.**

Approved

12.1.8 CES2024-013 - Purchase of Used Brush Chipper

COW2024-057

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That Council wave the purchasing policy requirements to allow for the purchase of a used Brush Chipper via negotiations with the seller or via auction and;**

**That Council approve the use of up to an upset limit of \$40,000 of the funds that were approved for the purchase of One New Brush Chipper in the 2024 budget and;**

**That any unutilized funds remain in the Vehicle and Equipment reserve for future capital purchases.**

Approved

**13. Staff Reports**

13.1 Corporate Services

13.1.1 CAO2024-020 - Amendment to 2024 Council Schedule

RES2024-127

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Tobin Day

**That Council approve the following amendments to the 2024 Council schedule:**

- 1. The regular Council meeting scheduled for August 14, 2024, be brought forward to July 17, 2024 @ 5:00 p.m.**
- 2. A Special Council meeting be called on November 22, 2024 @ 9:00 a.m., to hold a 2025 Strategic Budget Session; and**

**That staff be directed to carry out the necessary administrative actions for the schedule amendment.**



Carried

13.1.2 CAO2024-021 - Road Allowance By-law Amendment

RES2024-128

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

**That Council receive report COR2024-021 for information; and**

**That staff be directed to present By-law 2024-034 to enact the amendment.**

Carried

**14. By-laws**

14.1 Zoning By-laws

Nil.

14.2 Other By-laws

14.2.1 By-law 2024-032 - No Demand for Service Agreement - Miller

RES2024-129

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

**That By-law 2024-032, being a By-law to authorize a No Demand for Service Agreement, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

14.2.2 By-law 2024-033 - No Demand for Service Agreement - Pearson

RES2024-130

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

**That By-law 2024-033, being a By-law to authorize a No Demand for Service Agreement, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

14.2.3 By-law 2024-034 - Road Allowance By-law Amendment

RES2024-131

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

**That By-law 2024-034, being a By-law to regulate the alteration of road allowances in the Township of Georgian Bluffs and repeal By-law 2024-029, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.**

Carried

**15. Unfinished Business**

Nil

**16. New Business**

Nil

**17. Notice of Motion**

Councillor Rick Winters provided a notice of motion regarding the invasive weed program throughout the Township, specifically wild chervil, and consideration throughout future budget discussions.

**18. Closed Session**

RES2024-132

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That Council of the Township of Georgian Bluffs move into closed session at 5:31 p.m. in the Council Chambers with the CAO and Manager of Legislative Services/Clerk remaining in the room to discuss:**

**18.1 personal matters about an identifiable individual, including municipal or local board employees (open meeting exemption "b" of section 239(2) of the Municipal Act, 2001) - Quarterly Check-In CAO Goals and Objectives**

Carried

Council moved back into open session at 6:48 p.m.

Mayor Sue Carleton indicated that Council moved into closed session under open meeting exemption "b" of section 239(2) of the Municipal Act, 2001.

As a result of closed session discussions, no action was taken.

**19. Confirming By-law**

RES2024-133

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Tobin Day

**That By-law No. 2024-035, being a by-law to confirm the proceedings of Council on June 12, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.**

Carried

**20. Date of Next Regular Meeting/Adjournment**

Special Council – Strategic Session – June 17, 2024, at 5:00 p.m.

Committee of the Whole - June 19, 2024, at 5:00 p.m.

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

**That the meeting be adjourned at 6:51 p.m.**

Carried

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Mayor, Sue Carleton

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Clerk, Carly Craig