



Township of Georgian Bluffs Council Agenda

November 20, 2024, 5:00 p.m.

Council Chambers

Township Administration Offices

177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Council Chambers are open to the public. To watch this meeting virtually, visit the [Township of Georgian Bluffs' Council YouTube Channel](#)

This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.

Pages

1. Call to Order

2. Land Acknowledgement Statement

In the spirit of reconciliation, we acknowledge with respect, the history, spirituality, and culture of the Anishinaabek: The People of the Three Fires known as Ojibway, Odawa, and Pottawatomi Nation, who have inhabited this land from time immemorial. And further give thanks to the Chippewas of Saugeen, and the Chippewas of Nawash, now known as the Saugeen Ojibway Nation, as the traditional keepers of this land. We also recognize, the Metis and Inuit whose ancestors shared this land and these waters. May we all, as Treaty People, live with respect on this land, and live-in peace and friendship with all its diverse peoples.

3. Approval of Agenda/Additions to the Agenda

Recommendation:

That the agenda be approved as presented.

4. Declaration of Pecuniary Interest

5. Minutes of Previous Meetings

5.1 November 6, 2024 11

Recommendation:

That the minutes of the Council meeting held on November 6, 2024, be adopted.

5.2 November 12, 2024 23

Recommendation:

That the minutes of the Special Council meeting held on November 12, 2024, be adopted.

6. Announcements

7. Public Hearings

None.

8. Delegations/Public Question Period

8.1 Items On The Agenda

Any person who wishes to appear before Council regarding an item on the agenda shall make written application to the Clerk, by 3:00 p.m. the day of the meeting. To register: www.georgianbluffs.ca/delegations or call the Clerk's Office at 519-376-2729 ext. 603.

8.2 Items Not On The Agenda

Any person who wishes to appear before Council regarding an item not on the agenda may make written application to the Clerk, by the Thursday preceding the meeting they wish to speak at. To register: www.georgianbluffs.ca/delegations or all the Clerk's Office at 519-376-2729 ext. 603.

None.

9. Consent Agenda

Recommendation:

That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items _____.

9.1 Correspondence for Council's Information

9.1.1 Derek DeVries - Maintenance of Road Allowance Between Lots 15 and 16 Off Grey Road 170 (Shallow Lake)

30

9.1.2	Multi-Municipal Energy Working Group - Chasing the Wind - The value of wind generation in a low-emission nuclear and hydro-dominant grid: the case for Ontario	31
9.1.3	Light it Up for Disability Awareness Month - Thank You	78
9.1.4	Mark and Heather Stewart - Maintenance of Road Allowance Between Lots 15 and 16 Off Grey Road 170 (Shallow Lake)	80
9.2	Minutes	
9.2.1	Grey Sauble Conservation Authority - September 25, 2024	81
9.3	Resolutions From Other Municipalities	
9.3.1	City of Cambridge - Homelessness, Mental Health, Safety and Addiction Crisis	90
9.4	Informational Reports	
	None	
10.	Consideration of Items Separated from Consent Agenda	
11.	Correspondence	
	None	
12.	Committee Reports	
12.1	Committee of Whole	95
	Recommendation: That the minutes of the Committee of the Whole meeting held on November 13, 2024, be adopted, including recommendations COW2024-111 to COW2024-118.	

12.1.1 Public Hearings

COW2024-111

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That the regular meeting of Committee of the Whole be recessed to hold a public hearing for Zoning By-law Amendment Z-07-24 for 2036595 Ontario Inc / Stephan Barclay.

Approved

12.1.2 DEV2024-058 - Z07/24 Barclay Public Meeting Report

COW2024-112

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

That staff report DEV2024-058 - Z07/24 Barclay Public Meeting be received for information related to the November 13, 2024, Public Meeting.

Approved

12.1.3 DEV2024-058 - Z07/24 Barclay Public Meeting Report

COW2024-113

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

The public hearing was adjourned at 5:14 p.m.

Approved

12.1.4 CAO2024-035 - Georgian Bluffs Vision 2050 and 2025-2030 Strategic Plan

COW2024-114

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

That the “View from the Top Strategic Plan 2025 – 2030” as appended to report CAO2024-035 be approved; and

That staff be directed to present a by-law to adopt the 2025-2030 Strategic Plan at a future meeting of Council.

Approved

12.1.5 DEV2024-059 - Shared Building Services with the City of Owen Sound

COW2024-115

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That staff report DEV2024-059, Shared Building Services with the City of Owen Sound be received for information, and;

That pending discussion and approval by the City of Owen Sound Council, staff be directed to transition the Shared Building Services pilot program with the City of Owen Sound into a full Shared Service for the provision of Building Services, and;

That pending discussion and approval by the City of Owen Sound Council, staff be directed to present an agreement and corresponding by-law for the provision of Shared Building Services with the City of Owen Sound, as per this report, to be reviewed annually.

Approved

12.1.6 COR2024-045 - Award of RFP 2024-14 – Surplus Scrap Metal

COW2024-116

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

**That report COR2024-045 - Surplus Scrap Metal be received;
and**

That Staff be directed to enter into an agreement with All Ontario Recycling for the sale of surplus scrap metal, machinery, and equipment with All Ontario Recycling to be responsible for all costs associated with the removal of the surplus scrap metal and related waste materials.

Approved

12.1.7 COR2024-046 - Mid Term Procedure By-Law Update

COW2024-117

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

That report COR2024-046 be received; and

That staff be directed to present an amending By-Law to enact updates to By-Law 2019-125 - Procedure By-Law as presented in Schedule "A".

Approved

12.1.8 COR2024-047 - Communications and Social Media Use Policies

COW2024-118

Moved By: Councillor Isaac Shouldice

Seconded By: Mayor Sue Carleton

That the Communications Policy and Social Media Use Policies as appended to report COR2024-047 be approved to establish consistent, strategic approaches for public communication and social media engagement; and

That staff be directed to present a By-Law to adopt the policies at a future meeting of Council.

Approved

13. Staff Reports

13.1 Corporate Services

13.1.1 COR2024-048 - Cemetery Fee Review & 2025 Recommendations

103

Recommendation:

That Council receive report COR2024-048 for information; and

That staff be directed to incorporate the proposed 2025 Cemetery Fee Structure in the draft 2025 Fees & Charges By-Law.

14. By-laws

14.1 Zoning By-laws

Nil

14.2 Other By-laws

- 14.2.1 By-law 2024-058 - Fire Department Cost Recovery 112
- Further to report CAO2024-024 and recommendation COW2024-093 approved at the October 2, 2024 Special Committee of the Whole meeting: Committee of the Whole - October 02, 2024
- Being a By-law to authorize cost recovery (fees) with respect to the fire department specific response.
- Recommendation:**
That By-law 2024-058, being a By-law to authorize cost recovery (fees) with respect to the fire department specific response, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.
- 14.2.2 By-law 2024-059 - Authorize an Agency Agreement with Fire Marque 116
- Further to report CAO2024-024 and recommendation COW2024-093 approved at the October 2, 2024 Special Committee of the Whole meeting: Committee of the Whole - October 02, 2024
- Being a By-law to authorize an Agency Agreement with Fire Marque Inc.
- Recommendation:**
That By-law 2024-059, being a By-law to authorize an Agency Agreement with Fire Marque Inc, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.
- 14.2.3 By-Law 2024-060 - Keppel Sarawak School Zone 130
- Further to report CES2023-015 and recommendation COW2023-080 approved at the Committee of the Whole meeting: Committee of the Whole - July 19, 2023
- Being a By-law to designate certain roads as forming a School Zone and authorize the required speed limit reductions.

Recommendation:

That By-law 2024-060, being a By-law to designate certain roads as forming a School Zone and authorize the required speed limit reductions, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

14.2.4 By-Law 2024-061 - Amend Procedure By-Law

134

Further to report COR2024-047 and recommendation COW2024-117 approved at the November 13, 2024, Committee of the Whole meeting: Committee of the Whole - November 13, 2024

Being a By-law to amend Procedure By-Law 2019-125.

Recommendation:

That By-law 2024-061, being a By-law to amend Procedure By-Law 2019-125, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

15. Unfinished Business

None.

16. New Business

None.

17. Notice of Motion

18. Closed Session

None.

19. Confirming By-law

160

Recommendation:

That By-law No. 2024-062, being a by-law to confirm the proceedings of Council on November 20, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

20. Date of Next Regular Meeting/Adjournment

Committee of the Whole - Wednesday, December 4, 2024 at 5:00 p.m.

Council - Wednesday, December 11, 2024 at 5:00 p.m.



Township of Georgian Bluffs

Council Minutes

November 6, 2024, 5:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Councillor Cathy Moore Coburn
Deputy Mayor Grant Pringle
Councillor Ryan Thompson
Councillor Rick Winters
Councillor Tobin Day
Councillor Isaac Shouldice

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services
Brian Anderson, Asset Management Coordinator
Carly Craig, Manager of Legislative Services/Clerk
Rayburn Murray, Deputy Clerk
Niall Loble, Chief Administrative Officer
Michael Benner, Director of Development and Infrastructure
Jodi Ward, Legislative Services Coordinator

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1. Call to Order

Mayor Sue Carleton called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Mayor Sue Carleton opened the meeting with the land acknowledgement statement and provided a personal comment and reflection.

3. Approval of Agenda/Additions to the Agenda

RES2024-219

Moved By: Councillor Tobin Day

Seconded By: Deputy Mayor Grant Pringle

**That discussion regarding the South Bruce Peninsula/Georgian Bluffs launch of Gwen Lamont's memoir "The View From Coffin Ridge – A Childhood Exhumed" be added to the agenda as circulated to Council; and
That the agenda be approved as amended.**

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Minutes of Previous Meetings

5.1 October 16, 2024

RES2024-220

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

That the minutes of the Council meeting held on October 16, 2024, be adopted.

Carried

6. Announcements

The CAO indicated that the public open house for the Community Improvement Plan is scheduled for tomorrow, Thursday, November 7th from 5:00 p.m. to 7:00 p.m. in Council Chambers.

Mayor Sue Carleton provided sympathy to the family of Alan Fisher who volunteered and served on Township committees for many years.

7. Public Hearings

None.

8. Delegations/Public Question Period

8.1 Items On The Agenda

None.

8.2 Items Not On The Agenda

None.

8.2.1 Tim Lanthier - Grey Sauble Conservation Authority 2025 Draft Budget and Administration Centre Renovation

Tim Lanthier, Chief Administrative Officer of the Grey Sauble Conservation Authority, presented the [2025 Draft Budget for Grey Sauble Conservation Authority](#). He reviewed the achievements throughout 2024. He provided an overview of the 2025 budget breakdown, highlighting an increase due to operating costs, reduction in self-generated revenue, and the move from reliance on reserves. Overall, noting a draft levy increase of \$8,652 for Georgian Bluffs.

Questions and comments from Council included:

- Clarification on the expected decrease in revenue
- Number of trees being cut down in 2025 (vs. being planted)

Mr. Lanthier provided an overview of the [Administration Centre Renovation](#) (not included in 2025 Draft Budget presentation). He reviewed the current status of the Administration Centre (located in the Township of Georgian Bluffs) and the proposed upgrades (upgrading accessibility access, improved welcoming center, improving energy efficiency and more). In sum, the upgrades are estimated at 2.6 million dollars, resulting in \$24,000 annually over 15 years for Georgian Bluffs.

Questions and comments from Council included:

- Consideration for upgrades outside of the building, to support the new upgrades (ie. impact of old windows)
- Importance of supporting future growth
- Consideration of leasing as a possible cost-effective option

RES2024-221

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Isaac Shouldice

That the 2025 Draft Grey Sauble Conversation Authority Budget Presentation be received; and

That Procedure By-Law 2019-125 be waived to allow the delegation to exceed the 10-minute presentation allotment.

Carried

9. Consent Agenda

RES2024-222

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Rick Winters

That Council of the Township of Georgian Bluffs adopt the Consent Agenda for information, as circulated, less items 9.3.5; and

That all items contained therein be approved.

Carried

9.1 Correspondence for Council's Information

9.1.1 Support for Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign

9.1.2 Establishment of an Ontario Rural Road Safety Program - Good Roads

9.1.3 Conservation Area Strategy- Consultation (Grey Sauble Conservation Authority)

9.1.4 Enbridge Gas Inc - 2025 Federal Carbon Pricing Program (FCPP) Application - OEB Notice

9.2 Minutes

9.2.1 Inter Township Joint Board of Management - July 16, 2024

9.3 Resolutions From Other Municipalities

- 9.3.1 Municipality of Callander - Urging the Government to Promptly Resume Assessment Cycle
- 9.3.2 Township of Nairn and Hyman - Radioactive Material being Transported to the Township of Nairn and Hyman
- 9.3.3 City of Quinte West - The Canada Community-Building Fund
- 9.3.4 Municipality of Wawa - Immediate Action Needed to Support Ontario's Forest Sector
- 9.4 Informational Reports
- 9.5 Ontario Clean Water Agency (OCWA) - Monthly Water System Performance Reports
 - 9.5.1 Shallow Lake Drinking Water System - January 2024 to August 2024
 - 9.5.2 East Linton Drinking Water System - January 2024 to August 2024
 - 9.5.3 Oxenden Drinking Water System - January 2024 to August 2024
 - 9.5.4 Pottawatomi Drinking Water System Performance Report - January 2024 to August 2024

10. Consideration of Items Separated from Consent Agenda

- 10.1 Town of Wasaga Beach - OPP Detachment Billing Increases

RES2024-223

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Cathy Moore Coburn

That staff be directed to forward a letter in support of the resolution from the Town of Wasaga Beach regarding OPP Detachment Billing Increases.

Carried

11. Correspondence

Nil

12. Committee Reports

12.1 Committee of Whole

RES2024-224

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

That the minutes of the Committee of the Whole meeting held on October 23, 2024, be adopted, including recommendations COW2024-104 to COW2024-110.

Carried

12.1.1 GreenFleet Strategy Delegation - Roger Martin

COW2024-104

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That the order of business be amended to consider item 9.1.1. - CAO2024-032 immediately following the presentation by Roger Martin.

Approved

12.1.2 CAO2024-032- Georgian Bluffs Green Fleet Strategy

COW2024-105

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

That Council acknowledge and recognize the valued contribution of Roger Martin's expertise and generous volunteer support in helping to develop a Green Fleet Strategy and a fleet GHG estimating tool for Georgian Bluffs and,

That staff be directed to use the tool in developing a draft a long-term strategy for fleet renewal and replacement to be embedded within the Georgian Bluffs Asset Management Plan in 2025, and,

That staff be directed to develop a long-term (thru 2050) fleet renewal program that supports the adoption of zero emission vehicles (ZEVs) only as practical ZEVs become available for the Township's various jobs.

Approved

12.1.3 CAO2024-033 - Committed to Change – 2024 Update

COW2024-106

Moved By: Councillor Ryan Thompson

Seconded By: Mayor Sue Carleton

That report CAO2024-033 being a report on 2024 activities under the Committed to Action Corporate Climate Action Plan be received for information.

Approved

12.1.4 CAO2024-034- Gravel Roads vs Surface Treated Roads

COW2024-107

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

The report CAO2024-034 be received for information.

Approved

12.1.5 COR2024-038- Functional Road Classifications

COW2024-108

Moved By: Councillor Ryan Thompson

Seconded By: Councillor Rick Winters

That Committee of the Whole receive report COR2024-038, Functional Road Classifications, and

That staff proceed with drafting a level of service policy for each functional road classification and identified service consistent with current levels of service and inclusive of Committee comments received, and

That the draft policy be promoted and shared for public engagement on Engage GB to receive feedback before presenting to Council for adoption.

Approved

12.1.6 COR2024-039- 2025 Budget Survey Results

COW2024-109

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

That Committee of the Whole receives the 2025 Budget Survey results for information.

Approved

12.1.7 COR2024-040- Cemetery Software Quotations

COW2024-110

Moved By: Councillor Rick Winters

Seconded By: Councillor Ryan Thompson

That staff be delegated the authority to enter negotiations through an informal request for quotation process for the purchase of cemetery software under the budgeted amount of \$25,000.

Approved

13. Staff Reports

13.1 Corporate Services

13.1.1 COR2024-041 - Amendments to Volunteer Recognition Program

The Clerk provided an overview of the report and clarified that the next round of nominations will be opened and awarded in year 2 of the next Council term.

RES2024-225

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That Council proceed with Option #2 as described in Report COR2024-041 herein; and

That staff be directed to author a follow up report that outlines the program framework in detail, in the form of an amended draft Volunteer Recognition Policy for consideration of Council.

Carried

14. By-laws

14.1 Zoning By-laws

Nil

14.2 Other By-laws

14.2.1 By-Law 2024-053 - Fee Waiver Policy

RES2024-226

Moved By: Councillor Rick Winters

Seconded By: Deputy Mayor Grant Pringle

That By-law 2024-053, being a By-law to adopt a Fee Waiver Policy for the Corporation of the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.2 By-Law 2024-054 - Amendments to Donation Policy

RES2024-227

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Isaac Shouldice

That By-law 2024-054, being a By-law to adopt an amended Donation Policy for the Corporation of the Township of Georgian Bluffs, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

14.2.3 By-Law 2024-055 - Hutten Land Transfer

RES2024-228

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

That By-law 2024-055, being a By-law to authorize the stopping up, closing and transfer of a public highway in the geographic Township of Derby, be read a first, second and third time, and finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

Carried

15. Unfinished Business

Nil

16. New Business

16.1 Remembrance Day Ceremonies

RES2024-229

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That the following members of Council attend the following local Remembrance Day ceremonies on behalf of the Township:

Owen Sound Legion: Mayor Sue Carleton

Tara Legion: Councillor Cathy Moore Coburn

Shallow Lake / Hepworth Legion: Councillor Isaac Shouldice

Warton Legion: CAO Niall Loble

Chatsworth Legion: Deputy Mayor Grant Pringle

and that the existing Council Remuneration Policy be waived so that no members be remunerated.

Carried

16.2 South Bruce Peninsula/Georgian Bluffs - Gwen Lamont's memoir "The View from Coffin Ridge – A Childhood Exhumed."

Councillor Tobin Day briefly noted the invitation to the memoir launch and that Council was given a complimentary ticket. She further noted that the event will take place on November 15th at Colpoy's Bay Women's Institute Hall.

17. Notice of Motion

None.

18. Closed Session

RES2024-230

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Isaac Shouldice

That Council of the Township of Georgian Bluffs move into closed session at 6:05 p.m. in the Council Chambers with the CAO and Clerk remaining in the room to discuss:

18.1 personal matters about an identifiable individual, including municipal or local board employees (open meeting exemption "b" of section 239(2) of the Municipal Act, 2001) - Ontario Volunteer Service Awards Nomination

Carried

Councillor Cathy Moore Coburn left the meeting at 6:24 p.m.

Council returned to open session at 6:24 p.m.

Mayor Sue Carleton indicated that Council moved into closed session under open meeting exemption "b" of section 239(2) of the Municipal Act, 2001. As a result of closed session discussions, direction was provided to staff.

19. Confirming By-law

RES2024-231

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

That By-law No. 2024-056, being a by-law to confirm the proceedings of Council on November 6, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

20. Date of Next Regular Meeting/Adjournment

Special Council – Tuesday, November 12, 2024 at 9:00 a.m.

Committee of the Whole - Wednesday, November 13, 2024 at 5:00 p.m.

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That the meeting be adjourned at 6:26 p.m.

Carried

Mayor, Sue Carleton

Clerk, Carly Craig



Township of Georgian Bluffs Special Council Minutes

November 12, 2024, 9:00 a.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Councillor Cathy Moore Coburn
Deputy Mayor Grant Pringle
Councillor Rick Winters
Councillor Tobin Day
Councillor Isaac Shouldice

Members Absent: Councillor Ryan Thompson

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services
Carly Craig, Manager of Legislative Services/Clerk
Samantha Buchanan, Treasurer
Rayburn Murray, Deputy Clerk
Niall Loble, Chief Administrative Officer
Michael Benner, Director of Development and Infrastructure
Jodi Ward, Legislative Services Coordinator

This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.

1. Call to Order

Mayor Sue Carleton called the meeting to order at 9:00 a.m.

2. Land Acknowledgement Statement

Mayor Sue Carleton opened the meeting with the land acknowledgment statement.

3. Approval of Agenda/Additions to the Agenda

RES2024-232

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Tobin Day

That the agenda be approved as presented.

Carried

4. Declaration of Pecuniary Interest

None declared.

5. Strategic Session - 2025 Draft Budget

RES2024-233

Moved By: Councillor Rick Winters

Seconded By: Councillor Cathy Moore Coburn

That By-law 2019-125 - Procedure By-Law be waived to allow Council to hold a strategic session to discuss the 2025 Draft Budget; and

That the Council of the Township of Georgian Bluffs hereby moves into a Strategic Session at 9:02 a.m.

Carried

5.1 Staff Presentation & Appendices

1. Appendix "A" - Status of 2024 Projects

2. Appendix "B" - Estimated Schedule of Reserve and Reserve Funds

5.2 Follow-Up Reports

5.2.1 2025 Budget Request - Hard Surface Preservation Program - Additional Sections

5.2.2 CES2024-016 - Market for Used Water Tank Insert Systems Follow-Up Report

5.2.3 COR2024-043 - Professional Development Budget Follow-Up Report

5.2.4 2025 Budget Request - Kemble Athletic Fields Playground

The Treasurer presented the updated [2025 Draft Budget](#). She referred to the direction given from Council at the previous meeting on September 27, 2024. She reviewed the 2025 Water Administration Budget for the Shallow Lake, East Linton, Pottawatomi, and Oxenden water systems.

Questions and comments from Council included:

- Impacts on budget when surplus and deficits occur.
- Staffing levels, and vacancies, and overall impacts on budget.
- The point in which water rate increases no longer decrease water consumption.
- Confirmation of public consultation and budget impacts regarding the Pottawatomi Water Supply updates.

Council recessed at 10:27 a.m. and reconvened at 10:45 a.m.

Isaac Shouldice left the meeting at 10:27 p.m.

The Treasurer reviewed the [Reserve and Reserve Fund Policy Schedule](#), highlighting the target balance of each reserve and reviewed the newly proposed reserves resulting from reallocated and closed reserves. Council provided comments regarding the reserves and noted the importance of ensuring targeted balance minimums are met.

Council recessed at 11:45 a.m. and reconvened at 12:25 p.m.

The Treasurer further presented the [2025 Tax Funded Base Budget](#), providing an overview of the Township's assessment growth, debt, capital grant availability, [status of 2024 projects](#), outstanding budget items/assumptions. She noted the budget changes since the September 27th Special Council meeting.

Questions and comments from Council included:

- Discussion regarding the Ontario Provincial Police, Grey Sauble Conservation Authority, and Owen Sound and North Grey Union Public Library budgets.
- Consideration of debt to fund projects, given current low debt.
- Importance of finding cost savings to support budget discussions and lower tax increases.

- Importance of having accurate and additional information regarding the status of roads throughout the Township and maintenance required for budget discussions/decisions.
- Consideration of surface treatment road maintenance programs to repair and maintain more roads.
- Importance of community engagement throughout the Township to identify playground options.
- A review of the Community, Sport, and Recreation Infrastructure Fund and the projects that can be supported.
- Consideration of a Community Engagement Policy.

Council recessed at 2:28 p.m. and reconvened at 2:40 p.m.

The Treasurer summarized the Development and Infrastructure, Community and Environmental Services, and Corporate Services 2025 budgets and carry forward projects. As a result, a 5.58% percent increase for residential property owners was identified at this time.

Staff indicated that the 2025 Budget Open House is scheduled for December 3rd, 2024 and that January 15th, 2025, is the projected approval date for Council to pass the 2025 budget.

5.3 Back to Special Council

RES2024-234

Moved By: Deputy Mayor Grant Pringle

Seconded By: Councillor Tobin Day

That the Council of the Township of Georgian Bluffs hereby moves back into Special Council at 3:41 p.m.

Carried

6. Budget Direction

6.1 COR2024-044 - Updated Reserve and Reserve Fund Policy

Following discussion resulting from the staff presentation (item 5.1), Council passed the following resolution to provide direction on the updated reserve and reserve fund policy:

RES2024-235

Moved By: Councillor Tobin Day

Seconded By: Deputy Mayor Grant Pringle

That Council receive the amended Policy FIN-03-2019 titled Reserve and Reserve Fund Policy; and

That Council approves the revised Reserve and Reserve Fund balances as presented in the attachments to this report as of January 1, 2024, as amended to include the following changes:

- 1. That the use of the “Weather Stabilization” reserve be expanded and that it be renamed the “Environmental Stabilization” Reserve; and**
- 2. That the “Biodigester” Reserve be renamed the “Georgian Bluffs/Chatsworth Wastewater Treatment” Reserve; and**
- 3. That staff be directed to merge the "Gateway Water System" Reserve with the "Oxenden Water System" Reserve, with funds being retained in the “Oxenden Water System” Reserve; and**

That Council approves the transfers between Reserve and Reserve Funds as requires to revise the Reserve and Reserve fund schedules; and

That staff be directed to take all administrative steps required to open and close reserve and reserve funds as proposed;

That staff be directed to present an updated Reserve and Reserve Fund Policy and approving By-law for Council’s consideration at an upcoming Council meeting.

Carried

6.2 2025 Budget Direction

Following discussion resulting from the staff presentation (item 5.1), Council passed the following resolution to provide direction on the draft 2025 budget:

RES2024-236

Moved By: Councillor Cathy Moore Coburn

Seconded By: Councillor Tobin Day

That the 2025 draft budget materials be received for information as presented at the November 12, 2024, Strategic Session; and

That staff be directed to present the 2025 draft budget for approval as presented, inclusive of the Grey Sauble Conservation Administrative Centre Renovation, at the January 15th meeting of Council; and

That the \$1.5 million hard top surface preservation program budget be used for surface treated roads, replacing the hot mix asphalt work proposed in the 2025 budget request with as many kilometers of surface treated road sections as possible in 2025; and

That staff be directed to seek alternatives to purchasing a Water Tank Insert System, including rental options; and

That the Kemble Playground budget request be approved conditionally as included in the draft budget, pending the outcome of public engagement around the proposal and a successful grant application; and

That staff be directed to submit a delegation request for the 2025 ROMA Conference and work with attending Council members to prepare a presentation if successful, to appeal to the province for infrastructure funding, with an emphasis on road preservation funding needs; and

That staff be directed to connect with Grey Bruce OPP Detachment Board member municipalities and submit a delegation request for 2025 ROMA or OGRA Conferences, either independently or jointly, to appeal to the province for funding to reduce burden on municipalities resulting from increased Ontario Provincial Police (OPP) service costing.

Carried

7. Confirming By-law

RES2024-237

Moved By: Councillor Rick Winters

Seconded By: Deputy Mayor Grant Pringle

That By-law No. 2024-057, being a by-law to confirm the proceedings of Council on November 12, 2024, be read a first, second and third time, finally passed, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and engrossed in the By-law Book.

Carried

8. Date of Next Regular Meeting/Adjournment

Committee of the Whole – November 13, 2024, at 5:00 p.m.

Council – November 20, 2024, at 5:00 p.m.

Moved By: Councillor Cathy Moore Coburn

Seconded By: Deputy Mayor Grant Pringle

That the meeting be adjourned at 3:51 p.m.

Carried

Mayor, Sue Carleton

Clerk, Carly Craig

From: Township of Georgian Bluffs

Date: November 4, 2024 at 6:37:19 PM EST

To: council@georgianbluffs.ca

Subject: Road Maintenance of road allowance between lots 15

Hello, I'm emailing you in regards to the recent council decision to cease road maintenance operations on the road allowance off of Grey Rd 170, north of Shallow Lake, between lots 15 and 16. I find this decision to be very disappointing as I have an entrance off of that road for access to my farm buildings.

My grandparents owned the farm on lot 15 from the early 1950's until 1975 when they sold it to my parents and then built the farm on lot 16. I purchased that property from Grandmother in 2002. The township has always maintained the road in all that time as a secondary road.

I believe if you look at old maps, that this would be considered to be the 15th sideroad, as it is called north of Mountain Lake. Although it was never opened up past the end of the area presently cleared. It likely should have been named when Lot/Concession system was changed to the Fire # system, as Lot 15 does not formally have a entrance to Grey County Rd 170. At one time, while Martin Timmerman was supervisor, trees were cut and gravel brought in to widen the end area for trucks to turn around, as he explained that the township trucks could not go on the private property, which would commence at the end of the turn around to where Mark and Heather Stewart live now.

The township has several roads that are similar including Lundy Sdrd, which has only 2 properties, and the trucks turn around at the end of it, and is similar in width to the road in discussion. Should the owners of those properties be worried the township would stop maintaining that road too?

I'm not sure why the plowing stopped in 2022, one can only guess that it might have to do with high turnover in the roads dept. Fortunately, Mark and Heather Stewart have a great neighborly relationship with my wife and I. We've both stepped up to keep the road opened when needed, however, you could see how this arrangement might come in to question should either of us have to sell.

I hope you will reconsider this action,

Regards,

Derek DeVries

MULTI-MUNICIPAL ENERGY WORKING GROUP
TOM ALLWOOD, COUNCILLOR, GREY HIGHLANDS, CHAIR
JIM HANNA, DEPUTY MAYOR, HURON-KINLOSS, VICE-CHAIR
1925 BRUCE ROAD 10, BOX 70, CHESLEY, ON NOG 1L0
519-363-3039 EXT.105 FAX: 519-363-2203
jhamilton@arran-elderslie.ca

Dear Mayor and Members of Council,

At the September 12th meeting of the Multi Municipal Energy Working Group (MMEWG), economist Mr. Edgardo Sepulveda delivered a deputation based on his paper, "Chasing the Wind - The value of wind generation in a low-emission nuclear and hydro-dominant grid: the case for Ontario." The paper was prepared for and issued by the MacDonald-Laurier Institute (MLI), "one of the leading policy think tanks in our nation's capital." After the presentation, a motion was passed by the MMEWG to distribute the report to all municipalities in Grey, Bruce and Huron counties for their consideration when assessing the possibility of extending the contracts of existing wind generators, or allowing new wind generator contracts as proposed by the Independent Electricity System Operator (IESO) medium and long-term plans for Ontario.

The report identifies (Page 4) that, "The climate benefit of any new zero-emission generation will be limited to the extent that it can displace gas generation. Relative to other areas, Ontario's wind capacity factors are modest and out of sync with gas generation, all resulting in a relatively low wind emissions offset." Further, the report calculates a "break-even" wind price of \$46/MWh for the 2027-2030 period. This is considerably less than the \$151/MWh currently paid to wind generators that the report calculates, resulting in a financial loss for Ontario with little benefit.

The MMEWG encourages your council to study the report.

If you would like more information about the MMEWG, and the possible participation of your municipality in this municipal working group, we invite you to contact our secretary, Julie Hamilton at <JHamilton@arran-elderslie.ca> or the chair, Tom Allwood at <councillorallwood@greyhighlands.ca>.

With respect,

Tom Allwood,
Chair, Multi-Municipal Wind Turbine Working Group
Councillor, Municipality of Grey Highlands

Enclosure - Report "Chasing the Wind v13" as sent by Mr. Sepulveda last week.

Edgardo Sepulveda

CHASING THE WIND

The value of wind generation
in a low-emission nuclear and hydro-dominant grid:
the case of Ontario

September 2024



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Executive summary | *sommaire*

In 2018, the newly elected Ontario government passed one of its first pieces of legislation – to repeal the *Green Energy Act* (GEA).

Modelled on German legislation to promote wind and solar generation, the 2009 GEA initiated the largest use of guaranteed above-market price long-term contracts (FITs) in North America.

What caused Ontario Premier Doug Ford to pull the plug?

The GEA proved to be incredibly contentious locally and province-wide: it gave government the power to override local opposition to the installation of wind turbines and contributed to an unprecedented increase in electricity prices. Hoping to jump-start wind generation, Premier Dalton McGuinty’s government established high wind prices, fixed for 20 years, which averaged \$151/MWh over the 2020–23 period.

As the sector grew, so did the fiscal liability of those contracts. Multi-billion-dollar government subsidies started in 2017 and will total \$7.3 billion for the current fiscal year (Ontario 2024a), equivalent to 0.65 percent of provincial GDP (Ontario 2024b). No other government in Canada has subsidized its electricity sector by this much for so long. Unsurprisingly, the very German government that first introduced FITs is likewise under fiscal pressure due to ballooning subsidies (Sorge 2024).

This paper tells the economic story of wind generation in Ontario in several parts. First, we provide an overview of wind generation’s impact on electricity costs, prices and subsidies: to keep prices low, Ontario subsidizes 70 percent of the cost of wind. Second, based on regression and cost-benefit analysis, we show that the costs of wind far exceed its societal and climate benefits for the 2020–23 period, with average net cost of -\$124/MWh, due to financial (high prices) and structural factors. Due to its nuclear and hydro-dominant generation and elimination of coal, Ontario is one of the lowest-emission large grids in the world. The climate benefit from any new zero-emission generation will be limited to the extent it can displace gas generation. Relative to other areas, Ontario’s wind capacity factors are modest and out of sync with gas generation, all resulting in a relatively low wind emissions offset (0.227 tCO₂/MWh). Third, we calculate a cost-benefit “break-even” wind price of \$46/MWh for the 2027–2030 period.

There are financial and structural challenges to aligning the public costs and benefits of wind generation in Ontario. Given the political defeat of the GEA, the province should have strong incentive not to “overpay” for wind within Ontario’s single-buyer system.

For legacy wind projects whose contracts will expire, we explore the benefits of the province implementing a wind re-contracting standard offer of \$46/MWh for a maximum ten-year contract. Some wind operations would shut down, while others would recontract on those terms.

Among a broader set of options for new wind projects, one would be to continue with the private wind IPP contracts approach, but for the Independent Electricity System Operator (IESO) to design a competitive auction process with a maximum reserve price of \$46/MWh. Another possibility would be to discard the contractual approach in favour of financing and compensating wind projects based on cost-of-service economic regulation. A third option would be to leverage the larger economies of scale and lower cost of public financing and have new wind projects publicly owned and operated, as is the case for about half the wind capacity in PEI and the thrust of the new strategy in Quebec. [MLI](#)

En 2018, le gouvernement nouvellement élu de l’Ontario adoptait un de ses premiers textes législatifs, abrogeant la Loi de 2009 sur l’énergie verte.

La loi de 2009, élaborée sur le modèle de la loi allemande visant à promouvoir la production d’énergie éolienne et solaire, avait enclenché la plus grande utilisation en Amérique du Nord des contrats à long terme de tarifs de rachat garantis (TRG) supérieurs au prix courant.

Pour quelle raison le premier ministre de l’Ontario, Doug Ford, a-t-il décidé de « débrancher » ?

Les TRG ont suscité une vive polémique à l’échelle locale et provinciale : ils permettaient au gouvernement de faire fi de l’opposition locale à l’installation d’éoliennes et ont entraîné une hausse sans précédent des prix de l’électricité. Le gouvernement du premier ministre Dalton McGuinty avait fixé des tarifs élevés pour 20 ans dans le but de relancer la production éolienne : ils ont atteint en moyenne 151 \$/MWh pendant la période 2020-23.

Le secteur a pris de l’expansion, mais la charge fiscale imposée par ces contrats en a fait tout autant. Les subsides ont coûté plusieurs milliards de dollars en 2017 et totaliseront 7,3 milliards de dollars pour l’exercice fiscal en cours (Ontario 2024a), ce qui équivaut à 0,65 % du PIB provincial (Ontario 2024b). Aucun autre gouvernement au Canada n’a apporté une aide aussi massive et aussi longue à son secteur de l’électricité. Évidemment, l’État allemand, celui-là même qui a été le premier à mettre en place les TRG, est également confronté à une pression fiscale croissante en raison de l’explosion des subsides (Sorge 2024).

Ce document aborde, dans ses diverses parties, l'histoire économique de la production d'énergie éolienne en Ontario. Dans un premier temps, nous examinons l'effet de cette production sur les coûts, les prix et les subsides accordés à l'électricité : afin de maintenir les prix bas, l'Ontario subventionne actuellement 70 % du coût de l'énergie éolienne. Ensuite, en utilisant une technique de régression et une analyse coûts-avantages, nous démontrons que les coûts nets moyens de l'éolien dépassent largement ses bénéfices sociétaux et climatiques pour la période 2020-2023 – soit 124 \$/MWh – en raison des facteurs financiers (prix élevés) et structurels qui y sont rattachés. Comme la production ontarienne est dominée par le nucléaire et l'hydroélectricité et que le charbon est désormais exclu, la province dispose de l'un des grands réseaux les moins polluants au monde. Toutefois, l'impact positif sur le climat de toute nouvelle production d'électricité sans émissions sera conditionné par les limites de sa capacité à remplacer la production d'électricité au gaz. En Ontario, les coefficients de capacité pour l'éolien sont, par rapport à d'autres régions, tenus et en décalage total avec le gaz, de sorte que les émissions éoliennes (0,227 tCO₂/MWh) sont relativement peu compensatoires. Enfin, nous fixons un tarif pour l'énergie éolienne qui correspond au seuil de rentabilité de 46 \$/MWh pour la période 2027-2030.

Il y a des difficultés financières et structurelles à concilier les coûts et les bénéfices publics liés à la production d'énergie éolienne en Ontario. Étant donné l'échec politique de la loi sur l'énergie verte, il est essentiel que la province soit fortement encouragée à ne pas « surpayer » l'énergie éolienne dans le cadre du système d'acheteur unique de l'Ontario.

En ce qui concerne les projets éoliens patrimoniaux en fin de contrat, nous examinons les bénéfices de la mise en place par la province d'une offre standard de renouvellement à 46 \$/MWh pour une durée maximale de dix ans. Certains projets éoliens seraient terminés, tandis que d'autres seraient renouvelés à ces conditions.

Parmi un éventail plus large de choix pour l'éolien, il y aurait la poursuite de l'approche axée sur les projets portés par des producteurs indépendants, mais en demandant à SIERE (Société indépendante d'exploitation du réseau d'électricité) de mettre en place un processus d'enchères concurrentielles prévoyant un prix de réserve maximal de 46 \$/MWh. Une autre option consisterait à abandonner l'approche contractuelle de financement et d'indemnisation des projets éoliens pour adopter une réglementation économique fondée sur le coût du service. Une troisième possibilité serait de profiter des économies d'échelle plus importantes et du coût plus bas du financement public et de faire en sorte que les nouveaux projets soient détenus et exploités par l'État, comme c'est le cas pour environ la moitié de la capacité éolienne de l'Île-du-Prince-Édouard et pour l'idée maîtresse de la nouvelle stratégie au Québec. [MLI](#)

Introduction

In this paper we provide a cost-benefit assessment of wind generation in Ontario for the 2020–23 period and on a forward-looking basis for the 2027–2030 period. Our work is based on well-established economics literature examining the interaction of wind in various grids and its corresponding cost-benefit from several perspectives. This includes work on the Texas electricity grid (Cullen 2013, Novan 2015), as well as more recent work analyzing the Ontario grid (Bahramian et al. 2021) and several regions of the United States (Fell and Johnson 2021).

This literature suggests that the social and climate cost-benefit of wind generation will be grid-specific. The lower the price of wind on the grid and the more that wind displaces higher-emitting generation, the higher wind’s social and climate benefit. And vice versa. We find a large negative net cost of wind for 2020–23 reflecting Ontario’s relatively high wind prices and low wind emissions offset.

The rest of this report is structured as follows.

- **Chapter 2** provides the policy and structural context for Ontario’s wind roll out. We first summarize Ontario’s distinctive sector policy and how wind generation fits into that framework, including how its relatively high average price of \$151/MWh in the 2020–23 period impacted system costs and government subsidies. We then review some of the factors that are likely to impact the size of the net climate benefits of wind, including how it interacts with the existing generation mix and emissions intensity, and the nature of Ontario’s “wind profile,” including average and seasonal capacity factors and correlation with emitting generation.

- **Chapter 3** presents the results of our regression analysis of the interaction of wind generation with other generation technologies. We apply the regression results to a cost-benefit analysis of wind generation and find that the costs far exceeded the benefits for the 2020–23 period, with average net cost of $-\$124/\text{MWh}$. We also undertake a forward-looking cost-benefit analysis for the 2027–2030 period based on a new LCOE-based reference wind price of $\$80/\text{MWh}$ and calculate an average net cost of wind of $-\$38/\text{MWh}$. The cost-benefit “break-even” wind price for 2027–2030 is $\$46/\text{MWh}$.
- Based on the results of the cost-benefit analysis and policy discussion, **Chapter 4** concludes the report.
- The data and methodology **Appendix** provides more detailed and technical background to the analysis presented in this report.

Wind in Ontario’s electricity sector

As background to the formal analysis presented in Chapter 3, this chapter provides the policy and structural context for Ontario’s wind roll out. We first summarize Ontario’s distinctive sector policy and how wind generation fits into that framework. This is critical to understanding the financial aspects of the cost-benefit analysis presented in Chapter 3. We then review several non-financial factors that are likely to impact the size of the net climate benefits of wind, including how it interacts with the existing generation mix and emissions intensity, and the nature of Ontario’s “wind profile,” including its average and seasonal capacity factors.

Ontario’s distinctive sector policy

Ontario’s installed wind capacity of 5.5 GW (IESO 2024c) has largely evolved within an electricity sector that is unique in North America: a restructured, single-buyer with a system-wide contracts-for-difference (CfD) mechanism, majority out-of-market revenues, and high subsidization. To appreciate the

scope of options that we discuss in Chapter 3, it is first important to understand this distinctive hybrid approach.

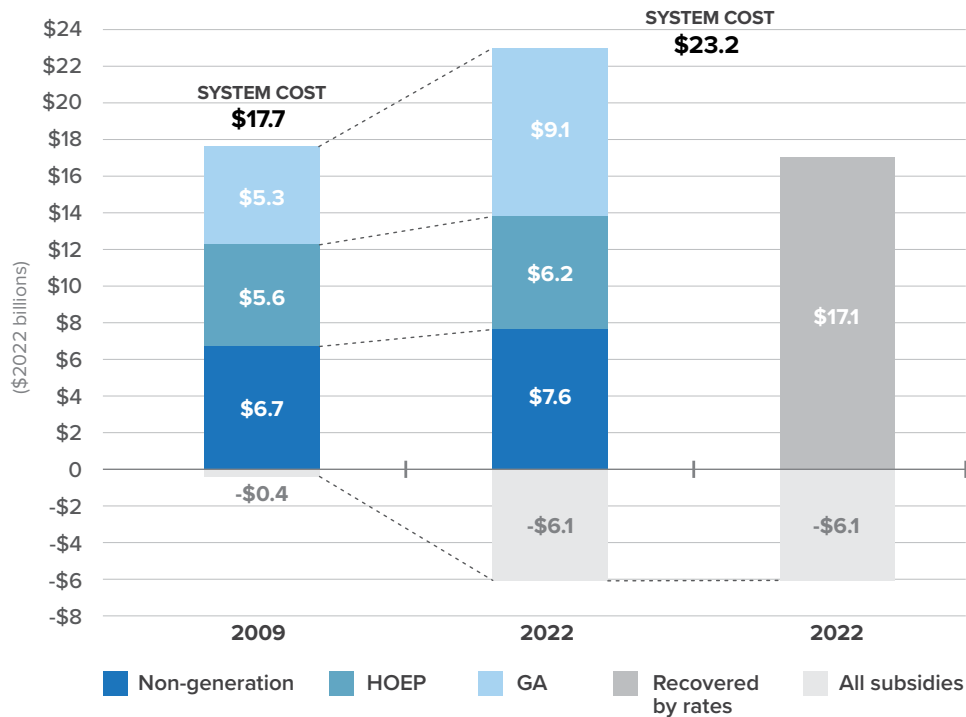
Ontario was one of two provinces (Alberta being the other) whose government decided to “restructure” (also referred to as “unbundling”) the sector by requiring that the generation segment be unbundled from transmission and distribution, with the objective of facilitating competition in generation. Prior to restructuring, Ontario had a vertically integrated sector with the provincially owned Ontario Hydro (OH) possessing most generation assets, virtually all transmission resources and some rural distribution resources, and providing electricity to municipally owned local distribution companies (LDCs). In preparation for market opening in May 2002, OH was split into several entities, including Ontario Power Generation (OPG), the generation-only entity, Hydro One (H1) holding the transmission and rural distribution assets and the (current) Independent Electricity System Operator (IESO) responsible for operating the electricity market.

Wholesale generation prices spiked in the summer following market opening, and as designed, so did retail electricity prices. Facing a public backlash and an upcoming election, the government lowered and then froze retail prices by December 2002 (CBC 2002). Those months from May to November 2002 would be the only period during which the competitive restructured market functioned as originally designed in Ontario (Trebilcock and Harb 2005).

In 2005, the new government established the single-buyer model for generation in Ontario by creating the Ontario Power Authority (OPA) responsible for contracting existing and new generation that was not otherwise economically regulated by the Ontario Energy Board (OEB). Indeed, virtually all wind resources in Ontario have been centrally procured by the government.

To tie the administrative OPA element to the competitive IESO element, the government introduced a sector-wide contracts-for-difference mechanism in 2005. Generating entities would receive market revenues based on the hourly Ontario energy price (HOEP), on top of which they would receive out-of-market CfD payments equal to the difference between their individual “strike price” (set by regulation or contracts) and the HOEP. Those CfD-type payments are funded via the Global Adjustment (GA) mechanism, which has generally been fully recovered via rates. One consequence of the single-

FIGURE 1: Ontario system costs: Non-generation, HOEP, GA and subsidies



Sources: MSP (2023), OEB (2023 and previous), Statistics Canada (2024), and author's calculations

buyer CfD approach policy is that there has been virtually no “merchant” uncontracted HOEP-only entry into Ontario, a feature that we further discuss in Chapter 3.

Figure 1 compares the 2009 and 2022 generation-related (HOEP and GA) and non-generation (transmission, distribution, other market and conservation) costs, and government programs to reduce retail prices (“subsidies”) in constant dollar terms. It shows that system costs excluding subsidies increased by \$5.42 billion, from \$17.73 to \$23.15 billion, a 30 percent increase. This increase was mostly driven by generation costs, which rose by \$4.5 billion. Within the generation element, Figure 1 shows that in 2022 generation resources received 60 percent from the GA (\$9.1 billion), or a majority out-of-market revenues, and 40 percent from the HOEP market (\$6.2 billion).

Like many other jurisdictions, Ontario has in the past directly or indirectly subsidized or otherwise lowered retail electricity prices (Sepulveda 2018). But facing a public backlash from increasing prices (and an upcoming

election) in 2017, the government radically increased the type and number of subsidies that on a full-year basis totalled \$4.7 billion in 2018. Those subsidies have continued to this day. Figure 1 shows that from 2009 to 2022 subsidies increased from \$0.4 billion to \$6.1 billion (\$2022), or about 27 percent of system costs. This means that in 2022 only 73 percent (\$17.1 billion) of system costs were recovered from rates. For the 2024–25 fiscal year, those subsidies are estimated at \$7.3 billion (Ontario 2024a), equivalent to 0.65 percent of projected provincial GDP (Ontario 2024b). No other government in Canada has subsidized their electricity sector by this much for so long, making Ontario a highly subsidized sector since 2017.

Wind prices and system costs

The development of wind generation was one of the key drivers of Ontario's distinctive policy approach. Ontario's first commercial wind farm went into service in 2002, but it was not until the government implemented the Renewable Energy Supply (RES) in 2004 that wind took off in Ontario. Additional rounds occurred in 2005 (RES II) and 2007 (RES III) and the related Renewable Energy Standard Offer Program (RESOP) in 2006 (AGO 2011). The RES programs were traditional competitive auction processes, with the resulting rates in the range of \$80 to 90/MWh. In contrast, the RESOP was a standard offer feed-in-tariff (FIT) mechanism that guaranteed a price of \$110/MWh (Loudermilk 2017). By policy, OPG was effectively prohibited from owning or operating wind generation (MOE 2005), so that wind projects were developed, owned and operated in the form of independent power producers (IPPs), mostly by the private sector. The restructured sector facilitated this policy. For the RES and RESOP programs, the single-buyer was OPA, which signed long-term contracts with the wind projects that included a contracts-for-difference mechanism. Of Ontario's 5.5 GW wind capacity, 1.8 GW were contracted under the RES and RESOP programs. A further 1.1 GW was procured as part of the Green Energy Investment Agreement (GEIA) that was negotiated bilaterally by the province and a foreign consortium (IESO 2024d).

To speed up the rollout of wind and solar and meet its renewables targets, government enacted the *Green Energy and Green Economy Act* (GEA) in 2009, which would later be renamed the *Green Energy Act* before being repealed in 2018. Modelled on German legislation, its key provisions included the rollout

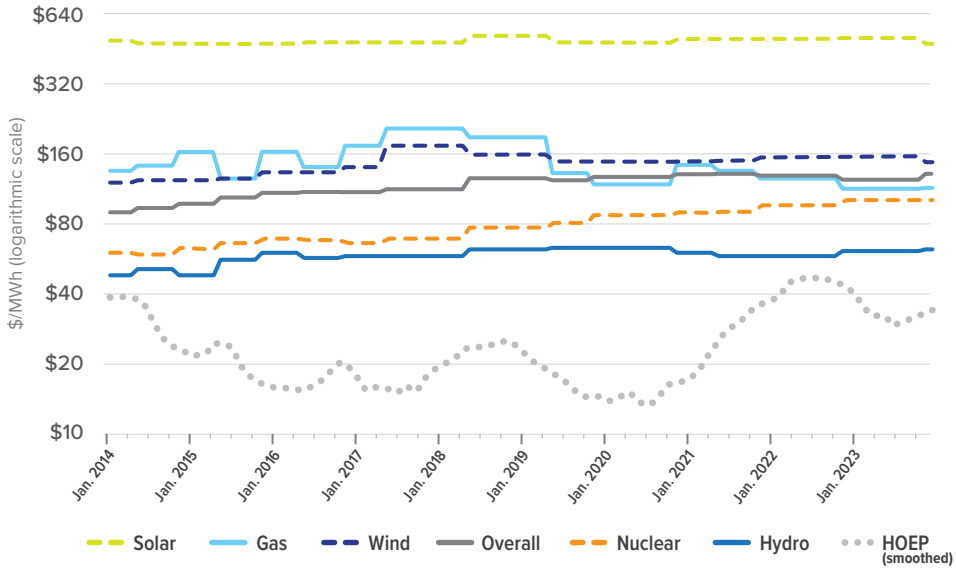
of the standard offer FIT approach to procurement. The GEA also provided for the provincial government to override municipal opposition to the siting of wind turbines. This approach resulted in significant rural opposition to the GEA, including the adoption by some 155 Ontario municipalities of “unwilling host” resolutions (WCO 2024). A total of 2.5 GW was procured under the different FIT rounds, at an average of total FIT prices in the range of \$135 to \$145/MWh. Another 0.16 GW was procured in the competitive Large Renewable Procurement (LRP) with an average rate of between \$85 to \$90/MWh (Loudermilk 2017). Wind contracts generally had “escalation clauses” that increased the rate by one-fifth the rate of inflation (e.g. if inflation was 2.5 percent the contract rate could increase by 0.5 percent).

What is clear from the above analysis is that auction-based processes always resulted in lower prices. The government established relatively high standard offer FIT prices to increase the bankability of the wind projects and derisk sufficient entry to meet its policy goals. Figure 2 presents the result of this policy approach as it relates to wind, and other generation technologies, as well as the market price HOEP and the average overall cost of all generation.

Figure 2 shows that the price of wind is relatively very high and increases over time, due to the escalation clauses and higher-priced projects coming online. The average price for the 2014–2019 period was \$143/MWh and increased to \$151/MWh for the 2020–23 period. Further, because the price of wind is above the HOEP for the entire period, and due to the CfD mechanism, wind received a majority out-of-market revenues. Lastly, the wind price was always higher than the overall average cost of generation, meaning that the more wind was added to the mix, the higher the overall average generation price.

The impact that wind generation had on costs can be seen in Figure 3, which presents the same system cost data as in Figure 1, but from a different perspective. Figure 3 shows that from 2009 to 2022, wind accounted for \$2.0 billion of the \$4.5 billion (\$2022) increase as wind increased its percentage in the generation mix from 1.6 percent to 10 percent. That is to say, wind accounted for 44 percent of the increase in generation costs and 37 percent of the overall system costs. These findings are consistent with previous research that has documented a significant increase in Ontario system costs (Bishop et al. 2020) and that wind generation has been a significant driver of that increase (McKittrick and Adams 2014).

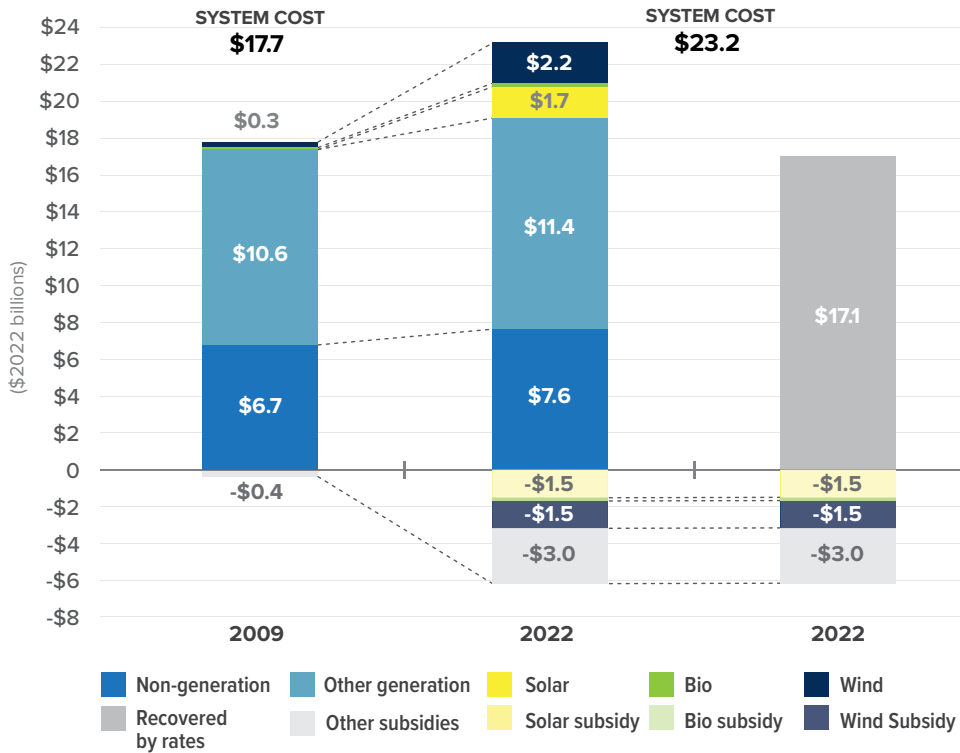
FIGURE 2: Ontario wholesale generation prices



Averages	Nuclear	Hydro	Gas	Wind	Solar	Overall	HOEP
2014–23	\$79	\$58	\$147	\$146	\$488	\$117	\$25
2020–23	\$94	\$60	\$124	\$151	\$494	\$128	\$30

Sources: OEB (2023 and previous), IESO (2024b), and author's calculations.

FIGURE 3: Ontario system costs: wind and subsidies



Source: MSP (2023), OEB (2023 and previous), and author's calculations.

As discussed in the previous section, in 2022 the Ontario government subsidized electricity prices to a total of \$6.1 billion through a half dozen programs, some of which ear-marked specific generation segments (FAO 2022). Indeed, the largest single subsidy program is the \$3.1 billion Renewables Cost Shift (RCS – also called the Comprehensive Electricity Program (CEP)), which is specifically targeted at wind, solar, and bio-mass generation (Sepulveda 2022). The wind and solar components of the RCS are \$1.5 billion each, with the bio component at \$0.1 billion. The other, non-RCS subsidies are \$3.0 billion. The cost of wind generation from Figure 3 is \$2.2 billion. Thus, wind generation received an ear-marked subsidy of about 70 percent ($\$1.5/\2.2) for 2022, resulting in a highly subsidized form of generation.

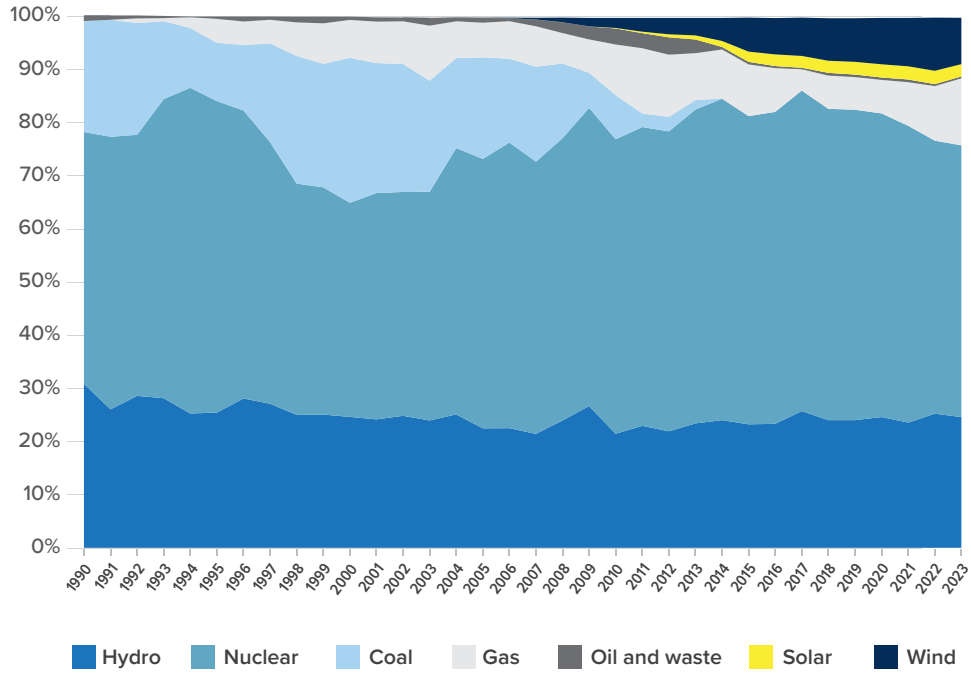
Nuclear and hydro-dominant low-emissions grid

The climate benefits of wind will generally depend on how wind interacts with the existing generation mix and its emissions intensity. On the one extreme, in a relatively high emission grid dominated by coal or oil, for instance, wind will tend to have a relatively higher climate benefit if it can displace coal or oil on a one-to-one, MWh-to-MWh basis. At the other extreme, in a relatively low emission grid dominated by nuclear or hydro with no coal, we would expect wind to have a relatively lower climate benefit. This is because it is likely to displace both non-emitting and emitting generation, and the emissions avoided from the emitting generation, such as gas, will be lower than that of coal or oil.

Ontario fits into the second category of grid where the climate benefits of wind are likely to be relatively lower. As shown in Figure 4, Ontario has a nuclear and hydro-dominant grid, with these two zero-emitting technologies accounting for between 65 percent to 85 percent of the generation mix (average of 77 percent) over the 1990–2023 period.

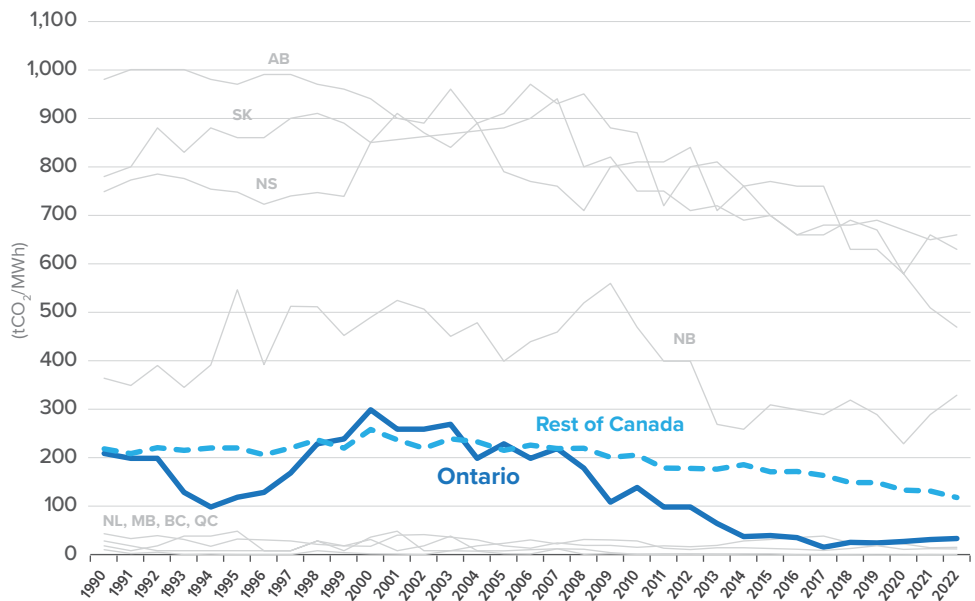
Coal generation peaked at 27 percent in 2000, based on which there was soon a concerted cross-political party consensus to eliminate it, which was achieved in 2014. From 2000 to 2014, for instance, nuclear generation increased its share by 20 percentage points, from 40 percent to 60 percent, thus accounting for 74 percent of the coal decrease (20 percent/27 percent). Wind was next with a 16 percent contribution (4 percent points/27 percent), followed by gas at 8 percent (2 percent points/27 percent), with the rest of the generating technologies making up the remaining 2 percent.

FIGURE 4: Ontario Generation mix



Sources: Canada (2024 and previous), IESO (2024c and previous), and author's calculations

FIGURE 5: Provincial electricity GHG emission intensity



Sources: Canada (2024, and previous), author's calculations.

Figure 5 shows the evolution of generation emission intensity from 1990 to 2022 for Ontario, the other provinces, and the “Rest of Canada” (all provinces and territories). Due to it being a nuclear and hydro-dominant province, Ontario has been at or well below the Rest of Canada for most of the 1990–2022 period. Indeed, since the elimination of coal, Ontario is one of the lowest-emissions larger grids (>100 TWh/year) in the world, with emissions intensity below 50 tons of carbon dioxide (tCO₂) per MWh every year since 2014, with an average of 32 tCO₂/MWh over the 2014–2022 period.

Wind profile and correlation with demand

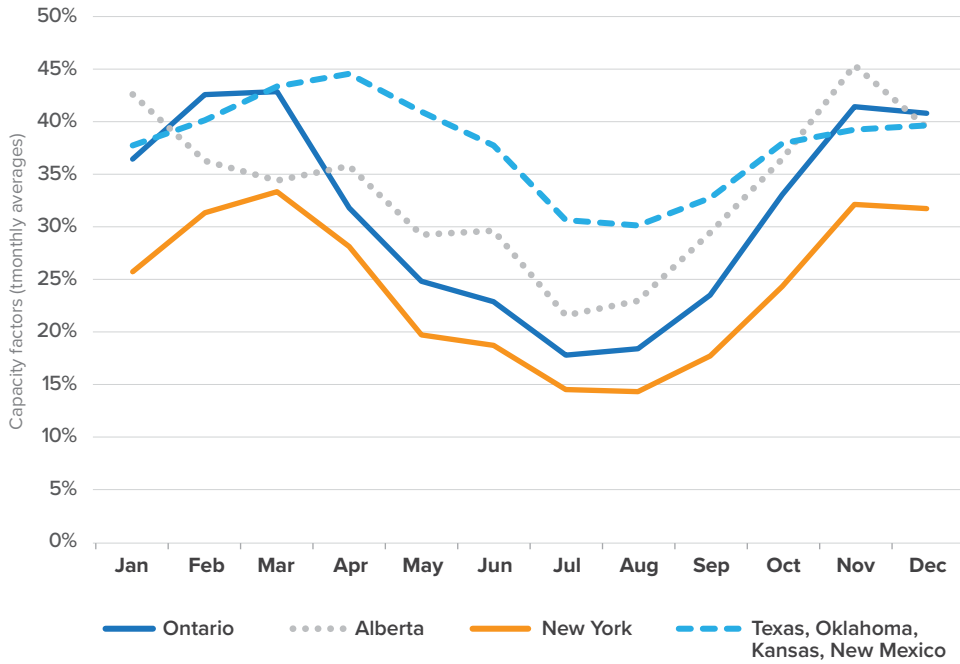
The climate benefits of wind will also depend on its particular profile in Ontario, including capacity factors over the year, and how that correlates with emitting generation and demand.

To compare Ontario’s actual wind profile, we collected average monthly capacity factors from three other regions, as presented in Figure 6. This type of historical comparison is in contrast to studies that assess potential wind generation or other modelling analysis. For comparison we include New York because we would expect its profile to be comparable to that of Ontario (NYISO 2024, and previous). We also include two prairie/plains comparisons, Alberta (AESO 2024) and the “Lower Plains,” as defined by the U.S. Energy Information Administration that includes Texas, Oklahoma, Kansas, and New Mexico (EIA 2022). The periods included in Figure 6 are 2019–2023 for NYISO and AESO, 2020–23 for Ontario, and 2016 to mid-2022 for the Lower Plains.

Except for Alberta, the other profiles in Figure 6 show some form of an “M” shape, with twin peaks around March and November and a pronounced trough in July-August. In contrast, the West Coast of Canada and the US (not shown) have an inverted “U” shape. Ontario’s monthly capacity factors are always higher than that of New York, indicating that Ontario has a superior wind profile. However, Ontario’s average capacity factor of 31 percent is lower than that of Alberta (34 percent) and of the Lower Plains (38 percent). As shown in Figure 6, Ontario generally compares favourably to these other regions during the peaks. It is Ontario’s more pronounced and prolonged summer trough that brings down its average annual capacity factor.

One of the innovations of this report is that the regression and cost-benefit analysis considers this seasonal variation. Indeed, for the rest of the report

Figure 6: Average monthly wind capacity factors



	Averages	StdDev	Norm StdDev
Ontario	31%	9.1%	0.29
Alberta	34%	7.0%	0.21
New York	24%	6.8%	0.28
Texas, Oklahoma, Kansas, New Mexico	38%	4.4%	0.12

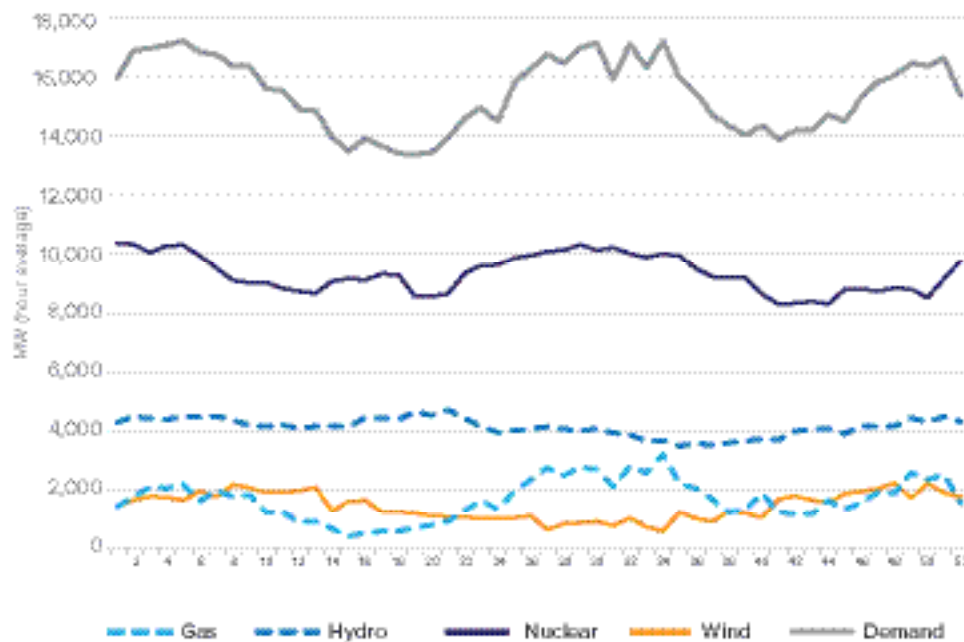
Sources: AESO (2024), EIA (2022), NYISO (2024 and previous), and author's calculations.

we use weekly data, Week 1 to 52 of the year, to more accurately capture this seasonality. We construct a custom database for the four most recently available years, 2020 to 2023, based on publicly available data (IESO 2024b). We use this database in this chapter to graphically present the results and in Chapter 3 as the basis for the regression and cost-benefit analyses. This hourly data is only available for transmission-connected generation, which covers 92 percent of all generation, with distribution-connected capacity making up the remaining 8 percent, with the ratio for wind being 89 percent/11 percent respectively (IESO 2024c).

For our database we use the hour as the basic unit of analysis and group all hours in seven-day periods from January 1 of every year, from Week 1 to Week 52. Fifty-two 7-day weeks adds up to 364 days, so we need to add an eighth day to one of the weeks. Each of the weeks from Week 1 to Week 51 have seven days thus a total of 672 hours (24 hours x 7 days x 4 years). Week 52 will get an extra day thus having 768 hours (24 hours x 8 days x 4 years). For analytical purposes we exclude the 24 data points for February 29 of 2020, a leap year.

Figure 7 shows the average hourly demand and generation for the years 2020–23, by week of the year. Ontario demand has two troughs and two peaks. The troughs are Weeks 15 to 20 in spring, and Weeks 39 to 43 in the autumn. There is a summer peak in Weeks 27 to 34 and a winter peak from Weeks 49 to 7. The summer peak is associated with higher space cooling and the winter peak with higher space heating and industrial use. Over the year, demand averaged

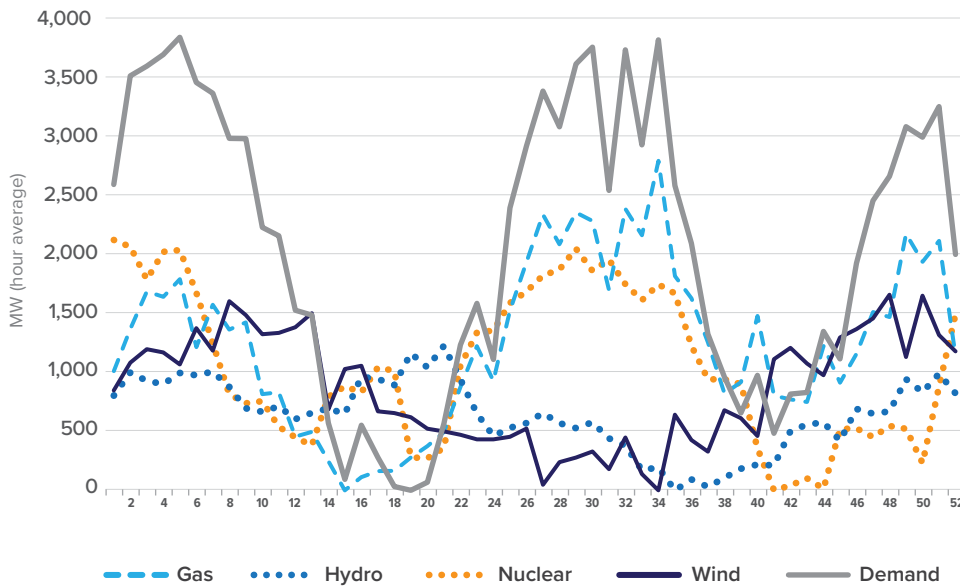
FIGURE 7: Ontario demand and generation 2020–23, by week



	Gas	Hydro	Nuclear	Wind	Demand
Average	1,661	4,115	9,324	1,425	15,422
StdDev	683	302	641	460	1,209
Normal StdDev	0.41	0.07	0.07	0.32	0.08

Sources: IESO (2024b), author's calculations.

Figure 8: Ontario demand and generation (from minima) 2020–23, by week



	Correlation	
	Demand	Gas
Nuclear	0.649	0.539
Hydro	0.032	-0.267
Wind	0.047	-0.266
Gas	0.862	1.000

Sources: IESO (2024b), author's calculations.

15,422 MW and had a normalized standard deviation of 0.08. Wind averaged 1,425 MW with a normalized standard deviation of 0.32.

Figure 8 shows the same data as in Figure 7, but this time setting the respective minima at zero for each series. For example, Figure 8 shows the two trough/two peak Ontario demand profile and highlights that nuclear is positively correlated with Ontario demand (correlation coefficient = 0.649). The correlation coefficient measures the strength of the relationship between two variables, going from -1.00 (perfect negative correlation means that two variables move in opposite direction all the time), to 1.00 (perfect positive correlation means that two variables move in the same direction all the time), with 0.00 meaning uncorrelated.

This type of nuclear seasonal “load following” is made possible by planning maintenance outages for Ontario’s fleet of 18 nuclear reactors in

a coordinated manner consistent with Ontario demand. Gas generation is very strongly correlated with Ontario demand, with a correlation coefficient of 0.862, reflecting its “peaking” function. In contrast, wind generation is uncorrelated with Ontario demand, with a coefficient of 0.047. Figure 8 also includes correlation data with gas and shows that wind is negatively correlated with gas generation, with a coefficient of -0.266. This indicates that wind did not efficiently displace gas in Ontario. We explore this in further detail in the following chapter.

Regression and cost-benefit analysis

In this chapter we undertake regression analysis to assess how wind generation interacted in Ontario’s nuclear and hydro-dominant grid for the four years from 2020 to 2023. We apply these regression results to a historical cost-benefit analysis of wind generation for the 2020–2023 period and a forward-looking cost-benefit analysis for the 2027–2030 period.

Regression analysis for 2020–23

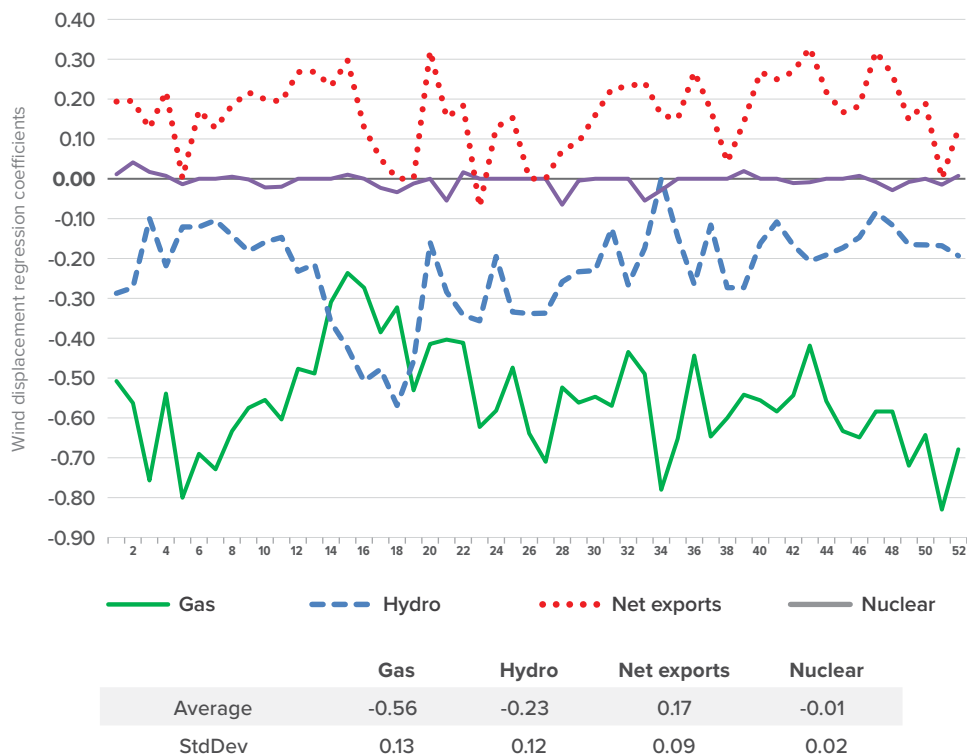
Our regression analysis is designed to estimate the manner wind generation interacted with the rest of the Ontario grid over the 2020–23 period. As set out in the Appendix, our objective is calculating regression coefficients that quantify whether and by how much wind generation is statistically associated with decreases or increases of other types of generation. In our case, we focus on the three largest generation technologies in Ontario, nuclear, hydro and gas. We also model whether and by how much wind generation increases/decreases net exports (NX) from/to other provinces and the US.

Our work differs from previous research by specifically considering the seasonal variation of wind by calculating separate week of year regressions over the 2020–23 period. In summary, beginning from available hourly transmission-connected generation from IESO, we pool hourly data by the week of the year as described in Chapter 2. We then we carry out 208 regressions, one for each of the week of the year (52) for four variables (gas hydro, nuclear, and NX).

Figure 9 presents the results of the wind interaction coefficients for the 208 regressions. Statistically significant coefficients are presented by their coefficient results; insignificant results are presented as zero. Overall, the regression results were strong, with relatively high adjusted R^2 and other significance parameters (see Appendix for regression methodology and more detailed results). These coefficient results indicate that on average 1.00 MWh of wind generation was statistically associated with the following: a decrease (displacement) of -0.56 MWh of gas, a decrease (displacement) of -0.23 MWh of hydro, an increase (contribution) of 0.17 MWh to NX and had a minimal impact (-0.01 MWh) on nuclear. These results indicate that in Ontario's low-emissions nuclear and hydro-dominant grid, only about 56 percent of wind output goes to displacing gas generation.

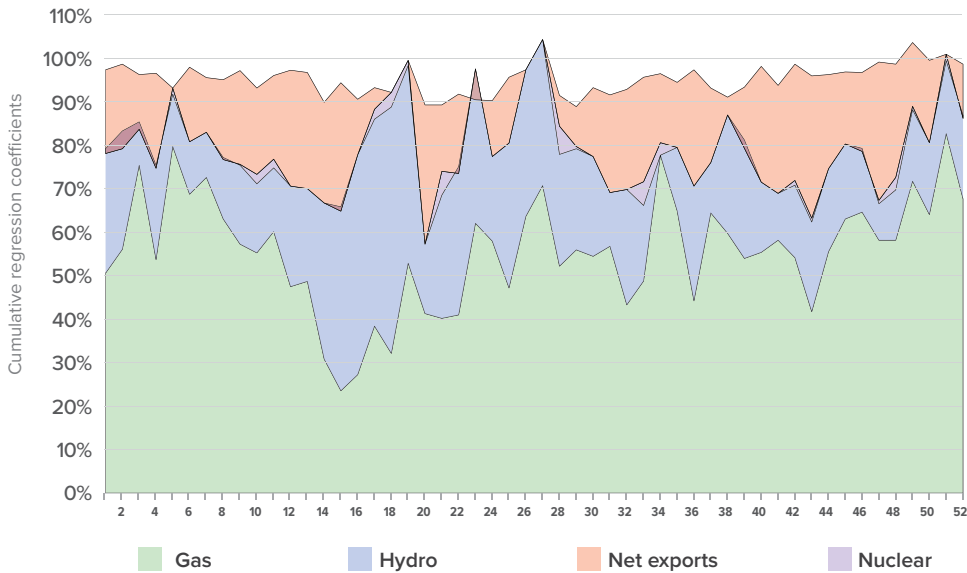
Figure 9 highlights the importance of seasonal variation around these annual averages. During the winter peak of Ontario demand in Week 5, for example, it shows that each 1.00 MWh of wind displaced -0.80 MWh of gas. For the same Week 5, wind displaced -0.12 MWh of hydro. On the other hand,

FIGURE 9: Wind regression coefficients, by week



Source: Author's calculations.

FIGURE 10: Cumulative wind regression coefficients, by week



Source: Author's calculations.

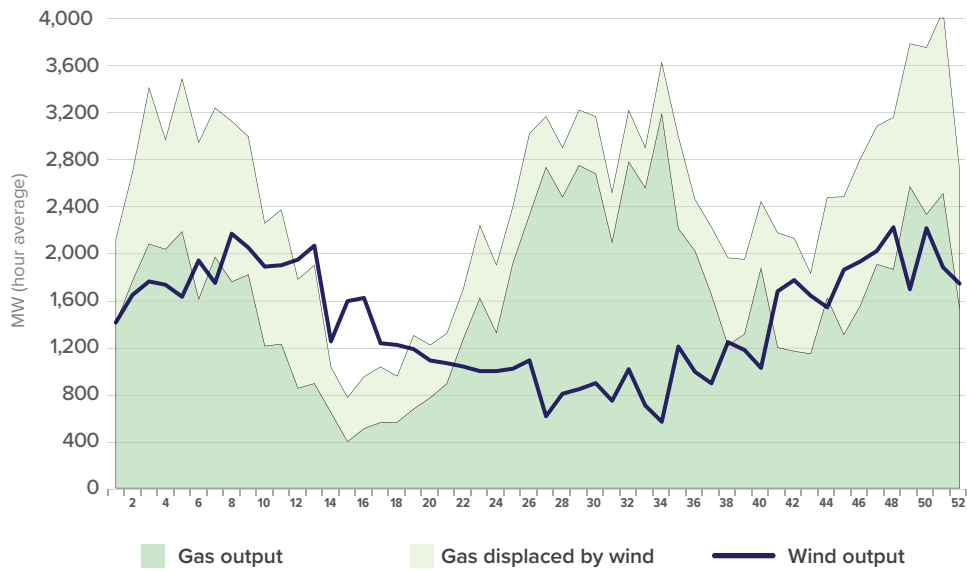
over the summer Ontario demand peak of Weeks 29 to 35, 1.00 MWh of wind on average displaced -0.58 MWh of gas, -0.17 MWh of hydro, and contributed 0.18 MWh to NX. The climate benefits associated with wind displacing gas, therefore, depend on the week of the year.

Another manner of presenting the regression results is by adding the absolute values for each of the four coefficient results over the 52 weeks, as shown in Figure 10. This figure shows that these add to approximately 100 percent for every week, confirming that the four regressions are capturing virtually the whole of the wind interaction in the Ontario grid over the entire year.

How much gas is wind displacing over the year? Figure 11 shows average gas output, the amount of gas displaced by wind and wind output. To be clear, the displaced gas did not occur – it is an estimate of the gas that would have occurred had wind not existed. It is the gas avoided. During Week 5, for instance, wind displaced about 1,302 MW of gas generation per hour. In contrast, during Weeks 29 to 34, wind displaced an average of only 434 MW of gas per hour. These results confirm that climate benefits of wind displacing gas depend on the week of the year.

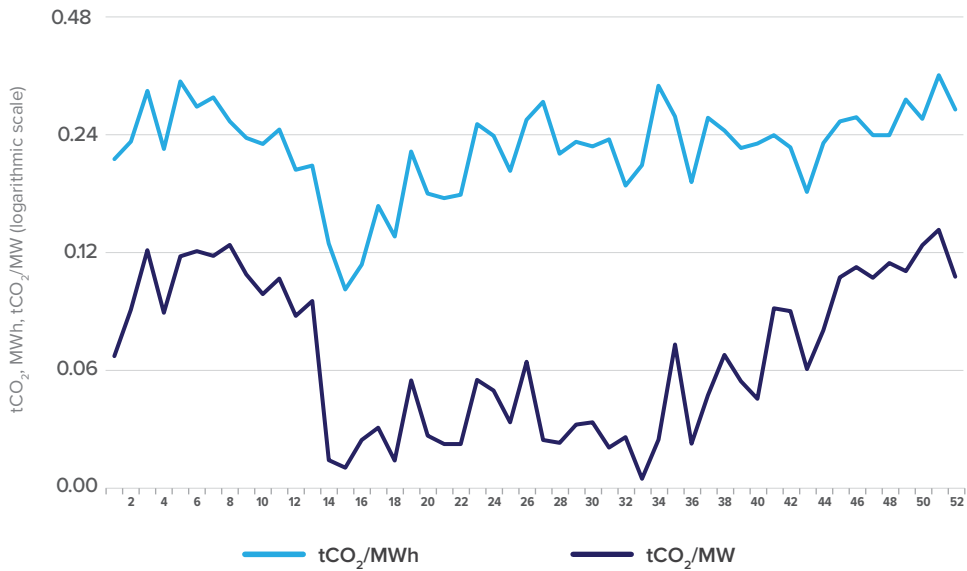
Figure 12 shows these climate benefits directly, by showing how much CO₂ is avoided by wind. It shows that on average 1.00 MWh (generation) of wind

Figure 11: Gas generation and displacement 2023–23, by week



Sources: IESO (2024b), Author's calculations.

Figure 12: tCO₂ reductions due to wind 2020–23, by week



	Average	StdDev	Norm StdDev
tCO ₂ avoided per MWh	0.227	0.052	0.23
tCO ₂ avoided in one hour per MW	0.072	0.031	0.44

Source: Author's calculations.

displaces 0.227 tCO₂ (the wind emissions offset), and that 1.00 MW (capacity) of wind displaces 0.072 tCO₂ per hour the wind capacity emissions offset. This confirms that the capacity and output avoided CO₂ ratio (0.072/0.227) is the same as average wind capacity factor (31 percent). From a capacity perspective, Figure 12 shows that the capacity value of wind with respect to climate are lowest in weeks 14 to 34, during which 1.00 MW displaces only 0.043 tCO₂ per hour.

Cost-benefit analysis for 2020–23

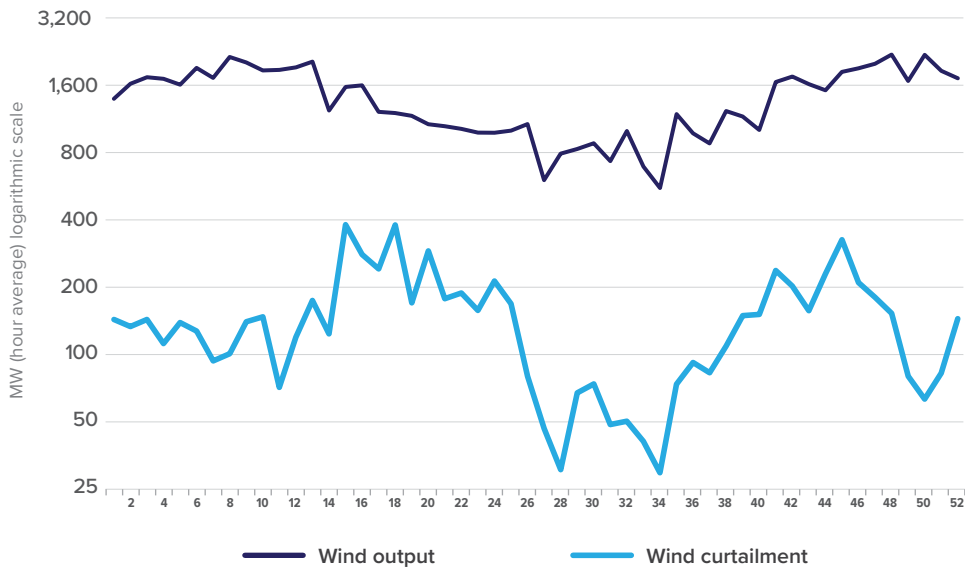
The analysis presented in Chapter 2 indicated that in Ontario wind was generally higher priced and so that as it increased its participation in the generation mix it was disproportionately responsible for higher system costs, which resulted in it being highly subsidized. This section expands this analysis to assess the cost-benefit of a more comprehensive perspective, including estimating the financial impacts of how wind interacts with the other modelled generation resources and NX, as well as placing a monetary value on the avoided CO₂ emissions in the form of the Social Cost of Carbon (SCC). From an Ontario perspective, there are two elements on the cost side, and four elements to the benefit side of the cost-benefit analysis, which we discuss below.

Cost analysis

There are two elements on the cost side: the expenses associated with wind output and with wind curtailment. Average annual wind output expenses are equal to average output over the 2020–23 period (12.5 TWh) times the average wind price over the same period (\$151/MWh).

Ontario has been a net exporter of electricity since the late-2000s, mostly driven by a condition that IESO refers to as “surplus baseload generation” (SBG), which occurs when electricity production from nuclear, hydro, wind, and solar is greater than Ontario demand (OPG 2024). For grid stability purposes IESO must balance surplus and deficit power situations. IESO’s first “escape valve” in surplus situations is to increase exports; the second is to reduce Ontario generation, including wind generation. Such wind reductions are referred to as “curtailment.” As in other jurisdictions, wind IPPs are compensated for curtailment. IESO calculates the estimated capability for every wind turbine in Ontario based on a series of parameters, including available installed capacity, and actual wind speed at the location, based on sensors. The difference between

Figure 13: Ontario wind output and curtailment 2023–2023, by week



Sources: IESO (2024b), author's calculations.

actual and IESO forecast wind generation is referred to as “curtailed wind.” Average annual expenses associated with wind curtailment is equal to average wind curtailment over the 2020–23 period (1.3 TWh) times the average wind price over the same period (\$151/MWh).

Figure 13 shows average hourly wind generation and curtailment for the 2020–23 period. Curtailed wind is highest during the hydro peak freshet in Weeks 16 to 21 and lowest during the Ontario summer demand peak in Weeks 27 to 34. In operational terms wind curtailment is implemented by idling some or all turbines at a particular site.

Benefits analysis

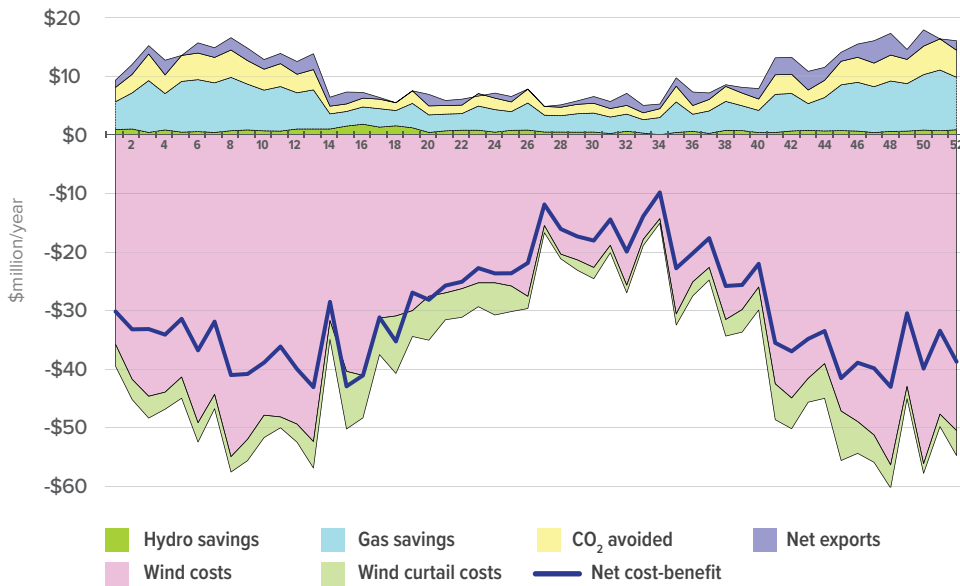
There are four elements on the benefits side: the financial savings from decreased hydro and gas generation, the increased revenues from increased NX, and the financial benefits from avoided CO₂. We do not include any financial impact of nuclear given wind’s minimal impact on this form of generation. Because of specific financial provisions discussed below, it is important to highlight that there is a difference between effective price of a wind-displaced MWh of hydro and gas and their respective “sticker” prices, as presented in Figure 2.

Our regression-based estimates indicate that wind decreases hydro generation by an average of 2.7 TWh/year over the 2020–23 period. We calculate the effective price of that reduction by associating wind-related decreased hydro generation with forgone hydro production due to SBG conditions. OPG, which has 84 percent of Ontario’s hydro resources, reported forgone production of 2.2 TWh/year over the 2020–23 period (OPG 2024, and previous), so that for the sector as whole that would be 2.6 TWh/year, very close to the regression-based estimates. OPG was compensated for its forgone hydro generation at \$30/MWh based on series of OEB-approved deferral accounts (OPG 2024, and previous). During this period OPG’s regulated hydro rate was \$43/MWh, so the difference between that and the compensated price (\$30/MWh) equals the per MWh savings from wind-decreased hydro (\$13/MWh).

As discussed above, gas generation in Ontario is used as peaking and to back up wind and solar and not as “baseload,” and is not generally subject to SBG-related reductions. The way gas has been contracted reflects its profile in Ontario. Indeed, about 70 percent of gas generation is contracted under deemed revenue monthly payments designed to promote the availability of gas capacity when it is needed. In summary, for each different gas plant IESO establishes a fixed dollar amount to pay for fixed capital and operational costs, as if there was no gas generation. From that amount IESO subtracts the net revenues that specific generator should have earned (“deemed revenues”) in the market, after paying for the natural gas and other approved variable costs. Deemed hours of generation are those during which the HOEP exceeded the specific operator’s approved net variable costs. To ensure stand-by capacity, this system “tops up” net energy revenues with a form of capacity payment to “make whole” the generators. Under this specific contractual arrangement, the financial savings from displaced gas generation is equal to the value of the natural gas and other approved variable costs. The gas generation savings therefore are based on the average 2020–23 Dawn Hub natural gas price (\$4.50/MMBtu) multiplied by the gas saved (54.1 million MMBtu/year). This is equivalent to \$34.5/MWh for 7.0 TWh, to which we add \$5/MWh as a proxy for the other variable costs.

We calculate revenues from NX by multiplying the average regression-based additional NX for the 2020–23 period (2.2 TWh) by the average NX price of \$37/MWh. For the financial valuation of avoided CO₂ we use a SCC

FIGURE 14: Cost-benefit of wind generation, 2020–23



Wind price (\$/MWh)	\$151
Hydro savings (\$/MWh)	\$13
Gas savings (\$/MWh)	\$40
NX revenues (\$/MWh)	\$37
SCC (\$/tCO ₂)	\$50
Wind cost-benefit (\$/MWh)	-\$124

Sources: Author's calculations.

of \$50/tCO₂ (Bahramian et al. 2021, Canada 2018) and multiply it by the avoided emissions (2.9 MtCO₂) associated with the displaced gas.

The summary results of the 2020–23 cost-benefit analysis are presented in Figure 14, which includes the two cost and four benefit elements as well as the overall cost-benefit, all by week of the year. To facilitate comparisons with other scenarios, we calculate the cost-benefit result on a MWh basis, at -\$124/MWh. This means that the costs of wind generation in Ontario during the 2020–23 period far exceeded the corresponding climate and other benefits. This result is driven by the relatively high contracted wind price over the period (\$151/MWh) and by our finding that while wind displaced some gas generation, it also displaced lower priced zero-emission hydro and contributed to lower priced NX.

Cost-benefit analysis for 2027–2030

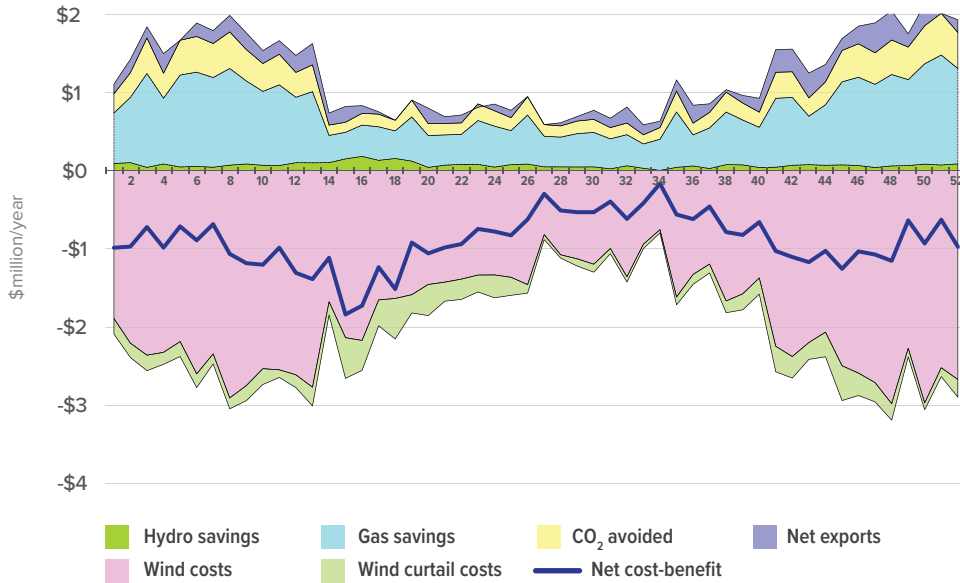
In this section we undertake a forward-looking cost-benefit analysis for the 2027–2030 period. We chose this period because it is relatively soon from an energy system perspective, and hence the regression parameters that we calculated for 2020–23 are likely to remain reasonably valid. Our analysis serves for two scenarios. One is for the legacy wind projects whose 20-year contracts would expire in and around this period. These could include the RES, RESOP and early FIT wind projects contracted in the 2004 to 2010 period. As it has for other resources whose contracts have expired, there could be a mutual interest between IESO and wind IPPs to re-contract, depending on operational state of the resources. Our study provides an assessment of the price at which such a re-contracting could be cost-beneficial. Our work also serves to provide insight into the cost-benefit of new wind projects.

Conceptually, the biggest difference between the cost-benefit analysis of legacy or new projects would be the inclusion in the latter of the system and other costs of adding new wind. This would include new transmission resources to enable the expansion of wind, possibly new back-up or storage facilities and related ancillary services. While this type of detailed modelling is outside the scope of this study, it is important to keep in mind that these incremental costs are likely to be significant. For example, IESO estimates that the average cost of new transmission to 2050 for wind projects is in the range of \$25/MWh (IESO 2022).

For the 2027–2030 scenario we maintain most of the same parameters that we used for the 2020–23 analysis: same regression parameters, same baseline generation, same SCC and NX prices. We update the natural gas price based on the average 2027–2030 forecast used by IESO, of \$6.35/MMBtu (IESO 2024a). As a base, we use a (rounded) reference wind price of \$80/MWh, based on applying Ontario's wind capacity factor of 31 percent to a recent levelized cost of energy (LCOE) study for wind for 2022 (NREL 2023). Given the recent trajectory of wind LCOEs and uncertainty over its future evolution, we use the same nominal amount of \$80/MWh for the 2027–2030 period.

Figure 15 presents the results for the 2027–2030 period, with a cost-benefit result of $-\$38/\text{MWh}$. This result is based on a 10 percent increase in wind generation relative to the baseline amount, but the size-normalized result of $-\$38/\text{MWh}$ equally applies to both re-contracted legacy and new wind projects.

Figure 15: Cost-benefit of wind generation, 2027–2030



Wind price (\$/MWh)	\$80
Hydro savings (\$/MWh)	\$13
Gas savings (\$/MWh)	\$54
NX revenues (\$/MWh)	\$37
SCC (\$/tCO ₂)	\$50
Wind cost-benefit (\$/MWh)	-\$38

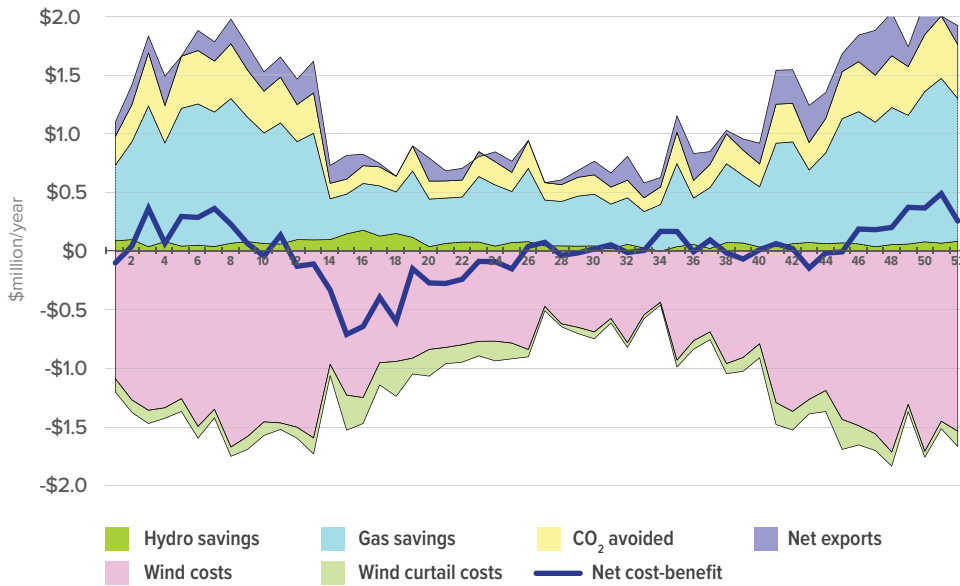
Source: Author's calculations.

These results suggest that even at the lower reference price of \$80/MWh relative to the \$151/MWh that held during the 2020–23 period, the costs associated with wind generation still exceed the corresponding climate and other benefits.

Sensitivity analyses for 2027–2030

There are an infinite number of possible variations of the baseline and reference amounts to test the sensitivity of the reference 2027–2030 results. For example, Figure 16 shows that \$46/MWh is the “break-even” wind price required to set the cost-benefit = \$0/MWh. Figure 16 shows that around the average there is significant variation, so that the negative cost-benefit during Weeks 13–27 is offset with the positive results during most of the rest of the year. The break-even price of \$46/MWh is well below both the actual average 2020–23 price of \$151/MWh and the LCOE-based reference price for 2027–2030 of \$80/MWh.

Figure 16: Price-varying break-even scenario, 2027–2030



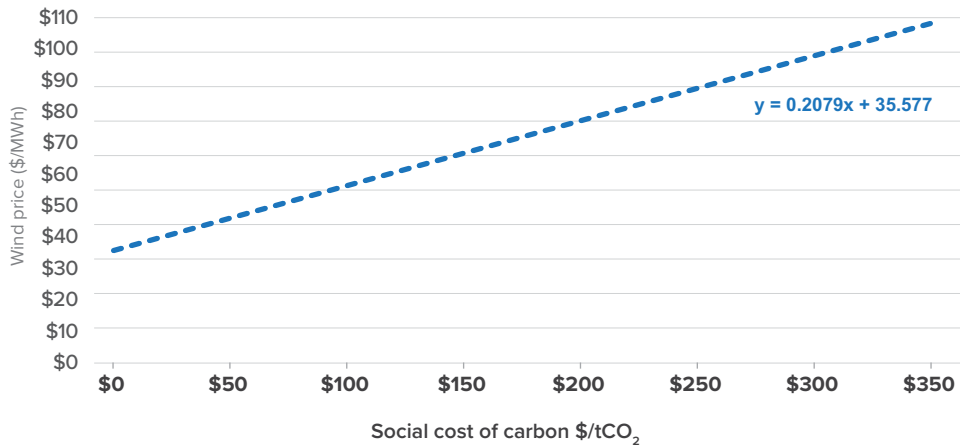
Wind price (\$/MWh)	\$46
Hydro savings (\$/MWh)	\$13
Gas savings (\$/MWh)	\$54
NX revenues (\$/MWh)	\$37
SCC (\$/tCO ₂)	\$50
Wind cost-benefit (\$/MWh)	\$0

Source: Author's calculations

This sensitivity analysis can be generalized. Figure 17 presents the break-even cost-benefit isoline that results from varying the SCC and wind price. The line has a slope of \$0.2079 and a constant of \$35.577, meaning that every \$1 increase in the SCC raises the break-even price by \$0.2079/MWh. For example, using a SCC of \$0/tCO₂ would result in a break-even wind price of \$35.577/MWh. Setting it at \$50/tCO₂ (Bahramian et al. 2021, Canada 2018) gives us the \$46/MWh result noted above. Further increasing the SCC to \$150/tCO₂ (Canada 2021) results in a wind price of \$67/MWh. Increasing the SCC to \$350/tCO₂ (Canada 2023) yields a break-even wind price of \$108/MWh. All these prices in comparison to \$151/MWh for the 2020–23 period.

Another sensitivity analysis is presented in Figure 18, which shows the break-even cost-benefit isoline that results from varying the natural gas price

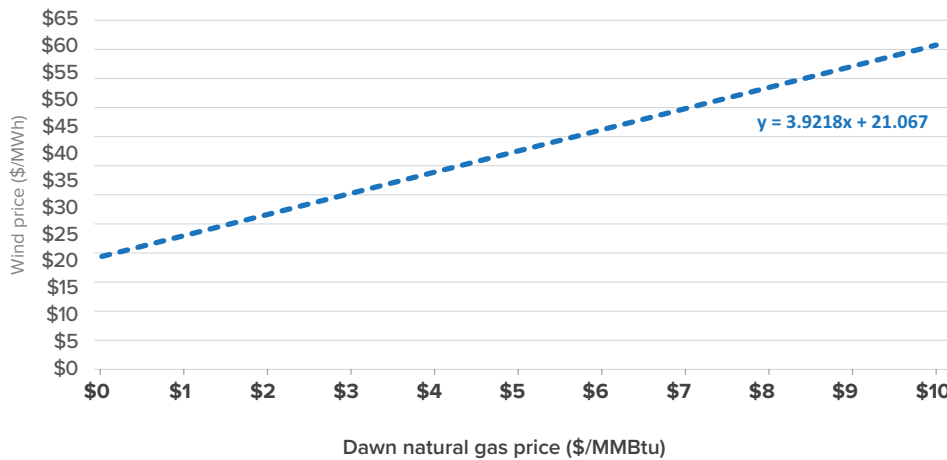
Figure 17: Break-even isoline for SCC and wind prices, 2027–2030



2003-2023 wind price (\$/MWh)	\$151
Wind price (\$/MWh)	Varies
Hydro savings (\$/MWh)	\$13
Gas savings (\$/MWh)	\$54
NX revenues (\$/MWh)	\$37
SCC (\$/tCO ₂)	Varies
Wind cost-benefit (\$/MWh)	\$0

Source: Author's calculations

Figure 18: Break-even isoline for natural gas price and wind price, 2027–2030



2003-2023 wind price (\$/MWh)	\$151
Wind price (\$/MWh)	Varies
Hydro savings (\$/MWh)	\$13
Gas savings (\$/MWh)	\$54
NX revenues (\$/MWh)	\$37
SCC (\$/tCO ₂)	\$50
Wind cost-benefit (\$/MWh)	\$0

Source: Author's calculations

and wind price. For example, using the lowest annual average gas price during the 2015–2023 period of \$2.5/MMBtu (in 2020) yields a break-even wind generation price of \$31/MWh. Setting it at the average 2020–23 of \$4.50/MMBtu gives us \$39/MWh. Setting it at its reference value at \$6.35/MMBtu results in a break-even price of \$46/MWh discussed above. Increasing the natural gas price to \$10/MMBtu (which was near the highest monthly average in the 2020–23 period during the energy crises) would result in a break-even wind generation price of \$60/MWh. All these prices are in comparison to the 2020–23 wind price of \$151/MWh or the LCOE-based reference price of \$80/MWh.

Comparison with the literature

Our regression results are comparable to those of an earlier Ontario study (Bahramian et al. 2021) suggesting that the results are robust relative to level of data aggregation and to time period. We also calculated a wind emissions offset of 0.227 tCO₂/MWh and a wind capacity emissions offset of 0.072 tCO₂/MW per hour.

For the Texas grid (Cullen 2013) calculated the following wind coefficients: -0.18 for coal, -0.85 for gas, and very small impacts for nuclear, hydro and others and a total wind emissions offset of 0.561 tCO₂/MWh. At a capacity of 5.0 GW, Novan (2015) estimated a wind emissions offset of 0.670 tCO₂/MWh. Fell and Johnson (2021) estimated in-region wind emissions offsets ranging from 0.15 to 0.59 tCO₂/MWh across the nine US regions study, including 0.53 tCO₂ for Texas.

These other studies confirm that the regression and emissions offsets results vary by region depending on how wind interacts with the specific generation mix, and specifically the extent to which it displaces higher (coal and oil) or lower-emitting (gas) technologies. Ontario's wind emission offset of 0.227 tCO₂/MWh is relatively low, at only 43 percent of Texas (0.227 vs. 0.53 tCO₂/MWh), for instance. This reflects that in Ontario one MWh of wind displaces only about half a MWh of gas, a relatively lower-emitting technology, compared to other regions where wind tends to displace relatively more coal and/or gas. Likewise, because of Ontario's relatively modest wind capacity factor, its wind capacity emissions offset is relatively even lower than Texas at just 37 percent (0.072 vs. 0.196 tCO₂/MW per hour).

Policy discussion

Our analysis can inform policy options with respect to legacy and new wind projects.

For legacy wind projects whose contracts expire before 2030 the choice faced by owners will be either to decommission or to continue operations either “as is” or under partial/full repowering. Financially, the wind IPPs would recognize that re-contracting at or near \$151/MWh is unlikely to be politically or economically feasible and that continuing operations could be done under a new contract with IESO or uncontracted, either a pure HOEP-only market merchant or with a third party Power Purchase Agreement (PPA). From an IESO perspective, our analysis is clear that the societal break-even contract price is about \$46/MWh. The LCOE-based reference price of \$80/MWh is based on new builds, not on long-term operation. Assuming that the initial wind project financing in Ontario was for 20 years or less, at contract termination the incremental costs of long-term operation with no or modest partial repowering could well be at or below \$46/MWh. In comparison, the relative attractiveness of the HOEP-only alternative would depend on long-term forecasts of the HOEP. The HOEP averaged \$30 during 2020–23 period, with an annual peak of \$47 in 2022 during the energy crisis.

One approach would be for IESO to design and offer a wind re-contracting standard offer of \$46/MWh for a maximum of a ten-year CfD-type mechanism. Wind IPPs would then be able to determine their decommissioning/continuation business decision based on this standard offer and their specific situation, including expected lifetime of existing equipment and long-term costs of operation. Some wind operations would shut down, some will re-contract with IESO, and some may continue operations either under a third party PPA or be pure merchant. By way of reference, for the Eastern US the average PPA in 2021–22 was about \$65/MWh (DOE 2023).

On a stand-alone basis, not considering incremental transmission and other system costs, a similar cost-benefit perspective applies for new wind projects. From an IESO perspective, the same societal break-even contract price of about \$46/MWh applies. However, the new build-based reference price results in a large gap between the social price (\$46/MWh) and the private cost (\$80/MWh). There are a number of options in this regard.

One option is to continue to move forward under the current private wind IPP contractual approach and for the IESO to design a competitive

auction process with a maximum “reserve price” of \$46/MWh. The reserve price is a critical because if it is set too high it could lead to a low value for money result for the public, but if set too low, wind IPPs may decide not to participate because it does not meet their target weighted average cost of capital (WACC).

Another possibility is to discard the contractual approach in favour of financing and compensating wind projects based on cost-of-service economic regulation. There is no particular reason that wind should be treated any differently than the majority of generation resources in Ontario or Canada as a whole. The argument that the contractual approach is always superior to economic regulation simply does not hold for wind in Ontario over the last 20 years. Indeed, economic regulation could do a better job of aligning public costs with public benefits.

“There is no particular reason that wind should be treated any differently than the majority of generation resources in Ontario or Canada as a whole.”

A third option would be to leverage the larger economies of scale and lower cost of public financing and have new wind projects publicly-owned and operated.

This is already the case of about half of the wind capacity in PEI (PEIEC 2024) and is the thrust of the just-announced strategy in Quebec that aims to roll out 10 GW of new publicly-owned wind by 2035 (Hydro-Québec 2024). For Ontario this would require the lifting of the current policy restriction on OPG that essentially prohibits it from wind generation (MOE 2005). As discussed above, the wind assets would enter OPG’s regulated “rate base” and be subject to the lower cost of financing associated with provincially backed Crown corporations, compared to private financing. Another benefit would come from centralized purchasing and other economies of scale that could result in savings of as much as 20 percent (Hydro-Québec 2024).

Conclusion

So complete was its political defeat in 2018 and so few are its current supporters that GEA-like legislation will likely not be implemented again in Ontario for many generations. The GEA allowed for the imposition of third-party sited wind projects over local opposition (WCO 2024) and contributed to a ballooning of electricity prices, which resulted in an unprecedented subsidization of wind and other costs that now total \$7.3 billion a year (Ontario 2024a), equivalent to 0.65 percent of GDP (Ontario 2024b). Rates in Ontario recover only 73 percent of system costs. No other government in Canada has subsidized their electricity sector by this much for so long.

Our research shows that costs of wind far exceed its societal and climate benefits for the 2020–23 period, with average net cost of $-\$124/\text{MWh}$. Such a negative result is a combination of Ontario’s relatively low wind emissions offset ($0.227 \text{ tCO}_2/\text{MWh}$) and high wind prices ($\$151/\text{MWh}$). We also undertook a forward-looking cost-benefit analysis for the 2027–2030 period and calculate an average net cost of wind of $-\$38/\text{MWh}$ based on a reference price of $\$80/\text{MWh}$. The cost-benefit “break-even” wind price for the 2027–2030 period is $\$46/\text{MWh}$.

There are financial and structural challenges to align the public costs and benefits of wind generation in Ontario. By design, the public costs were contractually “baked in” in the short and medium term. Despite the current government campaigning on “reviewing” the long-term wind contracts that averaged $\$151/\text{MWh}$ in 2020–23, once in government it decided not to do so (IESO 2020), but instead increased the size of the subsidies introduced by the previous government in 2017. This means that the government has in effect decided to “wait out” for the high-priced contracts to expire. This report provides a policy framework for the province to assess the price for the re-contracting of those legacy wind projects, and for the procurement of new wind projects.

Structurally, wind’s value is relatively low in Ontario’s current low-emission nuclear and hydro-dominant grid. Ontario’s average wind capacity factor is relatively low. While wind technology could improve this performance in an absolute sense, it will not change the comparative disadvantage. Further, from a seasonal perspective, wind in Ontario is negatively correlated with

gas generation, making it relatively inefficient at displacing it. Regardless of the price of wind, these structural short-comings would remain in the short and medium.

The challenge from a policy perspective is to implement programs that are sustainable over time and that align public costs with public benefits. The overall experience of wind generation in Ontario over the last twenty years has been that costs have far exceeded the benefits. Our hope is that this and other research contributions will provide the type of forward-looking guidance to ensure that any future wind development in Ontario is in the public interest. [MLI](#)

About the author



Edgardo Sepulveda is a regulatory economist with more than thirty years of experience in the telecommunications and electricity sectors. He has advised governments, regulatory agencies, companies, unions, and consumer advocates in more than forty countries. He has written on electricity issues for the Progressive Economics Forum, the Canadian Centre for Policy Alternatives, and on his Profiles in Decarbonization website, available at: edcarb.org. Born in Chile, Sepulveda is fluent in English and Spanish and has a good working knowledge of French. He received his B.A. (Honours) from the University of British Columbia and his M.A. from Queen's University, both in Economics. He established Sepulveda Consulting Inc. (esepulveda.com) in 2006. [MLI](#)

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Appendix: Regression methodology

This section provides a summary of the regression methodology and results.

As noted, our regression analysis is based on a well-established economics literature examining the interaction of wind in various grids, including work on the Texas electricity grid (Cullen 2013, Novan 2015), and more recent work analyzing the Ontario grid (Bahramian et al. 2021) and several regions of the United States (Fell and Johnsson 2021).

To take into account seasonal variation, one of the innovations of our regression analysis is that we carry out separate regressions for each week of the year for our study period of 2020–23. To do this we construct a custom database for these four years, based on publicly available data (IESO 2024b). For our database we use the hour as the basic unit of analysis and group all hours in seven-day periods from January 1 of every year, from Week 1 to Week 52. Fifty-two 7-day weeks adds up to 364 days, so we need to add an eighth day to one of the weeks. Each of the weeks from Week 1 to Week 51 have seven days thus a total of 672 hours (24 hours x 7 days x 4 years). Week 52 will get an extra day thus having 768 hours (24 hours x 8 days x 4 years). For analytical purposes we exclude the 24 data points for February 29 of 2020, a leap year.

Our regression analysis is designed to estimate the manner wind generation interacted with the rest of the Ontario grid over the 2020–23 period. Our objective is calculating regression coefficients that quantify whether and by how much wind generation is statistically associated with decreases or increases of other types of generation. In our case, we focus on the three largest generation technologies in Ontario, nuclear, hydro and gas. We also model whether and by how much wind generation increases/decreases net exports (NX) from/to other provinces and the US.

We estimate the following four regression equations for each week “t” (from 1 to 52) of the year “i”, for a total of 208 regressions (“Out” refers to output; “Cap” to capacity) and “ε” is the error term:

$$\begin{aligned}
 \text{Out_Gas}_i^t &= \alpha_{10}^t + \alpha_{11}^t \text{Out_Wind}_i + \alpha_{12}^t \text{Cap_Gas}_i + \alpha_{13}^t \text{Cap_Nuclear}_i + \alpha_{14}^t \text{Cap_Hydro}_i + \alpha_{15}^t \text{Ontario_Demand}_i + \alpha_{16}^t \text{External_Demand}_i + \varepsilon_i^t \\
 \text{Out_Hydro}_i^t &= \alpha_{20}^t + \alpha_{21}^t \text{Out_Wind}_i + \alpha_{22}^t \text{Cap_Gas}_i + \alpha_{23}^t \text{Cap_Nuclear}_i + \alpha_{24}^t \text{Cap_Hydro}_i + \alpha_{24}^t \text{Ontario_Demand}_i + \alpha_{26}^t \text{External_Demand}_i + \varepsilon_i^t \\
 \text{Net Exports}_i^t &= \alpha_{30}^t + \alpha_{31}^t \text{Out_Wind}_i + \alpha_{32}^t \text{Cap_Gas}_i + \alpha_{33}^t \text{Cap_Nuclear}_i + \alpha_{34}^t \text{Cap_Hydro}_i + \alpha_{35}^t \text{Ontario_Demand}_i + \alpha_{36}^t \text{External_Demand}_i + \varepsilon_i^t \\
 \text{Out_Nuclear}_i^t &= \alpha_{40}^t + \alpha_{41}^t \text{Out_Wind}_i + \alpha_{42}^t \text{Cap_Gas}_i + \alpha_{43}^t \text{Cap_Nuclear}_i + \alpha_{44}^t \text{Cap_Hydro}_i + \alpha_{45}^t \text{Ontario_Demand}_i + \alpha_{46}^t \text{External_Demand}_i + \varepsilon_i^t
 \end{aligned}$$

Table A1 on page 44 presents the summary regression results by week of year for the wind-coefficients for Gas (α_{11}), Hydro (α_{21}), NX and Gas (α_{31}) and Nuclear (α_{41}). Statistically-significant coefficients are presented by their coefficient results; insignificant results are presented as zero. In this respect we present the significance code for the corresponding level of significance. For the regression as a whole, we present the adjusted R². To correct for autocorrelation, we use “Driscoll-Kraay” standard errors. Table A1 also includes the number of observations for each regression, as highlighted above. [MLI](#)

TABLE A1: Summary of regression results

Obs.	Week	GAS			HYDRO			NET EXPORTS			NUCLEAR		
		Wind	Sign.	Adj.R2	Wind	Sign.	Adj.R2	Wind	Sign.	Adj.R2	Wind	Sign.	Adj.R2
672	1	-0.51	***	0.85	-0.29	***	0.78	0.19	***	0.83	0.01	*	1.00
672	2	-0.56	***	0.83	-0.27	***	0.75	0.20	***	0.71	0.04	***	0.93
672	3	-0.76	***	0.82	-0.10	***	0.71	0.13	***	0.72	0.02	***	0.99
672	4	-0.54	***	0.78	-0.22	***	0.70	0.22	***	0.68	0.01	*	0.97
672	5	-0.80	***	0.86	-0.12	***	0.75	0.00		0.61	-0.01	***	0.92
672	6	-0.69	***	0.76	-0.12	***	0.68	0.17	***	0.68	0.00		0.98
672	7	-0.73	***	0.84	-0.10	***	0.56	0.13	***	0.65	0.00		0.98
672	8	-0.63	***	0.81	-0.14	***	0.71	0.18	***	0.73	0.01	**	0.99
672	9	-0.57	***	0.81	-0.18	***	0.70	0.22	***	0.74	-0.00	+	1.00
672	10	-0.55	***	0.73	-0.16	***	0.68	0.20	***	0.79	-0.02	**	0.96
672	11	-0.60	***	0.82	-0.15	***	0.59	0.19	***	0.87	-0.02	**	0.97
672	12	-0.48	***	0.74	-0.23	***	0.66	0.27	***	0.85	0.00		0.95
672	13	-0.49	***	0.71	-0.21	***	0.56	0.27	***	0.87	0.00		0.98
672	14	-0.31	***	0.64	-0.36	***	0.62	0.23	***	0.88	0.00		0.99
672	15	-0.24	***	0.57	-0.42	***	0.79	0.30	***	0.91	0.01	*	0.96
672	16	-0.27	***	0.60	-0.51	***	0.74	0.13	*	0.85	0.00		1.00
672	17	-0.39	***	0.79	-0.48	***	0.90	0.05	+	0.92	-0.02	+	0.96
672	18	-0.32	***	0.66	-0.57	***	0.87	0.00		0.91	-0.03	*	0.95
672	19	-0.53	***	0.82	-0.46	***	0.81	0.00		0.87	-0.01	+	0.99
672	20	-0.41	***	0.80	-0.16	***	0.70	0.32	***	0.94	0.00		1.00
672	21	-0.40	***	0.79	-0.28	***	0.74	0.15	***	0.90	-0.06	***	0.98
672	22	-0.41	***	0.88	-0.34	***	0.67	0.18	***	0.90	0.02	**	0.96
672	23	-0.62	***	0.76	-0.36	***	0.32	-0.07	*	0.80	0.00		0.92
672	24	-0.58	***	0.85	-0.20	***	0.72	0.13	***	0.90	0.00		0.96
672	25	-0.47	***	0.85	-0.33	***	0.75	0.15	***	0.80	0.00		0.93
672	26	-0.64	***	0.87	-0.34	***	0.68	0.00		0.71	0.00		0.98
672	27	-0.71	***	0.87	-0.34	***	0.82	0.00		0.76	0.00		0.99
672	28	-0.52	***	0.81	-0.26	***	0.80	0.07	**	0.55	-0.07	***	0.96
672	29	-0.56	***	0.88	-0.23	***	0.79	0.09	*	0.75	-0.01	+	0.99
672	30	-0.55	***	0.88	-0.23	***	0.76	0.16	***	0.78	0.00		1.00
672	31	-0.57	***	0.85	-0.12	***	0.67	0.23	***	0.70	0.00		0.99
672	32	-0.43	***	0.91	-0.27	***	0.79	0.23	***	0.72	0.00		0.97
672	33	-0.49	***	0.88	-0.17	***	0.74	0.24	***	0.69	-0.06	**	0.96
672	34	-0.78	***	0.91	0.00		0.73	0.16	***	0.82	-0.03	**	0.96
672	35	-0.65	***	0.90	-0.15	***	0.69	0.15	***	0.76	0.00		0.95
672	36	-0.44	***	0.88	-0.27	***	0.62	0.27	***	0.78	0.00		0.95
672	37	-0.65	***	0.82	-0.12	**	0.62	0.17	***	0.74	0.00		0.96
672	38	-0.60	***	0.82	-0.27	***	0.71	0.04	+	0.75	0.00		0.98
672	39	-0.54	***	0.75	-0.27	***	0.75	0.14	**	0.78	0.02	**	0.98
672	40	-0.56	***	0.89	-0.16	***	0.74	0.27	***	0.83	0.00		0.98
672	41	-0.58	***	0.87	-0.11	***	0.63	0.25	***	0.88	0.00		0.98
672	42	-0.54	***	0.83	-0.17	***	0.71	0.27	***	0.91	-0.01	*	1.00
672	43	-0.42	***	0.73	-0.21	***	0.72	0.33	***	0.80	-0.01	***	1.00
672	44	-0.56	***	0.84	-0.19	***	0.70	0.22	***	0.76	0.00		1.00
672	45	-0.63	***	0.85	-0.17	***	0.68	0.17	***	0.71	0.00		0.98
672	46	-0.65	***	0.84	-0.15	***	0.69	0.18	***	0.78	0.01	+	0.99
672	47	-0.58	***	0.87	-0.08	***	0.67	0.32	***	0.71	-0.01	**	0.98
672	48	-0.58	***	0.92	-0.12	***	0.56	0.26	***	0.76	-0.03	**	0.86
672	49	-0.72	***	0.84	-0.17	***	0.56	0.15	***	0.67	-0.01	*	0.95
672	50	-0.64	***	0.89	-0.17	***	0.80	0.19	***	0.81	0.00		0.97
672	51	-0.83	***	0.86	-0.17	***	0.82	0.00		0.65	-0.02	***	0.98
768	52	-0.68	***	0.83	-0.19	***	0.79	0.13	***	0.76	0.01	**	0.99
	AVG	-0.56		0.82	-0.23		0.71	0.17		0.78	-0.01		0.97

Significance Codes: *** = 0.001, ** = 0.010, * = 0.050, + = 0.100

Source: Author's calculations.

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MLI has been active in the field of indigenous public policy, building a fine tradition of working with indigenous organizations, promoting indigenous thinkers and encouraging innovative, indigenous-led solutions to the challenges of 21st century Canada.

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I commend Brian Crowley and the team at **MLI** for your laudable work as one of the leading policy think tanks in our nation’s capital. The Institute has distinguished itself as a thoughtful, empirically based and non-partisan contributor to our national public discourse.

– The Right Honourable Stephen Harper

May I congratulate **MLI** for a decade of exemplary leadership on national and international issues. Through high-quality research and analysis, **MLI** has made a significant contribution to Canadian public discourse and policy development. With the global resurgence of authoritarianism and illiberal populism, such work is as timely as it is important. I wish you continued success in the years to come.

– The Honourable Irwin Cotler

M A C D O N A L D - L A U R I E R I N S T I T U T E



323 Chapel Street, Suite 300,
Ottawa, Ontario K1N 7Z2
613-482-8327
info@macdonaldlaurier.ca

macdonaldlaurier.ca



From: [Monica Singh Soares](#)
To: [Rayburn Murray](#)
Cc: [Cristin O'Sullivan](#)
Subject: Thank You for Supporting "Light It Up" for Disability Awareness
Date: Monday, November 11, 2024 9:33:19 AM

Dear Township of Georgian Bluffs,

Gratitude for Your Support

On behalf of Life Directions Employment and the Ontario Disability Employment Network (ODEN), I want to extend our heartfelt thanks to the Township of Georgian for lighting it up in support of **National Disability Employment Awareness Month (NDEAM)**. Your participation has made a powerful statement about the importance of disability inclusion and has inspired others to join us in creating more inclusive communities.

Looking Ahead: Keeping the Conversation Going

As we look ahead, we hope to keep this important conversation going throughout the year. We're also planning a celebration next year to recognize all the incredible contributions from partners like you who champion inclusion and accessibility.

Request for Photo or Statement

If possible, we'd love it if you could send us a photo of your lighting display or event. We would be thrilled to feature the Township of Georgian Bluffs on our social media and other communication channels to showcase your support for disability awareness.

Alternatively, if a photo isn't available, we would be grateful for a brief quote or statement from a representative of the Township of Georgian about why supporting disability awareness is important to your community. This would be a meaningful addition to our outreach efforts.

Thank You for Your Commitment

Thank you once again for your commitment to inclusion. Together, we're making a

meaningful impact, and we look forward to continuing this journey with you.

Warmest regards,

Monica Singh Soares

Business Engagement Specialist

Life Directions Employment

(519) 378-5514

MonicaSS@lifedirections.ca

From: Township of Georgian Bluffs
Date: November 13, 2024 at 11:55:10 AM EST
To: council@georgianbluffs.ca
Subject: No Snowplowing Road Allowance

I'm writing in regards to No Snowplowing services on unnamed Road Allowance between Fire #302023 & 302025 Grey Road 170. We called TWP Operations 2022, 2023 & 2024 as no service to this road which has been plowed for over 50 years. Township cut down spruce tree for turn around area several years ago. No notice given that this essential service would no longer be provided. Councilor Rick Winters had brought this up at previous meeting. We look forward to your response.

Regards,

Heather & Mark Stewart

GREY SAUBLE CONSERVATION AUTHORITY
MINUTES
Full Authority Board of Directors
Wednesday, September 25, 2024, at 1:15 p.m.

The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey Sauble Conservation Authority Administrative Office and virtually via the meeting application, WebEx.

1. Call to Order

Chair Robert Uhrig called the meeting to order at 1:15 p.m., welcomed all those present in person and virtually and provided a land acknowledgment declaration.

Directors Present In-Person: Chair Robert Uhrig, Vice Chair Nadia Dubyk, Scott Mackey, Tobin Day, Scott Greig, Tony Bell, Alex Maxwell

Directors Present Virtually: Kathy Durst, Sue Carleton, Jennifer Shaw

Regrets: Jon Farmer

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resources, Alison Armstrong; Manager of Engineering Services, Ian Eriksen; Water Resources Coordinator, John Bittorf

2. Disclosure of Pecuniary Interest

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting.

3. Call for Additional Agenda Items

Nothing at this time.

4. Adoption of Agenda

Motion No.:
FA-24-077

Moved By: Tony Bell
Seconded By: Scott Mackey

THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of September 25, 2024.

Carried

5. **Approval of Minutes**

Motion No.:
FA-24-078

Moved By: Scott Greig
Seconded By: Nadia Dubyk

THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of August 28, 2024.

Carried

6. **Business Out of Minutes**

Nothing at this time.

7. **Consent Agenda**

Motion No.:
FA-24-079

Moved By: Scott Mackey
Seconded By: Sue Carleton

THAT in consideration of the Consent Agenda Items listed on the September 25, 2024, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits – August 2024; (ii) Administration – Receipts & Expenses – August 2024; (iii) Correspondence – Letter from Bruce Trail Conservancy; (vi) Media – Recent Media Articles

Carried

8. **Presentation – Lebel & Bouliane – Administrative Office Renovation Update**

Luc Bouliane, along with two members of their team, provided a presentation on the current status of the administrative office renovation project. Three dimensional renderings highlighted how the existing interior features inspired the new customer service entrance and addition.

Mr. Bouliane highlighted some of key features of the new interior design, increased office space, collaborative space, and traffic flow.

Mr. Bouliane spoke to the Class B costing review that was conducted by a 3rd party consultant and the subsequent revisions conducted by both GSCA and Lebel and Bouliane staff. Cost saving exclusions and the significant items that resulted in increased costs were reviewed.

A Member asked with regard to the possibility of any additional surprises down the road. Mr. Bouliane responded that the class B costing gets the project very close, however; cautioned that there may always be the possibility of some unknowns once construction starts. It was noted that the budget includes both a construction contingency and a design contingency.

A Member asked with regard to future maintenance of the roof and skylights, and whether the selection of other material choices took into consideration maintenance and longevity. Mr. Bouliane responded that with regard to the new skylight structure that is planned, the windows are a Canadian

product that also carries a warranty and that, generally, the team chose materials for their ease of maintenance and cleaning.

A Member asked with regard to future electrical needs. Mr. Bouliane and his team responded that, with the new panel, there is the option of tying in items such as electric vehicle charging stations.

9. Business Items

i. Administration

a. Administrative Office Renovation

Manager of Engineering Services, Ian Eriksen provided a presentation and recap of the Lebel and Bouliane Architects presentation.

Mr. Eriksen highlighted some of the main goals of the project. Accessibility has been a major issue, with the new entrance being at grade level and the inclusion of an accessibility lift and appropriate washrooms, the building will meet accessibility standards. Improving functionality of the office space and reception with improved sound control, a publicly available washroom, drinking water refill station, and a more welcoming customer service area. Increased energy efficiency by upgrading lighting to LED. With respect to the roof, Mr. Eriksen noted that staff will have the original contractor provide suggestions and an estimate. It was noted that there were some surprises with the geothermal, electrical conduit, and water supply.

Mr. Eriksen stressed that staff have reviewed the class B costing in great detail and outlined where staff were able to reduce the overall cost estimate.

CAO, Tim Lanthier, gave a summary of the costs and a breakdown of funding streams for the project. After factoring in construction, off-site office rental, remaining professional fees, and furniture/fixture costs, the project will come in at \$3 million. The project funding will be drawn from a combination of reserves and a loan from either a bank or Infrastructure Ontario.

A Member added that Infrastructure Ontario does provide construction loans, however; they may not be the best option for a long-term loan.

A Member asked with regards to estimated cost of completing the roofing. Mr. Lanthier explained that when the roof was completed previously the cost was significantly lower than the class B costing has determined.

A Member asked what the estimated lifespan of the building will be once the work has been completed. Mr. Lanthier responded that the building is currently 50 years old and shows no signs of structure deficiency. The improvements proposed will set the building up to last another 50 years.

A Member asked with regard to any fundraising options staff are investigating. Mr. Lanthier responded that staff have been and will continue to explore options for fundraising, including grants. Any funds raised will lower the total borrowed amount.

Mr. Eriksen concluded that staff have worked hard to contain increases and recommended moving on to having construction drawing prepared and tenders advertised.

A Member asked with regard to the proposed \$20,000 per year that GSCA would be contributing in non-levy dollars and if that would impact improvements at other properties. Mr. Lanthier responded that it would be drawn from the Lands Capital and may impact capital infrastructure projects elsewhere.

A Member asked with regard to insurance costs during construction and if staff expect them to increase. Mr. Lanthier responded that staff will look into the specifics, however; as GSCA is part of a group insurance provider, staff do not foresee any significant impacts.

Motion No.:
FA-24-080

Moved By: Scott Greig
Seconded By: Alex Maxwell

WHEREAS the GSCA Board of Director's (the GSCA Board) has provided ongoing direction to Staff to move through the Concept Design, Schematic Design, and Detailed Design stages and costing of major renovations to the GSCA Administration Centre,

AND WHEREAS the GSCA has received the 100% Detailed Design drawings and Costing estimate for the proposed renovations,

THAT the GSCA Board accept the Detailed Design Drawings and Construction Cost Estimate as completion of the Detailed Design phase of the Administration Building renovation project,

AND THAT the GSCA Board direct Staff to proceed to the Construction Documents and Tender phase,

AND THAT the GSCA Board of Directors direct Staff to set up funding for this project to proceed as detailed in this Staff Report (032-2024).

Carried

The Board recessed for a 10-minute break at 2:40 p.m.

The Board resumed session at 2:51 p.m.

b. Personnel Policy

Chair Uhrig reminded Members that depending on the nature of the discussion, the Board may need to move into closed session.

Manager of Finance and Human Resources Services, Alison Armstrong spoke with regard to the updated GSCA Personnel Policy drafted by staff and outlined some of the specific changes and improvements that had been made.

A Member asked with regard to not providing benefits for new long term contract staff and if this may impact GSCA corporate culture. Mr. Lanthier responded that this will only apply to new long-term contract staff and will not affect existing staff.

A Member asked with regard to Vulnerable Sector Check and should they be required by all staff. Ms. Armstrong responded that not all staff will be required to have a vulnerable sector check, these will only be for day camp staff. Mr. Lanthier added that criminal reference checks will be required for staff working in specific areas and departments of GSCA.

A Member asked with regard to the increase from 8 to 12 wellness days and if this is industry standard. Ms. Armstrong responded that it is. Mr. Lanthier added that to balance the increase, staff will no longer be able accrue year to year.

A Member followed up, asking if staff that currently have accrued sick time will lose those days? Ms. Armstrong responded that they will not lose those days, they will simply not be able to carry over additional days moving forward.

A Member asked if staff have determined what the changes will cost the organization? Mr. Lanthier responded that, at present, the only item that will incur costs would be the employee recognition, staff estimate this to cost approximately \$500 per year.

A Member suggested that the language around protected leaves could be more flexible and inclusive. There was general discussion around the determining factors and language used around protected leaves.

A Member asked with regard to the allotment granted for safety footwear and if it was sufficient to cover the cost. Mr. Lanthier responded that the amount was originally designed to subsidize the amount of safety footwear and not cover the entire amount.

Motion No.:
FA-24-081

Moved By: Scott Greig
Seconded By: Sue Carleton

WHEREAS, GSCA's Personnel Policy has not had substantive review and change for over 20 years,

AND WHEREAS, Management deems that it is necessary to update the policy to better reflect organizational needs,

THAT, the GSCA Board of Directors endorses the updated GSCA Personnel Policy as detailed in the attached document.

Deferred

A Member moved to defer the motion to allow staff to research and amend the language that defines what constitutes and qualifies as 'family' under the protected bereavement leaves.

A Member requested a recorded vote.

Motion No.:
FA-24-082

Moved By: Tobin Day
Seconded By: Nadia Dubyk

THAT, the GSCA Board of Directors defer the approval of the updated GSCA Personnel Policy,

AND THAT, staff will revisit the language used to qualify a staff family member under bereavement leaves and bring the revised GSCA Personnel Policy back to the Board.

Carried

Member	Yeah	Neah	Absent
Bell, Tony	X		
Carleton, Sue	X		
Day, Tobin	X		
Dubyk, Nadia	X		
Durst, Kathy	X		
Greig, Scott		X	
Farmer, Jon			X
Mackey, Scott		X	
Maxwell, Alex		X	
Shaw, Jennifer	X		
Uhrig, Robert	X		
Total	7	3	1

ii. Water Management

Nothing at this time.

iii. Environmental Planning

Nothing at this time.

iv. Operations

Nothing at this time.

v. Conservation Lands

a. Property Acquisition in Georgian Bluffs

CAO, Tim Lanthier spoke to GSCA's opportunity to acquire a property that abuts with GSCA's The Glen property. Mr. Lanthier detailed the history of the property and the agreement in place with the property owners. It was noted that the property is an exhausted quarry. The property owner's hydrogeologist has estimated that it will fill with rainwater and snow melt to up to ten meters.

Mr. Lanthier outlined the benefits of folding the property into The Glen property holding.

It was noted that the most significant, short-term challenge will be enforcement

Motion No.:
FA-24-083

Moved By: Tobin Day
Seconded By: Nadia Dubyk

WHEREAS Section 21(1)(c) of the Conservation Authorities Act provides GSCA with the power to purchase or otherwise acquire land,

AND WHEREAS the GSCA has the irrevocable option to purchase a new parcel of land for one dollar (\$1.00),

THAT the GSCA Board of Directors direct the CAO to move forward with the acquisition of the subject parcel.

Carried

vi. **Forestry**
Nothing at this time.

vii. **Communications/Public Relations**
Nothing at this time.

viii. **Education**
Nothing at this time.

ix. **GIS/IT**
Nothing at this time.

x. **DWSP**
Nothing at this time.

10. New Business

Nothing at this time.

11. CAO's Report

The CAO, Tim Lanthier, gave a brief report on recent and upcoming activities.

GSCA hosted their Volunteer Appreciation luncheon on September 12th. The event was well attended and well received.

On October 6th the Bruce Trail Conservancy will be hosting their Bruce Trail Day at Eugenia Falls.

The Forest Festival will be hosted on October 8th, 9th, and 10th at Allen Park near Durham. The event is open to grade 7 students with stations being run by high school students.

The Eugenia Falls Cenotaph Revitalization project, being spearheaded by Margaret Potter continues to gain momentum. Financial and in-kind support has been received by many in the area.

On September 23rd, Mr. Lanthier attended the Conservation Ontario quarterly meeting with Vice Chair Dubyk. CO adopted their 2025 budget; this will result in an increase in GSCA levy by \$890 or 3.9%. There was a presentation regarding a new round of floodplain mapping grant through the federal government. Staff are working on a partnership to move forward with a floodplain mapping project.

Mr. Lanthier informed the Board that GSCA and its partners were not successful in the Great Lakes Coastal Community Resilience grant project.

GSCA's Fall Newsletter will be issued shortly.

2024 Member passes have sold well with still some time available to purchase a discounted pass. So far, there have been 1,585 passes sold with more coming in daily. In 2023, there were 1,391. 2025 Membership passes will go on sale on November 1.

Mr. Lanthier informed the Board that Administrative Assistant, Valerie Coleman has now been with GSCA for 4 years and thanked her for all of her work.

12. Chair's Report

Chair Uhrig had nothing to report at the time.

13. Other Business

Nothing at this time.

14. Resolution to Move into Closed Session

Motion No.:	Moved By:	Scott Mackey
FA-24-084	Seconded By:	Tobin Day

THAT the GSCA Board of Directors now move into ‘Closed Session’ to consider:

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on August 28, 2024; and,**
- ii. To discuss a property transaction in the City of Owen Sound, closed as it pertains to an item of commercial significance, such as but not limited to a proposed or pending acquisition of real property for Authority purposes, internal reserve bid amounts, leases and property sales (GSCA Administrative By-Law Section 4 (xvi)(g)).**

AND FURTHER THAT CAO, Tim Lanthier, Administrative Assistant, Valerie Coleman will be present,

Carried

Member Scott Greig left the meeting at 4:05 p.m.

15. Declaration that the Board of Directors has resumed Open Session

Chair Uhrig declared that the Board of Directors had resumed Open Session at 4:35.

16. Resolution Approving the Closed Session Minutes of August 28, 2024

Motion No.:	Moved By:	Scott Mackey
FA-24-085	Seconded By:	Nadia Dubyk

THAT the Grey Sauble Conservation Authority Board of Directors approve the August 28, 2024, Closed Session minutes as presented in the closed session agenda.

Carried

17. Reporting out of Closed Session

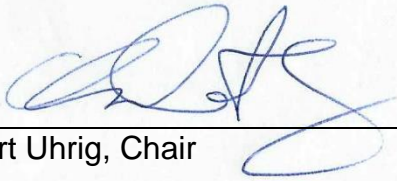
Chair Robert Uhrig stated that Members approved the closed session minutes of August 28, 2024, and gave direction to staff on items that were identified in the agenda and nothing else.

18. **Next Full Authority Meeting**

Wednesday October 23, 2024

19. **Adjournment**

The meeting was adjourned at 4:38 p.m.



Robert Uhrig, Chair



Valerie Coleman
Administrative Assistant

November 8, 2024

Re: Homelessness, Mental Health, Safety and Addiction Crisis

At its Council Meeting of November 5, 2024, the Council of the Corporation of the City of Cambridge passed the following Motion:

WHEREAS the chronic homelessness, mental health, safety and addictions crisis continues to escalate, with at least 1,400 homeless encampments now present in Ontario communities, putting unsustainable pressure on municipalities and public spaces creating a Humanitarian Crisis; and,

WHEREAS housing, homelessness and healthcare - including access to appropriate and timely supports - are the responsibility of the Provincial government and proper management of these issues is crucial to addressing the root causes of the Humanitarian Crisis that Ontario is facing; and,

WHEREAS municipalities are being left to manage these issues without the necessary resources or legal authority to sufficiently respond, and as a result are caught balancing the important needs of unsheltered people living in encampments, with the responsibility to ensure our communities are safe and vibrant places for all residents; and,

WHEREAS the causes of homelessness can be complex and individually unique to each unhoused person, with one of the primary causes being undiagnosed and untreated mental health and addiction issues, which are difficult to address without specialized support systems providing a continuum of care; and,

WHEREAS some individuals experiencing untreated or undiagnosed acute and/or chronic mental health or addictions challenges may be at higher risk to themselves and pose safety concerns for other members of the community; and,

WHEREAS every individual deserves the opportunity for treatment and recovery, including crucial systemic resources, prompt access, and appropriate intervention; and,

WHEREAS Ontario Big City Mayors (OBCM) has launched the SolveTheCrisis.ca campaign to raise awareness of the scale of the humanitarian

crisis in our communities, seek partnerships with the federal and provincial governments to solve it including by: a single responsible Minister and ministry to coordinate action to solve the crisis; an action table with multi-sector stakeholders to create a comprehensive Made in Ontario solution that addresses these issues for all communities in the province; providing municipalities with the tools and resources to transition those in encampments to more appropriate supports; committing to fund the resources required, community by community, to fill existing gaps; invest in a sufficient number of 24/7 community hubs and crisis centres to relieve pressure on hospital emergency departments and first responders and,

WHEREAS the OBCM recommends the consideration of some specific tools and policy asks for municipalities and other sectors involved in this crisis as detailed below; and

WHEREAS an encounter with the criminal court system can be an effective pathway to treatment when the offender is offered a timely and effective treatment referral through a Diversion Court process; and,

WHEREAS the Province's plan to create 19 treatment hubs is a good step and has the potential to substantially improve access to treatment that can be referred through a Diversion Court process if these hubs are properly funded, accessible and expanded in scope and number based on community need; and

WHEREAS the ability of municipalities to ensure safe and vibrant communities is compromised by a double standard in our legal system that allows for the open consumption of illicit drugs but prohibits the unrestricted consumption of tobacco or alcohol, causing confusion and undermining public health efforts; and,

WHEREAS the ability of municipalities to make decisions regarding public safety is compromised by court decisions that enable encampments in public spaces and restrict municipal capacity to manage public lands effectively, including ensuring the safety of the people in those encampments, and the community surrounding them; and,

WHEREAS residents and business owners in neighbourhoods where homeless encampments exist and drug users congregate are unreasonably impacted by social disruption, rising crime, vandalism, and declining public confidence due to concerns for public safety; and,

WHEREAS provincial and federal governments need to take responsibility for policy decisions that have led to this humanitarian crisis and must take on a

greater leadership role in helping municipalities address the associated issues of social disruption and public safety; and,

WHEREAS municipalities need clear, effective and enforceable legislative tools from provincial and federal governments regarding how to address encampments and social disruption, and must have the legal authority to act swiftly and decisively when public safety is at risk; and,

WHEREAS establishing and reinforcing principles and parameters at a provincial level will allow municipalities to focus on what they do best – providing services to members of the public – without the impossible task of reconciling provincial and federal policy or various judicial decisions that are at odds with a group or individual rights; and,

WHEREAS municipal governments must implement solutions that are efficient, effective, appropriate, feasible, practical, and in compliance with Ontario and Canadian law, while balancing individual rights with the safety and well-being of the broader community;

WHEREAS the OBCM has reaffirmed calls to the federal and provincial governments, through its Solve the Crisis Campaign, to:

- i. Appoint one Minister and ministry responsible for the humanitarian crisis Ontarians are facing and who has been provided appropriate authority and resources to find solutions;
- ii. Create an action table of government representatives from all three levels, subject matter experts, and those impacted by this crisis including community partners, first responders and businesses to evaluate solutions to create a Made in Ontario solution; and
- iii. That both levels of government provide the funding required for municipalities big and small to put in place the solutions they need to end this crisis.

WHEREAS the OBCM has strongly requested the provincial and federal governments to:

- i. Take on intervenor status in the case of court decisions that restrict the ability of municipalities to regulate and prohibit encampments; and
- ii. Develop a fully funded and resourced range of compassionate care and treatment programs that strengthens the system of community-based and residential mental health & addictions treatments under the Mental Health

Act and the Health Care Consent Act, ensuring that individuals in need are able to access care and treatment in a timely manner; and

iii. Urgently review, consult on, and update the Mental Health Act and the Health Care Consent Act to reflect the current realities of this crisis, including consultation with medical professionals, first responders and municipalities to determine whether to expand the scope of and strengthen the existing system of mandatory community-based and residential mental health and addictions care and treatment; and

iv. Implement Diversion Courts throughout the Province and expand the scope and reach of these courts by permitting referrals to the Diversion Court for Provincial and Municipal Offences, with a focus on rehabilitation rather than punitive measures; and

v. Review, consult on, and update the Trespass to Property Act to address the public safety issues municipalities are facing within their communities. With such a review to include but not be limited to options to assist communities in addressing aggressive or repetitive trespass (“repetitive trespass”); and

vi. To establish for municipalities a prescribed provincial priority of maintaining public order and public safety to allow, in line with the above, stronger local deterrents to offenses related to social disruption and public safety risks;

WHEREAS the provincial and federal governments are requested to introduce legislation prohibiting open and public use of illicit drugs and public intoxication, whether that be by consumption of alcohol or illicit drugs, with clear enforcement provisions and public awareness campaigns to reduce the harmful impact on communities.

AND WHEREAS the province has been requested to create a blueprint, along with associated funding programs from both federal and provincial governments, to address the significant need for the quick build of supportive housing units, which includes units that address the specific needs of those who have started treatment and need shelter and care as they continue their recovery journey.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the City of Cambridge supports the OBCM motion on chronic homelessness, mental health, safety and addiction crisis;

AND THAT this motion be circulated to Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier of Ontario, the Honourable Michael Tibollo, MPP of Ontario, the Honourable Arif Virani, Minister of Justice, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Michael Kerzner, Solicitor General of Ontario, the Honourable Mark Holland, Federal Minister of Health, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing, Rebecca Bligh, Federation of Canadian Municipalities President, Robin Jones, Association of Municipalities of Ontario President, and all Ontario Municipalities.

Should you have any questions related to the approved resolution, please contact me.

Yours Truly,



Danielle Manton
City Clerk

Cc: (via email)

Hon. Justin Trudeau, Prime Minister of Canada
Hon. Doug Ford, Premier of Ontario
Hon. Sylvia Jones, Deputy Premier of Ontario
Hon. Michael Tibollo, MPP of Ontario
Hon. Arif Virani, Minister of Justice
Hon. Doug Downey, Attorney General of Ontario
Hon. Michael Kerzner, Solicitor General of Ontario
Hon. Mark Holland, Federal Minister of Health
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Laurie LeBlanc, Deputy Minister of Municipal Affairs and Housing
Rebecca Bligh, Federation of Canadian Municipalities President
Robin Jones, Association of Municipalities of Ontario President
All Ontario Municipalities



Township of Georgian Bluffs

Committee of the Whole Minutes

November 13, 2024, 5:00 p.m.
Council Chambers
Township Administration Offices
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton
Councillor Cathy Moore Coburn
Deputy Mayor Grant Pringle
Councillor Ryan Thompson
Councillor Rick Winters
Councillor Tobin Day
Councillor Isaac Shouldice

Staff Present: Brittany Drury, Deputy CAO/Director of Corporate Services
Brian Anderson, Asset Management Coordinator
Carly Craig, Manager of Legislative Services/Clerk
Samantha Buchanan, Treasurer
Rayburn Murray, Deputy Clerk
Niall Loble, Chief Administrative Officer
Michael Benner, Director of Development and Infrastructure
Jodi Ward, Legislative Services Coordinator
Shannon Campbell, Executive Assistant
Hailey Thomson, Communications Specialist

This document can be made available in other accessible formats or with communications supports as soon as practicable and upon request.

1. Call to Order

Deputy Mayor Grant Pringle called the meeting to order at 5:00 p.m.

2. Land Acknowledgment Statement

Deputy Mayor Grant Pringle opened the meeting with the land acknowledgement statement.

3. Approval of Agenda

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

That the agenda be approved as presented.

Approved

4. Declaration of Pecuniary Interest

None declared.

5. Announcements

None.

6. Public Hearings

COW2024-111

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

That the regular meeting of Committee of the Whole be recessed to hold a public hearing for Zoning By-law Amendment Z-07-24 for 2036595 Ontario Inc / Stephan Barclay.

Approved

6.1 DEV20234-058 - Z07/24 Barclay Public Meeting Report

The Clerk indicated that notice of this public meeting was given by ordinary mail to all property owners within 120 metres (400 feet) of the subject property, by email to all the prescribed bodies on September 23, 2024, posted at the subject property and posted on the Township of Georgian Bluffs website.

Further, if a Person or Public Body does not make oral submissions at a public meeting or make written submissions to the Township of Georgian Bluffs before the proposed Zoning By-law is adopted or passed, the Person or Public Body is not entitled to appeal the decision of the Township of Georgian Bluffs to the Local Planning Appeal Tribunal. The Person or Public Body may not be added as party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the Person or Public Body as a party.

The Director of Development and Infrastructure provided an overview of the application and comments received from Saugeen Ojibway Nation and from the County of Grey.

No members of the public registered to provide comments in support or in opposition.

The applicant, Steve Bartley, was in attendance and provided comments in support of his application.

The Director responded to questions of Council and indicated that the public hearing allows for the applicant to receive public comments. He noted that once all comments are received, additional requirements will form an additional/updated report.

COW2024-112

Moved By: Councillor Rick Winters

Seconded By: Councillor Isaac Shouldice

That staff report DEV2024-058 - Z07/24 Barclay Public Meeting be received for information related to the November 13, 2024, Public Meeting.

Approved

COW2024-113

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

The public hearing was adjourned at 5:14 p.m.

7. Delegations/Public Question Period

7.1 Items On The Agenda

None.

7.2 Items Not on The Agenda

None.

8. Correspondence

None.

9. Staff Reports

9.1 Office of the CAO

9.1.1 CAO2024-035 - Georgian Bluffs Vision 2050 and 2025-2030 Strategic Plan

The CAO presented the [2025-2030 Draft Strategic Plan](#). In doing so, he reviewed the following:

- The methodology for gathering information, including community engagement and feedback, and Council and staff input.
- Key focus themes including road and infrastructure maintenance, environmental protection, and economic development and tourism.
- Four strategic pillars of focus including service, infrastructure, opportunity, and people (each including actionable items).
- Updated Territorial Acknowledgement.

Following the presentation, staff played the Strategic Plan video, showcasing parts of the Township and local businesses.

Council members provided comments in support of the work completed. Further noting:

- The importance of building an identity and public consultation with the current draft plan, prior to Council approval
- Possible costs associated with logo updates

- Comments in support of the current logo and the proposed new logo

Staff responded to questions and comments of Council, noting that integration of the new logo would be a phased in approach and therefore, would not involve any financial commitments.

COW2024-114

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

That the “View from the Top Strategic Plan 2025 – 2030” as appended to report CAO2024-035 be approved; and

That staff be directed to present a by-law to adopt the 2025-2030 Strategic Plan at a future meeting of Council.

Approved

9.2 Development & Infrastructure

9.2.1 DEV2024-059 - Shared Building Services with the City of Owen Sound

The Director of Development and Infrastructure provided an overview of the report. He provided a presentation on historical building services and trends over the years, the shared building services pilot project to date, and reviewed the overall benefits of continuing a similar model with the City of Owen Sound.

Questions and comments from Council included:

- Potential liability risks of assuming a shared service delivery model.
- Importance of doing more with less.
- Importance of timely responses and customer service levels to support the construction industry and affordable housing.
- Consideration of exploring internal staffing rather than a shared service model.
- Cost projection for internal staffing vs. a shared service model.

COW2024-115

Moved By: Councillor Tobin Day

Seconded By: Councillor Ryan Thompson

That staff report DEV2024-059, Shared Building Services with the City of Owen Sound be received for information, and;

That pending discussion and approval by the City of Owen Sound Council, staff be directed to transition the Shared Building Services pilot program with the City of Owen Sound into a full Shared Service for the provision of Building Services, and;

That pending discussion and approval by the City of Owen Sound Council, staff be directed to present an agreement and corresponding by-law for the provision of Shared Building Services with the City of Owen Sound, as per this report, to be reviewed annually.

Approved

Council recessed at 7:33 p.m. and reconvened at 7:39 p.m.

9.3 Corporate Services

9.3.1 COR2024-045 - Award of RFP 2024-14 – Surplus Scrap Metal

The Asset Management Coordinator provided an overview of the report.

COW2024-116

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Rick Winters

That report COR2024-045 - Surplus Scrap Metal be received; and

That Staff be directed to enter into an agreement with All Ontario Recycling for the sale of surplus scrap metal, machinery, and equipment with All Ontario Recycling to be responsible for all costs associated with the removal of the surplus scrap metal and related waste materials.

Approved

9.3.2 COR2024-046 - Mid Term Procedure By-Law Update

The Clerk provided an overview of the report and the proposed changes. She provided clarification and confirmed that the definition of quorum is from the Municipal Conflict of Interest Act and that delegation requests are on a first come first serve basis. She noted the wording of item 30.2 will be reviewed to be consistent with current practices.

COW2024-117

Moved By: Councillor Tobin Day

Seconded By: Councillor Isaac Shouldice

That report COR2024-046 be received; and

That staff be directed to present an amending By-Law to enact updates to By-Law 2019-125 - Procedure By-Law as presented in Schedule "A".

Approved

9.3.3 COR2024-047 - Communications and Social Media Use Policies

The Communications Specialist provided an overview of the Communications Policy and Social Media Use Policies.

Questions and comments from Council included:

- Clarification when referring to a Council decision vs. personal opinion.
- Supporting local businesses and ensuring no biases occur.

COW2024-118

Moved By: Councillor Isaac Shouldice

Seconded By: Mayor Sue Carleton

That the Communications Policy and Social Media Use Policies as appended to report COR2024-047 be approved to establish consistent, strategic approaches for public communication and social media engagement; and

That staff be directed to present a By-Law to adopt the policies at a future meeting of Council.

Approved

10. Unfinished Business

None.

11. New Business

11.1 Building Services

Councillor Rick Winters withdrew the notice of motion regarding building services.

12. Notice of Motion

None.

13. Closed Session

None.

14. Date of Next Regular Meeting/Adjournment

Council - November 20, 2024, at 5:00 p.m.

Committee of the Whole - December 4, 2024, at 5:00 p.m.

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Ryan Thompson

That the meeting be adjourned at 8:29 p.m.

Approved

Mayor, Sue Carleton

Clerk, Carly Craig



Date: Wednesday, November 20, 2024

From: Carly Craig, Manager of Legislative Services/Clerk

Subject: Cemetery Fee Review & 2025 Recommendations

Report COR2024-048

This document and its attachments are public and available in an accessible format upon request.

Recommendation

That Council receive report COR2024-048 for information; and

That staff be directed to incorporate the proposed 2025 Cemetery Fee Structure in the draft 2025 Fees & Charges By-Law.

Background

At their Special Council meeting on June 17, 2024, Council passed RES2024-134, which included a direction to staff to undertake a review of cemetery fees while considering the draft Fees and Charges Policy. This direction included a request to identify opportunities within the fee structure to remove the existing operating deficit of providing cemetery services, thereby limiting pressures on the annual tax levy.

Analysis

While conducting a cost recovery review for burial fees, staff conducted a small review of interment rights prices from a sample of comparator cemeteries operated by Municipalities to ensure fairness and consistency of available products. Data was collected from the Cemetery Fees and Service By-Laws from the following municipalities:

1. The Township of Chatsworth
2. The City of Owen Sound; and
3. The Municipality of Meaford

Through this brief review, it was established that Georgian Bluffs' sales prices are slightly below the average collected under this sample. While there was some variance, the gap in pricing was not significant enough to undertake a larger analysis of interment rights purchase fees. For example, the Township currently charges a base rate of



\$770.00 for a full adult burial plot, while the average of comparators ranged from \$1,000.00 to \$1,583.43 (an average of \$1,113.36). Based on this review, staff are recommending an increase of \$100 across all services for 2025, with the exception of a \$290 increase for full adult burial plots at Oxenden and Boyd Cemeteries. The lower rate for Boyd and Oxenden Cemeteries was based on having smaller dimensions (3' x 9') than Mount Pleasant (4' x 10'). However, an analysis of lot sizing at comparator municipalities (an average of 3' x 9') suggests the lots should not lose value based on their dimensions. Both 3' x 10' and 4' x 10' lots have the same capacity and do not provide greater value to the purchaser. Additionally, the pricing of cremation lots are the same at all three Township cemeteries, despite sizing differences and therefore for consistency of administration, it is recommended that the pricing for full adult plots be aligned. Even with these increases, Georgian Bluffs remains the lowest purchase fee of the sample.

Staff found through a review of internal fees, that burial services are operating at a deficit – user fees are failing to neutralize costs of providing the service, thereby becoming reliant on annual tax levies. Through this review it was identified that a \$75 locate fee charged by the contractor is not being recovered within the existing pricing structure. In addition, the Bereavement Authority of Ontario licensing fees have increased by 120%, resulting in the Township funding the variance in the absence of increased fees. Based on this analysis, the Township observes a loss of \$105.00 for each burial performed under the 2024 fee structure.

While considering the 2024 Fees and Charges schedule, staff proposed a large increase to cemetery fees from the prior year due to an increase in caretaker fees. At that time, staff's recommendation was to apply a smaller increase of between 10% and 16% in 2024 to reduce impact to consumers. However, the funding gap continues to grow and there remains a need to recover costs directly provided to consumers and not the whole of the tax base (ie. burial fees and interment purchase fees).

Staff are recommending that burial fees be increased by an average of \$127.00 in 2025 to ensure recovery of contractor and licencing costs. For full casket burials, this results in an 18% increase in interment fees and a 37% increase in cremation interment fees. While these increases are large, they are necessary to "break-even" and recover the Township's costs associated with performing burials. Even with this increase, we are still charging below average fees for burial services. The expense of burials is not a benefit provided to the whole community and is a one-time service provided to specific individuals who may not reside in Georgian Bluffs and therefore should not be subsidized by the tax base.

An increase ranging from 10% to 36% for plot purchases is also recommended. While these fees were increased in 3% increments in 2023 and 2024, the Township pays a "locate fee" of \$75 on each sale performed by the cemetery contractor. The Township also incurs an estimated \$120 (two hours) for administrative efforts associated with



preparing documents, meeting with the purchaser to review documentation, reviewing consumer protection materials, and answering questions.

Upon an analysis of administration fees from the sample of municipalities, it was determined that our fees are relatively low. Most notably, the Township’s approved 2024 replacement interment rights certificate fee is \$35.00, with the average fee from the sample being \$88.95. These fees ranged from \$81.85 to \$150.00; therefore staff are recommending this fee be increased to \$90 (157% increase). Staff are recommending a new fee be introduced for the replacement of interment rights certificates where no documentation is provided an interment rights search is required. Additionally, it is recommended that the \$200 interment rights search fee be amended to an hourly fee of \$60 to allow for more flexibility in working through complex interment rights matters.

Prior to 2023/24 increases, the Township’s interment rights purchase fees remained consistent with 2015/16 charges when the Township assumed administration of the cemeteries. This likely contributed to the draw on the tax base, in addition to the increased contractor costs associated with operating the cemetery and increase to licencing fees outlined above.

Table 1 summarizes the proposed increases from 2024 fees.

Table 1. Fee Types and Percentage Increases in 2025 from 2024 Fees

Fee Type	2025 Percentage Increase from 2024
Burial Fees	
Cremation Burial	37%
Full Casket Burial	18%
Interment Rights	
Full Adult Plot – Mount Pleasant	13%
Full Adult Plot – Oxenden & Boyd	35%
Regular Cremation	36%
Premium Cremation	21%
Top Row Columbarium – Mount Pleasant & Oxenden	10%
Middle Row(s) Columbarium – Mount Pleasant & Oxenden	11%
Bottom Row Columbarium – Mount Pleasant & Oxenden	12%
Administration Fees	
Plot Transfer Fee – With Documentation	0%
Plot Transfer Fee – Without Documentation (New)	100%
Care & Maintenance Previously Not Paid (Pre-1955)	8%
Replacement Interment Rights Certificate	157%



Interment Rights Search	Amended to Hourly Rate
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Due to the nature of cemetery customer service, the administrative expense to the Township when legislated requirements are considered, is equal to one full-time position in the Legislative Services Team from April 1st to December 1st of each year. Many of these services are provided without a fee (general inquiries, maintenance requests, records administration). Staff apply an attentive approach to these services, given the sensitivity of death care service administration. While sales revenue may offset expenses to the Township, the number of sales generated per year varies and cannot be estimated or forecasted with accuracy.

The fee increases recommended above will improve the burden on the tax base however, it is not anticipated that cemeteries will be 100% self-funded each year, particularly in years where sales revenue is low. Cemetery maintenance costs are also part of the Township's tax funded operating budget. The projected tax levy impact for 2024 is \$47,953.

Increasing cemetery revenue as recommended in this report would result in an estimated \$46,650 tax levy impact in 2025, while not increasing the revenue is projected to have an \$66,350 impact.

It is recommended that beyond 2025, the fees be routinely reviewed and updated to reflect the costs incurred by the Township to provide the service. Staff will continue to evaluate opportunities to generate revenue and recover Township expenses where possible.

Financial Impact

The proposed 2025 Cemetery Fee Schedule corrects the loss experienced by the Township in performing burial fees and covers licensing and contractor fees. Additionally, increasing the interment rights purchase fee increases the potential revenue generated by the Township where sales are made.

Strategic Priorities

Deliver cost-effective services.

Conclusion

Staff recommend that the fees be increased based on the comparator analysis and internal cost recovery analysis.

Respectfully Submitted:
Carly Craig, Manager of Legislative Services/Clerk



Report Approval Details

Document Title:	COR2024-048 - Cemetery Fee Review and 2025 Recommendations .docx
Attachments:	- Copy of 2024 to 2025 Cost Recovery.xlsx
Final Approval Date:	Nov 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Brittany Drury, Deputy CAO/Director of Corporate Services

Samantha Buchanan, Treasurer

Niall Loble, Chief Administrative Officer

2024 & 2025 Cost Recovery Analysis Burials and Interment Sales

2024 Burial Fees								
Service Item Description	Expenses				Subtotal (Before HST)	Total Fee Required to Cover Expenses (Excluding HST)	2024 Fee Charged (Contractor Burial Charge)	Loss/Profit
	Contractor Charge to Perform Burial	Bereavement Authority of Ontario Consumer Protection Fee (Licencing Fee)	Contractor Locate Fee	Applicable Tax - HST (13%)				
Casket Burial	\$ 620.00	\$ 30.00	\$ 75.00	\$ 94.25	\$ 725.00	\$ 725.00	\$ 620.00	-\$ 105.00
Cremation	\$ 285.00	\$ 30.00	\$ 75.00	\$ 50.70	\$ 390.00	\$ 390.00	\$ 285.00	-\$ 105.00

Proposed 2025 Burial Fees (Admin Costs Not Recovered)							
Service Item Description	Expenses				Subtotal (Before HST)	Total (Including HST)	Loss/Profit
	Contractor Charge to Perform Burial	Bereavement Authority of Ontario Consumer Protection Fee (Licencing Fee)	Contractor Locate Fee	Applicable Tax - HST (13%)			
Casket Burial	\$ 640.00	\$ 30.00	\$ 75.00	\$ 96.85	\$ 745.00	\$ 841.85	\$ -
Cremation	\$ 300.00	\$ 30.00	\$ 75.00	\$ 52.65	\$ 405.00	\$ 457.65	\$ -

Proposed 2025 Burial Fee Increase & 2024 Fee Schedule Cost Recovery													
Service Item Description	Proposed 2025 Fees					2024 Fee Schedule						Cost Recovery	
	Fee	Bereavement Authority of Ontario Consumer Protection Fee	Contractor Locate Fee	Subtotal	Applicable Tax HST (13%)	Total	Contractor Charge to Perform Burial	Admin Fee	Subtotal	Applicable Tax - HST (13%)	Total	Resultant \$ Amount Increase (Before Tax)	Resultant Percentage Increase
Casket Burial - Adult	\$ 640.00	\$ 30.00	\$ 75.00	\$ 745.00	\$ 96.85	\$ 841.85	\$ 620.00	\$ 10.00	\$ 630.00	\$ 81.90	\$ 711.90	\$ 115.00	18%
Cremation	\$ 300.00	\$ 30.00	\$ 75.00	\$ 405.00	\$ 52.65	\$ 457.65	\$ 285.00	\$ 10.00	\$ 295.00	\$ 38.35	\$ 333.35	\$ 110.00	37%
												Average \$ 112.50	28%

Potential Sales Revenue By Interment Rights Type (2024 Fees)				
	Revenue	Expenses		Potential Revenue
	Interment Rights Space	Contractor Locate Fee	Estimated Administration Cost (Contract Preparation & Signing Appointment)	
Full Casket - Mount Pleasant	\$ 770.00	\$ 75.00	\$ 120.00	\$ 575.00
Full Casket - Oxenden & Boyd	\$ 580.00	\$ 75.00	\$ 120.00	\$ 385.00
Regular Cremation	\$ 280.00	\$ 75.00	\$ 120.00	\$ 85.00
Premium Cremation	\$ 470.00	\$ 75.00	\$ 120.00	\$ 275.00
Top Row Columbarium	\$ 1,040.00	\$ 75.00	\$ 120.00	\$ 845.00
Middle 2 Rows Columbarium	\$ 935.00	\$ 75.00	\$ 120.00	\$ 740.00
Bottom Row Columbarium	\$ 830.00	\$ 75.00	\$ 120.00	\$ 635.00

Potential Sales Revenue By Interment Rights Type (Proposed 2025 Fees)						
	Revenue	Expenses	Estimated Administration Cost (Contract Preparation & Signing Appointment)	Potential Revenue	Proposed Increase	Increase In Potential Revenue
	Interment Rights Space (Increased by \$100 across the Board)	Contractor Locate Fee				
Full Casket - Mount Pleasant	\$ 870.00	\$ 75.00	\$ 120.00	\$ 675.00	\$ 100.00	\$ 100.00
Full Casket - Oxenden & Boyd	\$ 780.00	\$ 75.00	\$ 120.00	\$ 585.00	\$ 200.00	\$ 200.00
Regular Cremation	\$ 380.00	\$ 75.00	\$ 120.00	\$ 185.00	\$ 100.00	\$ 100.00
Premium Cremation	\$ 570.00	\$ 75.00	\$ 120.00	\$ 375.00	\$ 100.00	\$ 100.00
Top Row Columbarium (Base Only)	\$ 1,140.00	\$ 75.00	\$ 120.00	\$ 945.00	\$ 100.00	\$ 100.00
Middle 2 Rows Columbarium (Base Only)	\$ 1,035.00	\$ 75.00	\$ 120.00	\$ 840.00	\$ 100.00	\$ 100.00
Bottom Row Columbarium (Base Only)	\$ 930.00	\$ 75.00	\$ 120.00	\$ 735.00	\$ 100.00	\$ 100.00

2024 Burial Fee Analysis

2024 Comparator Fees				
Burial Fee Type	Fee	Notes	Applicable Tax	Municipality
Adult Casket Burial	\$ 630.00	Per Burial	13%	Georgian Bluffs
	\$ 1,031.99	Per Burial	13%	Owen Sound
	\$ 885.00	Per Burial	13%	Chatsworth
	\$ 1,100.00	Per Burial	13%	Meaford
Average	\$ 911.75			
Variance from Average	\$ 281.75			
Child Casket Burial	\$ 580.00	Per Burial	13%	Georgian Bluffs
	\$ 1,031.99	Per Burial	13%	Owen Sound
	\$ 885.00	Only 1 Full Grave Price Specified	13%	Chatsworth
	\$ 500.00	Per Burial	13%	Meaford
Average	\$ 749.25			
Variance from Average	\$ 169.25			
Infant Casket Burial	\$ 325.00	Per Burial	13%	Georgian Bluffs
	\$ 327.38	Per Burial - 18 months of age or younger	13%	Owen Sound
	\$ 885.00	Only 1 Full Grave Price Specified	13%	Chatsworth
	\$ 500.00	Per Burial	13%	Meaford
Average	\$ 509.35			
Variance from Average	\$ 184.35			
Cremation Burial	\$ 295.00	Per Burial	13%	Georgian Bluffs
	\$ 383.16	Per Burial	13%	Owen Sound
	\$ 460.00	Per Burial	13%	Chatsworth
	\$ 500.00	Per Burial	13%	Meaford
Average	\$ 409.54			
Variance from Average	\$ 114.54			

Proposed 2025 Fee Schedule Georgian Bluffs							Cost Recovery			
Burial Fee Type	Average Fee from Analysis	Proposed 2025 Fee	Notes	Applicable Tax	2024 Fee	Notes	Resultant \$ Amount Increase	Resultant Percentage Increase	New Variance from Average Sales Price	Notes
Adult Casket Burial	\$ 911.75	\$ 745.00		13%	\$ 630.00		\$ 115.00	18%	\$ 166.75	Still below average price in the sample
Child Casket Burial	\$ 749.25	\$ 680.00		13%	\$ 580.00		\$ 100.00	17%	\$ 69.25	Still below average price in the sample
Infant Casket Burial	\$ 509.35	\$ 425.00		13%	\$ 325.00		\$ 100.00	30%	\$ 84.35	Still below average price in the sample
Cremation Burial	\$ 409.54	\$ 405.00		13%	\$ 295.00		\$ 110.00	37%	\$ 4.54	Still below average price in the sample
After Hours/Holiday/Late Charge										

2024 Interment Rights Purchase Fees

2024 Comparator Fees				
Interment Rights Type	Fee	Notes	Applicable Tax	Municipality
Full Casket Plot	\$ 770.00	Per interment rights space	13%	Georgian Bluffs
	\$ 1,583.43	Per interment rights space	13%	Owen Sound
	\$ 1,000.00	Per interment rights space	13%	Chatsworth
	\$ 1,100.00	Per interment rights space	13%	Meaford
Average	\$ 1,113.36			
Variance from Average	\$ 343.36			
Regular Cremation Plot	\$ 280.00	Per interment rights space	13%	Georgian Bluffs
	\$ 507.87	Per interment rights space	13%	Owen Sound
	\$ 400.00	Per interment rights space	13%	Chatsworth
	\$ 775.00	Per interment rights space	13%	Meaford
Average	\$ 490.72			
Variance from Average	\$ 210.72			
Premium Cremation Plot	\$ 470.00	Per interment rights space	13%	Georgian Bluffs
	\$ 846.11	Per interment rights space	13%	Owen Sound
		N/A No Premium Cremation Lots	13%	Chatsworth
		N/A No Premium Cremation Lots	13%	Meaford
Average	\$ 658.06			
Variance from Average	\$ 188.06			
Top Row - Columbarium	\$ 1,890.00	Per Niche	13%	Georgian Bluffs
Includes rights to niche, plaques, Care and Maintenance	\$ 2,776.46	Per Niche	13%	Owen Sound
		N/A No Columbariums	13%	Chatsworth
	\$ 1,675.00	Per Niche	13%	Meaford
Average	\$ 2,113.82			
Variance from Average	\$ 223.82			
Middle Row(s) - Columbarium	\$ 1,785.00	Per Niche	13%	Georgian Bluffs
	\$ 2,533.51	Per Niche	13%	Owen Sound
		N/A No Columbariums	13%	Chatsworth
	\$ 1,675.00	Per Niche	13%	Meaford
Average	\$ 1,997.84			
Variance from Average	\$ 212.84			
Bottom Row - Columbarium	\$ 1,680.00	Per Niche	13%	Georgian Bluffs
	\$ 2,454.95	Per Niche	13%	Owen Sound
		N/A No Columbariums	13%	Chatsworth
	\$ 1,675.00	Per Niche	13%	Meaford
Average	\$ 1,936.65			
Variance from Average	\$ 256.65			

Proposed 2025 Fee Schedule Georgian Bluffs								Cost Recovery		New Variance from Average Sales Price	Notes
Burial Fee Type	Average Fee from Analysis	Proposed 2025 Fee	Notes	Applicable Tax	2024 Fee	Notes	Resultant \$ Amount Increase	Resultant Percentage Increase			
Full Casket Plot - Mount Pleasant	\$ 1,113.36	\$ 870.00		13%	\$ 770.00		\$ 100.00		\$ 243.36	Still below average price in the sample	
Full Casket Plot - Oxenden and Boyd	\$ 1,113.36	\$ 780.00		13%	\$ 580.00		\$ 200.00		\$ 333.36		
Regular Cremation Plot	\$ 490.72	\$ 380.00		13%	\$ 280.00		\$ 100.00		\$ 110.72	Still below average price in the sample	
Premium Cremation Plot	\$ 658.06	\$ 570.00		13%	\$ 470.00		\$ 100.00		\$ 88.06	Still below average price in the sample	
Top Row - Columbarium (including plaque, opening and closing, and Care and Maintenance)	\$ 2,113.82	\$ 2,200.00	With \$100 increase to base	13%	\$ 2,100.00		\$ 100.00		\$ 86.18	Slightly above average sample	
Middle Row(s) - Columbarium (including plaque, opening and closing, and Care and Maintenance)	\$ 1,997.84	\$ 2,095.00	With \$100 increase to base	13%	\$ 1,995.00		\$ 100.00		\$ 97.16	Still below average price in the sample	
Bottom Row - Columbarium (including plaque, opening and closing, and Care and Maintenance)	\$ 1,936.65	\$ 1,990.00	With \$100 increase to base	13%	\$ 1,890.00		\$ 100.00		\$ 53.35	Still below average price in the sample	

2024 Admin Fee Analysis

2024 Comparator Fees				
Administration Fee Type	Fee	Notes	Applicable Tax	Municipality
Transfer Fee	\$ 50.00	Per transfer	13%	Georgian Bluffs
	\$ 81.85	Per transfer	13%	Owen Sound
	\$ 40.00	With Documentation	13%	Chatsworth
	\$ 250.00	Without Documentation	13%	Chatsworth
	\$ 170.00	Per transfer	13%	Meaford
Average	\$ 118.37	Per transfer	13%	
Variance from Average	\$ 68.37			
Care & Maintenance Previously Not Paid (Pre 1955)	\$ 250.00	Per Lot	13%	Georgian Bluffs
	\$ 295.37	Per Lot	13%	Owen Sound
		Unknown	Unknown	Chatsworth
		Unknown	Unknown	Meaford
Average	\$ 272.69	Per Lot	13%	
Variance from Average	\$ 22.69			
Replacement Interment Rights Certificate	\$ 35.00	Per Certificate	Exempt	Georgian Bluffs
	\$ 81.85	Admin Fee	13%	Owen Sound
		Unknown		Chatsworth
	\$ 150.00	Per Certificate	Exempt	Meaford
Average	\$ 88.95			
Variance from Average	\$ 53.95			
Interment Rights Search	\$ 200.00	Per search	Exempt	Georgian Bluffs
	\$ 81.85	Admin Fee?	13%	Owen Sound
		Unknown		Chatsworth
	\$ 60.00	Per Hour		Meaford
*Average could not be calculated due to differing structures				
General Administration Fee		No Admin Rate		Georgian Bluffs
	\$ 81.85	Admin Fee?	13%	Owen Sound
		Unknown		Chatsworth
	\$ 170.00	Flat Rate		Meaford
*Average could not be calculated due to differing structures				

Proposed 2025 Fee Schedule Georgian Bluffs							Cost Recovery	
Administration Fee Type	Proposed 2025 Fee	Notes	Applicable Tax	2024 Fee	Notes	Applicable Tax	Resultant \$ Amount Increase	Resultant Percentage Increase
Transfer Fee	\$ 50.00	With Documentation	13%	\$ 50.00	Flat Rate	13%	\$ -	0%
	\$ 250.00	Without Documentation (Add Applicable Search Fee)	13%				\$ 250.00	100%
Care & Maintenance Previously Not Paid (Pre 1955)	\$ 270.00	Per Lot	13%	\$ 250.00		13%	\$ 20.00	8%
Replacement Interment Rights Certificate	\$ 90.00	Per Certificate	Exempt	\$ 35.00		Exempt	\$ 55.00	157%
Interment Rights Search	\$ 60.00	Per Hour (minimum 1 hour charge)	Exempt	\$ 200.00		Exempt		

The Corporation of the Township of Georgian Bluffs

By-law Number 2024-058

This document is public and available in an accessible format upon request.

Being a By-law to authorize cost recovery (fees) with respect to the fire department specific response.

Whereas, Section 8 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the powers of a municipality are to be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considered appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas, Section 391 of the *Municipal Act, 2001*, provides that a municipality may impose fees or charges on persons for services or activities provided or done by or on behalf of it; and

Whereas, Section 398 of the *Municipal Act, 2001*, provides that fees and charges imposed by a municipality on a person constitute a debt of the person to the municipality; and

Whereas, Council of the Township of Georgian Bluffs deems it expedient to pass a by-law to impose fees on persons to recover the costs of fire department responses;

Therefore, the Council of the Corporation of the Township of Georgian Bluffs enacts the following:

1. In this By-law:
 - a. "Council" means the Council of the Township of Georgian Bluffs;
 - b. "Fire Department" means the Inter Township Fire Department, or any other body established by the Township in accordance with the provisions of the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c. 4, as amended;
 - c. "Fire Department Specific Response Fees" means *cost recovery* fees for Fire Department attendance at a Property for which the Owner has Fire Department insurance coverage;
 - d. "Indemnification Technology" means Fire Department incident reporting, data collection and property insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies of fire department attendance with respect to insured perils;
 - e. "Municipality" means the Corporation of the Township of Georgian Bluffs;
 - f. "Owner" means the registered owner of property or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the property or any portion thereof;
 - g. "Property" means any real property located within the geographical boundaries of the Municipality, and any real property to which the Fire Department is under a service agreement to provide Fire Department Response services, Automatic Aid or Mutual Aid. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided;

2. The Municipality hereby authorizes the imposition of fees from time to time in accordance with the provisions of this by-law.
3. The Owner of Property shall be responsible for the payment of Fire Department Specific Response Fees imposed by this by-law in accordance with the Schedule of Fees, attached hereto and forming part of this by-law.
4. The Municipality may use Indemnification Technology to assess applicable insurance coverage for Fire Department Specific Response Fees.
5. Fees imposed pursuant to this by-law constitute a debt of the Owner to the Municipality and may be added to the tax roll of the Property to which the Fire Department Specific Response Fees relate.
6. Where the Municipality believes and/or Indemnification Technology indicates Fire Department Specific Response Fees are applicable but the Owner does not have, in part or in full, insurance coverage for fire department charges for the Property, the Municipality may adjust the Fire Department Specific Response Fees to the extent of insurance coverage upon provision by the Owner of evidence, to the satisfaction of the Municipality, that no such insurance coverage exists or to demonstrate the limits of such coverage.
7. Should any provision, or any part of a provision of this by-law be declared invalid, or to be of no force and effect by a court of competent jurisdiction, it is the intent of Council that such a provision, or part of a provision, shall be severed from this by-law, and every other provision of the by-law shall be applied and enforced in accordance with its terms to the extent possible according to law.
8. That this by-law shall come into force and effect upon being passed by Council.

Read a first and second time this 20th day of November 2024.

Read a third time and finally passed this 20th day of November 2024.

Mayor – Sue Carleton

Clerk – Carly Craig

Schedule A – Schedule of Fees

Fire Department Specific Response Fees

The Fire Department Specific Response Fees shall be the total of:

- a. **Current MTO* rate per unit per hour or portion thereof for each unit
- b. rate per person per hour or portion thereof for each firefighter
- c. *other costs including but not limited to; Foam, Metered Water, Air Tank Re-filling, Cleaning Equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs such as Water Bomber Drops*

*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

Report Approval Details

Document Title:	By-law 2024-063 - Fire Department Cost Recovery.docx
Attachments:	
Final Approval Date:	Nov 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Niall Loble, Chief Administrative Officer

The Corporation of the Township of Georgian Bluffs

By-law Number 2024-059

This document is public and available in an accessible format upon request.

Being a By-law to authorize an Agency Agreement with Fire Marque Inc.

Whereas, subsection 8(1) of the *Municipal Act, 2001*, S.O. 2001 c. 25 (the “*Municipal Act, 2001*”), provides that the powers of municipalities under the *Municipal Act, 2001* or any other Act shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues; and

Whereas, section 9 of the *Municipal Act, 2001* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising authority under the *Municipal Act, 2001* or any other Act; and

Whereas, Council considered and ratified Committee Recommendation Number COW2024-093 at their meeting on October 16, 2024, in support of authorizing an agreement with Fire Marque Inc.; and

Whereas, Council deems it necessary and expedient to authorize an agency agreement with Fire Marque Inc.;

Therefore, the Council of the Corporation of the Township of Georgian Bluffs enacts the following:

1. That the Mayor and Clerk are hereby authorized to sign the agency agreement between the Township of Georgian Bluffs and Fire Marque Inc.
2. That the agreement shall be in substantively the same form as the agreement attached hereto as “Schedule A”.
3. That this by-law shall come into force and effect upon being passed by Council.

Read a first and second time this 20th day of November 2024.

Read a third time and finally passed this 20th day of November 2024.

Mayor – Sue Carleton

Clerk – Carly Craig

Report Approval Details

Document Title:	By-law 2024-065 - Authorize an Agency Agreement with Fire Marque.docx
Attachments:	- Schedule A - Fire Marque Agency Agreement.docx
Final Approval Date:	Nov 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Niall Loble, Chief Administrative Officer

AGENCY AGREEMENT

THIS AGENCY AGREEMENT (the "**Agreement**") made the 20th day of November, 2024.

BETWEEN:

FIRE MARQUE INC.

(herein after referred to as the "**Agent**")

- and -

TOWNSHIP OF GEORGIAN BLUFFS

(herein after referred to as the "**Municipality**")

WHEREAS the Fire Department attends, when required, at Incident Sites to provide emergency services;

AND WHEREAS the costs and expenses incurred by the Fire Department as a result of attending at the Incident Sites and providing services may be recoverable through Indemnification Technology® with respect to insured perils through the Insurance Policies of the owner or tenant of the Incident Site;

AND WHEREAS the Municipality wishes to appoint the Agent, as its agent for the purpose of filing Claims on behalf of the Municipality and to recover, on their behalf, any insurance proceeds from the insurers of the affected parties which are recoverable in accordance with the terms of any policy agreement for the costs and expenses incurred by the Fire Department as a result of attending at the Incident Sites.

AND WHEREAS the Agent wishes to make the Claims and recover the recoverable proceeds of insurance on behalf of the Municipality in accordance with the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the mutual terms and covenants herein contained, the Parties covenant and agree as follows:

1. DEFINITIONS

"**Agreement**" is this agreement, as may be amended;

"**Agency Fee**" is the financial compensation expressed as a percentage of the recovered Emergency Cost Recovery Proceeds in accordance with Section 6;

"**Agency Fee Taxes**" are all taxes, duties and other charges (including any GST, HST or other value added taxes) applicable to the Agency Fee;

"**Agent**" is Fire Marque Inc., or its successors and assigns;

"**Claims**" an amount requested for payment for an insured loss which falls under the terms of Insurance Policies;

"**Emergency Cost Recovery Proceeds**" are the funds recovered by the Agent as a result of filing Claims with insurers pursuant to the Insurance Policies of the owner and or tenant of an Incident Site to recover the costs and expenses incurred by the Fire Department as result of attending and providing emergency services at an Incident Site;

"**Fire Department**" means a group of firefighters authorized to provide fire protection services by the Municipality;

"**Incident Reports**" are the property statistical fire reports;

"**Incident Sites**" is the municipal address or property location of the incident which is attended at by the Fire Department in relation to which the Fire Department incurs costs and expenses as a result of providing their emergency services;

"**Indemnification Technology®**" is the intellectual property owned and employed by the Agent in making claims to recover costs and expenses of the Fire Department incurred as result of providing emergency services at an Incident Site and includes: incident reporting, data collection, and property insurance policy wording interpretation to maximize billing opportunities on behalf of the Fire Department by invoicing insurance companies for the costs of fire department attendance with respect to insured perils;

"**Indemnitees**" means the Agent, its directors, partners, officers, agents, and employees;

"**Initial Term**" is the period commencing from the date of first written above and continuing thereafter for a period of two years;

"**Insurance Policies**" means an insurance policy of the owner or tenant who owns or rents the property located on the Incident Site;

"**Intellectual Property**" is any intellectual property of the Agent, including but not limited to any software, trade names, trademarks, and copyrighted materials and any of the foregoing as it relates to Indemnification Technology®;

"**Losses**" means all loses, costs, expenses, interest, charges, assessments, damages, liabilities, obligations, fines and penalties, including all reasonable costs incurred investigating, defending or negotiating the settlement or resolution of any demand, lawsuit, action, or proceeding, and specifically including reasonable legal

and other professional fees and expenses on a "full indemnity", "solicitor and his own client" or comparable basis, regardless of whether the foregoing arise in, under or by virtue of common law, equity or other applicable law, contract, negligence, strict liability, breach of duty or otherwise;

"**Party**" or "**Parties**" is the Agent and the Municipality;

"**Municipality**" is the Township of Georgian Bluffs ;

"**Renewal Term**" is a renewal term of five years;

"**Term**" is the Initial Term together with any subsequent Renewal Terms, until this Agreement is terminated in accordance with Section 14;

"**Termination Date**" is the date this Agreement terminates in accordance with Section 14; and,

"**Third Party Fire Departments**" is a fire department, fire brigade, persons and/or equipment that are not part of the Fire Department.

2. **TERM**

The term of this Agreement will begin as of the date first written above and continue for the period of the Initial Term and will automatically renew for successive Renewal Terms upon the expiry of the Initial Term or any preceding Renewal Term, unless this Agreement is terminated in accordance with Section 14.

3. **APPOINTMENT**

The Municipality hereby appoints the Agent as its exclusive agent during the Term of this Agreement for the purpose of filing, on behalf of the Municipality, all Claims with insurers and to recover from any insurers on their behalf, any proceeds of insurance which are recoverable in accordance with the terms of any Insurance Policies of an owner or the tenant at any Incident Site.

4. **AGENT OBLIGATIONS**

During the Term of the Agreement, the Agent agrees:

- (a) To proceed diligently to prepare and file Claims with the insurer of the incident sites on behalf of the Municipality upon receipt of the Incident Reports from the Fire Department;
- (b) To establish and maintain a non interest bearing trust account to receive and hold any Emergency Cost Recovery Proceeds in trust on behalf of the Municipality (which proceeds may be comingled with the proceeds

recovered for other municipalities and/or fire departments, for which Agent is providing similar services);

- (c) To remit on a quarterly basis or such period as agreed to between the Agent and the Municipality, the Emergency Cost Recovery Proceeds to the Municipality, less any Agency Fee, and Agency Fee Taxes deducted in accordance with Sections 6 and 7.
- (d) To deliver a statement to the Municipality providing reasonable detail in regards to the amounts being remitted for the applicable period; and
- (e) To maintain complete, detailed and adequate books and records pertaining to Claims and Emergency Cost Recovery Proceeds.

5. MUNICIPALITY'S OBLIGATIONS

During the Term of the Agreement, the Municipality agrees:

- (a) on a monthly basis or such period as agreed to between the Municipality and Agent, to provide the Agent with all the completed Incident Reports relating to its attendance at all Incident Sites during the period, setting forth in reasonable detail the services provided and the costs and expenses incurred by the Fire Department in attending such Incident Sites and providing information as to the applicable insured, the insurance company and the policy number of the Incident Site, if available;
- (b) in accordance with the Insurance Policies, ensure that the Emergency Cost Recovery Proceeds that are remitted to the Fire Department are used by the Fire Department for its own purposes, which purposes may include but not be limited to the following:
 - (i) the purchase of equipment for the Fire Department
 - (ii) the provisions of training and education to the firefighters of the Fire Department; and/or
 - (iii) the purchase and/or provision of materials and equipment for fire inspection, fire prevention and public education programs;
- (c) if requested, to provide the Agent with documentation evidencing that the Fire Department is the sole beneficiary of any Emergency Cost Recovery Proceeds that have been remitted to the Municipality in accordance with Section 4; and

- (d) to the extent the Municipality or the Fire Department is paid or receives Emergency Cost Recovery Proceeds directly from the insurer under the Insurance Policy, or from the owner or tenant of an Incident Site (as a result of such owner or tenant receiving the Emergency Cost Recovery Proceeds directly from the insurer under the Insurance Policy), the Municipality agrees that it shall promptly remit payment of the Agency Fee that is payable to the Agent in relation to such Emergency Cost Recovery Proceeds (as determined in accordance with Section 6) and will provide the Agent with copies of all communications and notices received from the insurer under the Insurance Policy in relation to such Emergency Cost Recovery Proceeds for the Agent's own records.

6. AGENCY FEE

In consideration for the services provided by the Agent pursuant to this Agreement, during the Initial Term, the Agent will be entitled to a fee equal to thirty (30%) of all Emergency Cost Recovery Proceeds (the "**Agency Fee**"). The Agent will be entitled, on a monthly basis, to invoice the Municipality for the Agency Fee accrued in respect of the previous month Emergency Cost Recovery Proceeds and to deduct the Agency Fee from the Emergency Cost Recovery Proceeds. The Agent shall not be entitled to any further consideration from the Municipality or the Fire Department. The amount of the Agency Fee shall be negotiated by the Parties for any Renewal Terms.

7. TAXES

It is understood by the parties that the Agency Fee is exclusive of all taxes, duties and other charges (including any GST, HST or other value added taxes), ("**Agency Fee Taxes**"), applicable to the services provided by the Agent hereunder. The Agent shall withhold and deduct from the Emergency Cost Recovery Proceeds that are to be remitted to the Fire Department, any Agency Fee Taxes, and all such Agency Fee Taxes will be remitted to the applicable government agency, as and when required.

8. INTELLECTUAL PROPERTY

The Municipality agrees and acknowledges that any Intellectual Property of the Agent, including but not limited to any software, trade-names, trade-marks, and copyrighted materials and confidential procedures for recovering funds for Fire Departments and any of the foregoing as it relates to Indemnification Technology® are the property of the Agent, and the Municipality has no rights to this Intellectual Property as a result of this agreement or otherwise.

9. AUDIT

The Municipality has the right to audit, at its own expense, the records and accounts, during reasonable business hours and on advance written notice to the Agent; and, for up to twenty-four (24) Months from the end of the calendar year to which the records and accounts relate.

10. UNRECOVERABLE EXPENSES

No action will be undertaken by the Agent to collect any proceeds or file any Claims on behalf of the Municipality. The Fire Department will only be entitled to receive Emergency Cost Recovery Proceeds actually recovered by the Agent on behalf of the Municipality. The Municipality, at its own discretion, may elect to enforce the payment of the Emergency Cost Recovery Proceeds not recovered by the Agent through powers granted by their By-Laws or through litigation. Unless prior arrangements have been made on a specific file.

11. INCIDENTS ATTENDED TO BY OTHERS

It is acknowledged by the Parties that in certain instances, in addition to the Fire Department, other fire departments or other emergency personnel ("**Third Party Fire Departments**") may attend at an Incident Site and whose costs and expenses incurred as result of attending and providing emergency services at such Incident Site may also be recoverable under the Insurance Policies of the owner(s) or tenant(s) of such Incident Site. In such cases:

- (a) the Municipality acknowledges that the Emergency Cost Recovery Proceeds recovered in respect of such Incident Site may have to be shared with the Third Party Fire Departments, and Agent makes no representation and will not be required to take any action to determine the appropriate allocation of such Emergency Cost Recovery Proceeds between the Fire Department and the Third Party Fire Departments.
- (b) the Municipality shall negotiate an appropriate allocation of the Emergency Cost Recovery Proceeds with the Third-Party Fire Departments. If the Municipality and the Third Party Fire Departments are unable to agree to an appropriate allocation within a reasonable time, then Agent may, in its sole discretion but without obligation to do so, and on notice to Municipality, commence interpleader or a similar action or proceeding in connection with any dispute in relation to allocation of the Emergency Cost Recovery Proceeds and pay the Emergency Cost Recovery Proceeds into court, whereupon the Agent shall be released from any further obligations in respect of such Emergency Cost Recovery Proceeds and the Municipality shall indemnify and hold harmless the Indemnitees from any dispute arising

with respect to such Emergency Cost Recovery Proceeds whether the Agent is acting as agent on behalf of the Third Party Fire Departments to the dispute or otherwise.

12. LIMIT ON LIABILITY

Other than Emergency Cost Recovery Proceeds actually recovered, the Agent will not be liable to the Municipality for any costs and expenses incurred as a result of the Fire Department attending and providing emergency services at an Incident Site which it was unable to recover through the Insurance Policies of the owner or tenant of such services

13. INSURANCE & IDEMNIFICATION

The Municipality agrees to indemnify and hold harmless the Indemnitees from and against any and all Losses that may be imposed on, incurred by, or asserted against, the Indemnitees or otherwise, in connection with the performance of its duties under this Agreement or any actions or inactions taken by the Fire Department or Municipality in connection with this Agreement, including as a result of any claims: (i) from insurers as a result of inaccuracies, misrepresentations or fraud in any of the Incident Reports and other information provided to Agent for the purpose of filing Claims; and (ii) from Third Party Fire Departments claiming rights to any Emergency Cost Recovery Proceeds that have been disbursed to the Fire Department. The foregoing liability and indemnification by Municipality shall not apply where the Losses arise from the Agent's gross negligence fraud or willful misconduct.

- (a) During the Term (and any renewal thereof as applicable) of this Agreement, the Agent shall procure and maintain an errors and omissions insurance policy of not less than five million dollars (\$5,000,000.00) coverage. The deductible shall not exceed twenty-five thousand dollars (\$25,000.00).
- (b) The Agent shall carry a Commercial Blanket Bond with an amount no less than Fifty Thousand Dollars (\$50,000.00) that protects both the Agent and the Municipality with respect to any loss resulting from dishonesty, disappearance, destruction and Forgery act(s) arising from the work being performed by the Agent under this Agreement on behalf of the Municipality.
- (c) The Agent shall, at their expense obtain and keep in force during the term of the Agreement, Commercial General Liability Insurance in an amount not less than five million dollars (\$5,000,000.00) per occurrence and five million (\$5,000,000.00) in the aggregate. This policy shall contain products and completed operations coverage, Non-owned automobile coverage, and coverage for claims resulting from Technology Network risks such as data

breaches, unauthorized access, theft of confidential information, invasion of privacy, intellectual property infringement such as copyright, trademarks, service marks and trade dress. The deductible shall not exceed twenty-five thousand dollars (\$25,000.00). The Municipality has the right to request, at any time confirmation of the insurance coverages and that the policy is in force.

14. **TERMINATION**

Notwithstanding Section 2, this Agreement will terminate with 30 days' written notice by either Party (the "**Termination Date**"), provided that if this Agreement is terminated (other than as a result of a material breach of this Agreement by the Agent), the Agent shall be entitled to continue filing all Claims and collecting Emergency Cost Recovery Proceeds, for any incidents attended to by the Fire Department at Incident Sites which occurred prior to the date of the Termination Date of this Agreement, and such filings and recoveries shall remain subject to the terms and conditions of this Agreement. The Municipality or the Fire Department shall not make claims in respect of any incidents attended to by the Fire Department which occurred prior to the Terminate Date. The covenants set forth in this Section 14 shall survive the termination of this Agreement.

15. **NOTICES**

All notices, communications, statements and payments which may be required or permitted under this Agreement will be in writing and sent by registered mail, courier services, or transmitted by facsimile or other electronic means which produces a physical copy. Any party may change its address by notice to the other parties.

The addresses of the parties pursuant to this Section 15 are as follows:

If to the Municipality:

Township of Georgian Bluffs
Owen Sound ON N4K 5N5
Phone: 519 376 2729 x.606
Email: clerks@georgianbluffs.ca

Attention: Carly Craig, Manager of Legislative Services / Clerk

If to the Agent:

Fire Marque Inc.
P.O. Box 2018, Thornton, ON L0L 2N0
Phone: 1-855-424-5991 or 705-424-5991

Fax: 705-424-5702

Attention: Ted K. Woods

16. SEVERABILITY

If any provision of this Agreement is determined to be illegal, invalid or unenforceable by an arbitrator or any court of competent jurisdiction from which no appeal exists or is taken, that provision will be severed from this Agreement and the remaining provisions will remain in full force and effect.

17. ARBITRATION

All disputes, controversies and disagreements with respect to this Agreement, or any matter arising under or in connection with this Agreement, shall be finally settled by arbitration. Arbitration shall be conducted as follows:

- (a) the reference shall be to a single arbitrator appointed in accordance with the *Arbitration Act*, 1991, S.O. 1991, C. 17, as amended;
- (b) the decision of the arbitrator shall be final, conclusive and binding upon all parties;
- (c) unless otherwise determined by the arbitrator, the Parties shall pay an equal portion of the fees and expenses of the arbitrator;
- (d) the *Arbitration Act*, 1991, S.O. 1991, C. 17 shall apply to and govern each such reference to arbitration; and
- (e) All arbitrations shall be conducted in Barrie, Ontario or in a location suitable to both parties.

18. GOVERNING LAW

This Agreement is governed by, interpreted and enforced in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable in the province. Subject to Section 17, each of the Parties irrevocably attorns to the exclusive jurisdiction of the Courts of Ontario.

19. WAIVER

No waiver of any provision of this Agreement constitutes a waiver of any other provision.

20. ENTIRE AGREEMENT

Except as stated herein, this Agreement constitutes the entire agreement between the Parties concerning the subject matter hereof and, during the term hereof, supersedes all prior written or verbal agreements concerning such subject matter.

21. AMENDMENTS

Amendments to this agreement shall be in writing and be executed by the Parties. If agreed in writing by both Parties to this agreement an amendment shall form a part of this Agreement.

22. ASSIGNMENT

Neither this Agreement nor any of the rights or obligations under this Agreement are assignable or transferable by a Party without the prior written consent of the other Party, provided that nothing herein shall prevent The Agent from assigning this Agreement or any of its rights or obligations to an affiliate of The Agent, provided that the Agent agrees to remain liable to the Municipality for the obligations of such transferee affiliate.

23. ENUREMENT

This Agreement shall be binding upon and enure to the benefit of the Parties and their respective successors.

24. COUNTERPARTS

This Agreement may be executed and delivered in any number of counterparts (including by facsimile or other electronic transmission) and all counterparts taken together constitute one and the same instrument.

25. LEGAL RELATIONSHIP

In this Agreement nothing gives rise to an employment relationship for the provision of services between the Municipality and Agent. The Parties expressly acknowledge that they are independent and neither an employer-employee relationship is intended or created by this Agreement.

26. COLLECTION AND DISCLOSURE OF PRIVATE INFORMATION

Any information collected by the Agent and Municipality pursuant to this Agreement is subject to, and shall be handled in accordance with, the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O.

1990, c. M.56 as amended and the *Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. F.31, as amended.

27. LAWS

The Municipality and Agent, its employees and representatives, if any shall at all times comply with any and all applicable federal, provincial and municipal laws, ordinances, statues, rules, regulations and orders in respect of the performance of this Agreement.

28. CONFIDENTIALITY

The Agent shall hold confidential and not disclose or release to any person other than the Agent and Municipality at any time during or following the term of this Agreement, except where required pursuant to the provisions of the Municipal Freedom of information and Protection of Privacy Act and/or the Personal Information Protection & Electronic Documents Act (PIPEDA), any information or document that identifies any individual or the nature and extent of services received by any individual without obtaining written consent of the Municipality prior to the release or disclosure of such confidential information. The Agent shall be entitled to disclose publicly the fact that the Municipality and/or the Fire Department are clients of the Agent.

29. CONFLICT OF INTEREST

The Agent shall disclose to the Municipality without delay any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest, or breach of law in relation to this Agreement. A breach of this Section by the Agent shall entitle the Municipality to terminate this Agreement in addition to any other remedies that the municipality may have in law or equity.

[Remainder of this page left intentionally blank]

IN WITNESS WHEREOF the parties have executed this Agreement as of the date first above written.

Township of Georgian Bluffs

By: _____
Name: Sue Carleton
Title: Mayor

By: _____
Name: Carly Craig
Title: Manager of Legislative Services / Clerk

FIRE MARQUE INC.

By: _____
Name:
Title:

By: _____
Name:
Title:

The Corporation of the Township of Georgian Bluffs

By-law Number 2024-060

This document is public and available in an accessible format upon request.

Being a By-law to designate certain roads as forming a School Zone and authorize the required speed limit reductions.

Whereas, Section 128 of the *Highway Traffic Act*, R.S.O., 1990 (“*Highway Traffic Act*”) establishes rates of speed for motor vehicles; and

Whereas, Section 128 (2) of the *Highway Traffic Act*, provides that the council of a municipality may prescribe a rate of speed different from that prescribed within the legislation; and

Whereas, Section 128 (5) of the *Highway Traffic Act*, provides that a council of a municipality may designate a portion of a highway under its jurisdiction that adjoins the entrance to or exit from a school and that is within 150 metres along the highway in either direction beyond the limits of the land used for the purposes of the school, as forming part of a school zone; and

That the same council may prescribe a rate of speed in the designated school zone that is lower than the rate of speed otherwise prescribed within the *Highway Traffic Act*; and

Whereas, Council ratified Committee Recommendation Number COW2023-080 at their meeting on August 16, 2023, to designate a portion of specific roadways as forming part of a school zone and prescribe a rate of speed of 30 km/hr;

Therefore, the Council of the Corporation of the Township of Georgian Bluffs enacts the following:

1. That the following roadways be deemed as forming part of a school zone at Keppel Sarawak Public School:

24th Street between Carney Street and 8th Avenue West
Finden Street at 24th Street South, approximately 300 metres due north; and
8th Avenue between 24th Street West and 26th Street West.

As demonstrated within Schedule A of this by-law, also forming part of this by-law.
2. That all roadways being designated as forming part of the school zone in section 1, be prescribed a rate of speed of 30 km/hr.
3. The penalties provided for in Section 128 (14) of the *Highway Traffic Act* shall apply to offences in contravention of this by-law.
4. That this by-law shall come into force and effect upon being passed by Council.

Read a first and second time this 20th day of November 2024.

Read a third time and finally passed this 20th day of November 2024.

Mayor – Sue Carleton

Clerk – Carly Craig

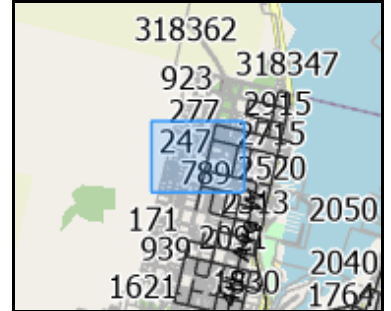
Report Approval Details

Document Title:	By-law 2024-060 - Creation of School Zone at Keppel Sarawak School .docx
Attachments:	- Keppel Sarawak School Zone.pdf
Final Approval Date:	Nov 12, 2024

This report and all of its attachments were approved and signed as outlined below:

Niall Loble, Chief Administrative Officer

Schedule A. 2024-066 | Keppel-Sarawak School Zone (30 km/h)

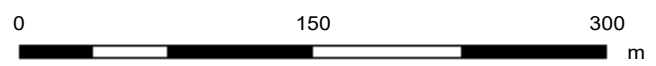


Legend

ROADS
Roads

PROPERTY INFORMATION
Parcels

Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

The Corporation of the Township of Georgian Bluffs

By-law Number 2024-061

This document is public and available in an accessible format upon request.

Being a By-law to amend Procedure By-Law 2019-125.

Whereas Section 238 (2) of the Municipal Act, R.S.O. 2001, as amended requires that every municipality and local Board shall pass a Procedure By-law for governing the calling, place and proceedings of meetings; and

Whereas Council of the Township of Georgian Bluffs enacted Procedure By-law 2019-125 on November 20, 2019; and

Whereas Council of the Township of Georgian Bluffs deems it necessary to amend Procedure By-law 2019-125 to provide routine updates to meeting procedures;

Now therefore, the Council of the Corporation of the Township of Georgian Bluffs enacts the following:

1. That all routine and procedural amendments to Procedure By-law 2019-125, as included in Schedule "A" to this by-law are hereby authorized.
2. That this by-law shall come into force and effect on January 1, 2025.

Read a first and second time this 20th day of November 2024.

Read a third time and finally passed this 20th day of November 2024.

Mayor – Sue Carleton

Clerk – Carly Craig

Report Approval Details

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This report and all of its attachments were approved and signed as outlined below:

Brittany Drury, Deputy CAO/Director of Corporate Services

Niall Loble, Chief Administrative Officer

Township of Georgian Bluffs

Procedure By-law

(Office Consolidation - 2020-035 (repealed), 2020-054 (repealed), 2020-101)

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The Corporation of the Township of Georgian Bluffs

By-law Number 2019-125

Being a By-law to govern the proceedings of Council and Committees, and to repeal By-laws 2017-091 and 2017-106.

Whereas Section 238 (2) of the *Municipal Act, R.S.O. 2001*, as amended requires that every municipality and local Board shall pass a Procedure By-law for governing the calling, place and proceedings of meetings; and

Whereas it is desirable to provide rules for the conducting of public business at the meetings of the Township of Georgian Bluffs;

Now Therefore the Council of the Corporation of the Township of Georgian Bluffs enacts as follows:

Part I – Interpretation

1. Short Title

1.1 This by-law shall be known as “The Procedure By-law”.

2. Purpose

2.1 The purpose of this by-law is to govern the calling, place and proceedings of meetings.

3. Principles

3.1 This by-law sets out processes that are open, transparent and accountable to the public. In the context of Council proceedings, these principles are accomplished by:

- a) Ensuring the decision-making process is understood by the public and other stakeholders;
- b) Providing access to information and opportunities for input by the public and other stakeholders consistent with the requirements of this by-law and other statutory requirements; and
- c) Exercising and respecting individual and collective roles and responsibilities provided for in this Procedure By-law and other statutory requirements.

3.2 The principles of parliamentary law governing Council Meetings include:

- a) The majority of Members have the right to decide;
- b) The minority of Members have the right to be heard;
- c) All Members have the right to information to help make decisions, unless otherwise prevented by law;
- d) All Members have a right to an efficient meeting;
- e) All Members have the right to be treated with respect and courtesy; and,
- f) All Members have equal rights, privileges and obligations.

4. Definitions

4.1 In this By-law:

“Ad Hoc Committee” means a special purpose committee of limited duration, created by Council to inquire and report on a particular matter or concern, and which dissolves automatically upon submitting its final report, unless otherwise directed by Council.

“Advisory Committee” means a committee comprised of one or more Members of Council and/or members of the public appointed by Council for a specific purpose or mandate.

“CAO” means the Chief Administrative Officer of the Township.

“Chair” means the Mayor or the presiding officer of a meeting.

“Clerk” means the Clerk of the Township of Georgian Bluffs or his or her designate.

“Closed Session” means that portion of a meeting closed to the public in accordance with Section 239 (2) of the *Municipal Act* and as defined in Section 11 of this by-law.

“Committee of the Whole” means Council sitting as a committee generally once per month where:

- a) Members consider and debate matters for recommendation to Council in an environment that is procedurally more relaxed than the formal Council meeting.
- b) Motions adopted therein are not deemed to represent the final decision of Council until confirmed by resolution or by-law of Council.

“Committee Recommendation” means a motion passed by a committee during a committee meeting and recommended for adoption by Council.

"Consent Agenda" means a list of items on the Agenda, all of which may be adopted by one motion of Council or Committee, but any of which may be transferred to the regular agenda for consideration upon the request of a Member;

“Council” means the elected and sworn Members of Council of the Township of Georgian Bluffs.

“Defer”, when used in connection with a matter or item before Council or a committee, means that the said matter or item is to be dealt with later in the same meeting, or at the next meeting of the same body, or at the meeting of the same body that is specified in the motion to defer.

“Delegation” means a person intending to address Council or committee on a matter where a decision of Council may be required (may also be referred to as deputation).

“Deputy Mayor” means the Deputy Head of Council.

“Local Board” means a local board established or exercising any power under any Act with respect to the affairs or purposes of one or more municipalities but does not include the Township of Georgian Bluffs Police Services Board, a Public Library Board or a Conservation Board.

“Mayor” means the Mayor as Head of Council, or in the absence of the Mayor, the Deputy Mayor or, in the absence of both, another Member of Council appointed by Council.

“Member” means a Member of Council or committee, and includes the Mayor and Deputy Mayor.

“*Municipal Act*” means the *Municipal Act, 2001, S.O. 2001, c.25*.

“Notice” means notice that includes the time and place of a meeting and, in the instance of a special meeting, shall include the purpose of the meeting and whether the meeting was called by the Mayor or upon petition.

“Notice of Motion” means notice, including the name of the mover, advising Council that the motion described therein will be brought at a subsequent meeting.

“Point of Order” means a Member calling attention to:

- a) any breach of the rules of order pursuant to this Procedure By-law; or
- b) the use of improper offensive or abusive language; or
- c) notice of the fact that the matter under discussion is not within the scope of the proposed motion; or
- d) any other informality or irregularity in the proceedings of the meeting.

“Point of Personal Privilege” means a Member calling attention to a matter relating to:

- a) statements challenging the integrity of Council, committee or individual Members; or
- b) an individual Member (e.g. statements made during the meeting naming that Member specifically, comments regarding a Member’s character, an incorrect record of a Member’s participation in a meeting contained in minutes approved in a Member’s absence); or
- c) the rights and privileges of Council or committee (e.g. the accuracy of published reports of its proceedings; the conduct of its officers, employees or visitors; the comfort of Members with respect to heating, ventilation, lighting, noise).

“Presentation” means the verbal and/or visual provision of information to Council by an individual, community group or organization.

“Public Hearing” means a public meeting of Council or Committee of the Whole, or that portion of a meeting of Council or Committee of the Whole which is convened to hear matters pursuant to and as required by:

- a) the *Planning Act, R.S.O. 1990, c. P.13*;
- b) any other Act; or
- c) a resolution or by-law of Council.

“Quorum” means a majority (more than half) of the whole number of Members of Council or a Committee except where a Member has or Members have declared a pecuniary interest pursuant to the *Municipal Conflict of Interest Act*, the quorum may be less than half plus one of the whole number of Members but shall not be less than two.

“Refer”, when used in connection with a matter or item before Council or a committee, means that the said matter or item is referred to the body or person named in the motion to refer, for further consideration and action.

“Recorded Vote” means a written record of the name and vote of each Member on a motion or question conducted by the Clerk.

“Rules of Procedure” means the rules and regulations provided in this by-law.

5. Application

- 5.1 This by-law applies to all meetings of Council, Committees of Council and Local Boards.
- 5.2 Notwithstanding Section 5.1, Council may by resolution or by-law allow a board or committee to establish its own procedures.
- 5.3 Notwithstanding Section 5.1, the rules and regulations contained in this by-law may be suspended by a vote of two-thirds of the Members present and voting.
- 5.4 In the event of conflict between the provisions of this by-law and the *Municipal Act* or any other legislation, the provisions of the legislation shall prevail.
- 5.5 If there is a conflict between two or more rules in this by-law, or if there is no specific rule on a matter, the Chair will rule. In making a ruling, the Chair may consult the Clerk, rely on previous rulings and practices, or refer to Robert's Rules of Order.
- 5.6 Cover page, headings and table of contents are included for ease of reference only and are not to be used as interpretation aids.
- 5.7 Specific references to laws in this by-law are meant to refer to the current laws applicable within the Province of Ontario as at the time the by-law was enacted, as they are amended from time to time. In all cases, the reference includes the statute, as amended from time to time, including successors.

Part II – Meetings

6. First Meeting

- 6.1 The Inaugural Meeting of Council after a regular election shall be held on the Wednesday following the first day of the Council term of office as established by the *Municipal Elections Act*, and the meeting shall be held at 5:00 pm.

7. Regular Meetings

- 7.1 Regular meetings of Council and committees shall be held at the Council chambers at the township offices, except as may be determined by Council resolution from time to time or in accordance with the Township Electronic Participation Policy.
- 7.2 Regular meetings of Council shall be held in accordance with the annual meeting calendar.
- 7.3 Regular meeting of Council and Committee of the Whole shall be held at 5:00 p.m. on alternating Wednesdays. Committee and Local Board meetings shall be held in accordance with the timing and intervals set by the Committee or Local Board.
- 7.5 The Mayor or the Chair of a committee, prior to a regularly scheduled meeting, may cancel the meeting due to inclement weather, a matter of respect or a lack of corporate business requiring immediate attention.
 - a) Where a statutory public meeting has been scheduled as part of a regular meeting that has been cancelled, every reasonable effort shall be made to conduct the meeting.
 - b) In the event of a cancelled statutory public meeting, Staff shall make every effort to give notice of the cancellation to interested

parties and the public as soon as is practicable via either telephone or e-mail or the Township website or radio or any other method, as well as the date of re-scheduling.

8. Special Meetings

- 8.1 The Mayor may at any time summon a special meeting of Council or Committee of the Whole.
- 8.2 The Clerk shall summon a special meeting upon receipt of a petition of the majority of Council Members for the purpose and at the time and date mentioned in the petition.
- 8.3 No business shall be considered at a special meeting of Council or Committee of the Whole except that for which the meeting was called, except by unanimous consent of the Members present at such special meeting.
- 8.4 In either of 8.1 or 8.2, the Special Meeting shall be held no sooner than 24 hours following the Mayor's summons or receipt of the petition, as the case may be, and that the Clerk shall provide notice of a special meeting immediately following receipt of the summons or petition.
- 8.5 Notwithstanding the requirements set out in Section 8.3, and the notice requirements set out in Section 9.3, in the event of a bona fide emergency, the meeting may be held as soon as practicable following receipt of the summons or petition, as the case may be, and notice may be given by telephone, fax, email or personal contact as determined by the Clerk.

9. Notice of Meetings

- 9.1 Notice of a Council or committee meeting is deemed to have been given to a Member if the agenda is:
 - a) delivered by electronic mail, or
 - b) because of technological failure, delivered personally or left at the usual place of residence or business of the Member.
- 9.2 Public Notice of all meetings shall be given by notification of future meetings in previous agendas, and posting the agenda on the Township website at least 48 hours in advance of the meeting.
- 9.3 Where a matter is urgent and a meeting is required, all necessary steps shall be taken to adhere to the notice requirements of Section 9.2. Where 48 hours notice cannot be provided, with majority consent of all of the Members, a Meeting of the Council may be held without notice.
- 9.4 In the case of a special meeting called in accordance with this by-law, notice shall be given by delivering the agenda to Members in accordance with Section 9.1, and posting of the agenda on the Township website, as soon as is practicable after date and time of the special meeting has been established and any other notice that is permitted within the timeframe shall be given.
- 9.4 The notice for a special meeting shall specify the purpose for which the meeting is convened.
- 9.5 Where a statutory public meeting under the *Municipal Act*, the *Planning Act*, the *Development Charges Act* or any other Act as scheduled for a cancelled meeting under Section 7.5, with the public meeting shall be rescheduled in accordance with notice requirements under said Act(s).

10. Actions in Public

10.1 Except as provided in this by-law, all meetings shall be open to the public.

11. Closed Session

11.1 Council or a committee may meet in Closed Session if the following subject matters are being considered:

- a) the security of the property of the municipality or Local Board;
- b) personal matters about an identifiable individual, including municipal and Local Board employees;
- c) a proposed or pending acquisition of land for municipal or Local Board purposes;
- d) labour relations or employee negotiations;
- e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or Local Board;
- f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- g) a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act.
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

11.2 A meeting of Council or a committee may be closed to the public if the following conditions are both satisfied:

- a) the meeting is held for the purpose of educating or training the Members; and
- b) at the meeting, no Member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of Council, Local Board or committee.

11.3 A meeting shall be closed to the public if the subject matter relates to

- a) the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if Council is the head of an institution for the purposes of that Act, or
- b) an ongoing investigation respecting the Township, a Local Board or a Township-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of the *Municipal Act*, or the investigator referred to in subsection 239.2 (1) of the *Municipal Act*.

11.4 Before holding a meeting or part of a meeting that is to be closed to the public, Council or committee shall state by resolution:

- a) the fact of the holding of the Closed Session and applicable open meeting exemption; or

- b) in the case of a meeting under Section 11.3 of this by-law, the fact of the holding of a Closed Session, the general nature of its subject-matter and that it is to be closed under that Section.
 - c) any persons other than a Member and staff authorized to attend the closed meeting.
- 11.5 No meeting shall be closed to the public during the taking of a vote, unless:
 - a) unless Section 11.2 or 11.3 permits or requires a meeting to be closed to the public; and
 - b) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents for Council, or committee or persons retained by or under contract with the municipality.
- 11.6 The rules of Council shall be observed in Closed Sessions as far as may be applicable.
- 11.7 A majority of the voting Members of Council shall constitute a quorum of Council for the Closed Session.
- 11.8 No Member or other person attending a Closed Session shall release a confidential report considered at a Closed Session, or discuss the content of such a report with persons other than Members of Council, or municipal staff members and/or agents of Council concerned with the report, without the authorization of Council.
- 11.9 The Clerk may require that copies of any reports or documents circulated at a closed session regarding confidential matters related to an individual employee shall be collected by the Clerk and destroyed.
- 11.10 All closed meetings shall be held in accordance with the Township Closed Session Policy.
- 11.11 All closed meetings shall be recorded in accordance with the Township Recording of Council and Committees of Council Closed Meetings Policy.
- 12. Electronic Participation (By-law 2020-101)
 - 12.1 Electronic participation is permitted in all meetings of Council, Local Boards or Committees of either of them, in periods of a declared emergency and those outside a declared emergency, further to Electronic Participation Policy COU-02-2020.
 - 12.2 Notwithstanding point a) above, members shall not be permitted to participate electronically in the Inaugural Meeting of Council.
 - 12.3 A member of Council, a Local Board or a Committee of either of them who is participating electronically in a meeting shall be counted in determining quorum.
 - 12.4 Electronic participation shall be permitted in closed meeting discussions.
 - 12.5 All electronic meeting procedures shall be determined to be as defined in Electronic Participation Policy COU-02-2020, as amended from time to time.

Part III – Roles and Responsibilities

13. Chair

13.1 The Chair of the meeting is responsible for:

- a) presiding at and facilitating all meetings;
- b) putting to a vote on all motions which are duly moved and seconded, and to announce the result of the vote;
- c) declining to put to a vote any motion which contravenes this Procedure By-law;
- d) enforcing the rules of order in this Procedure By-law and decorum among the Members and attendees/audience members of the public;
- e) enforcing order and good behaviour of all Members in accordance with the Rules of Procedure when engaged in debate;
- f) when a Member persists, following several reminders, in breaching the Rules of Procedure and disrupting the business of Council, ordering the Member to vacate the Council chambers for the duration of the meeting;
- g) ensuring that all Members who wish to speak on a motion have spoken;
- h) ensuring clarity, where required, by reading, or requesting the Clerk to read, motions before voting;
- i) voting on all matters unless prohibited by law;
- j) deciding all questions of order at the meeting, subject to an appeal by any Member on any question of order in respect to business before Council;
- k) maintaining, throughout the duration of a meeting, a list containing the names of the Members and public attendees who wish to speak to an item on the agenda;
- l) adjourning the meeting without the question put, in the case of grave disorder arising in the meeting room;
- m) adjourning the meeting when the business of the meeting has concluded;
- n) executing, by his/her signature when necessary, all by-laws, resolutions and minutes of a meeting and other required documents;
- o) representing and supporting Council, declaring its will, and implicitly obeying its decisions in all matters; and
- p) respecting the confidentiality of matters discussed in Closed Sessions and not disclosing the subject or substance of these discussions unless authorized to do so.

14. Members

14.1 The Members are responsible for, where applicable:

- a) attending scheduled meetings;
- b) carefully considering and making decisions about meeting business, including seeking information and advice from staff prior to and during a meeting;
- c) respecting and following the rules of order, the Chair's final ruling, and Council's collective decision;
- d) participating in a meeting and not interrupting, unless to raise a Point of Order or Point of Personal Privilege, as set out in Section 34 of this by-law;
- e) voting on all matters unless prohibited by law;
- f) advising the Chair or Clerk of any absences; and
- g) respecting the confidentiality of matters discussed in Closed Session and not disclosing the subject or substance of these discussions unless authorized to do so.

14.2 No Member shall:

- a) use offensive words or unparliamentary language in or against Council or against any member of staff or the public;
- b) speak on any subject other than the subject in debate;
- c) criticize any decision of Council or continue to debate the matter after it has been decided, except for the purpose of moving that the question be reconsidered;
- d) disobey the Rules of Procedure or a decision of the Chair or of Council on questions of order or practice or upon the interpretation of the rules of Council;
- e) disclose any information that is deemed to be confidential pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*.

14.3 Where a Member persists in any disobedience of the Rules of Procedure after having been called to order by the Chair, the Chair shall forthwith put the question, no amendment, adjournment or debate being allowed, “that such Member be ordered to leave his/her seat for the duration of the meeting of Council”, but if the Member apologizes they may be permitted to retake their seat.

15. Clerk

15.1 The Clerk or Deputy Clerk shall be present at all meetings of Council.

15.2 The Clerk or the Clerk’s designate shall be responsible for the management and coordination of meeting agendas and related resolutions, by-laws, minutes, correspondence and records, and allow for public access to the same in accordance with the *Municipal Act*, the *Municipal Freedom of Information and Protection of Privacy Act*, and other pertinent legislation.

Part IV – Council Meeting Procedures

16. Agendas

16.1 The agendas shall be considered Notice of meetings as provided in Section 9.

16.2 Any Member may request that an item for discussion be included on a meeting agenda by submitting a Notice of Motion to the attention of Council.

16.4. In consultation with the Chair and CAO, an item of an urgent nature may be placed on an addendum/addenda to the agenda if the item is received by the Clerk after the agenda has been published. The addendum/addenda shall be added to Council agenda for approval at the meeting as per Section 17.3. The motion to approve the addendum/addenda shall be one motion. The term “urgent” implies the item, due to its nature, cannot be properly presented at an appropriate Committee of the Whole meeting.

17. Order of Business

17.1 The general order of business on a regular Council agenda shall be as follows:

- 1. Call to Order
- 2. Land Acknowledgement
- 3. Adoption of Agenda
- 4. Disclosure of Pecuniary Interest
- 5. Minutes of Previous Meetings

6. Announcements
 7. Public Hearings
 8. Public Participation
 - i. Delegations on Agenda Items
 9. Consent Agenda
 - i. Resolutions From Other Municipalities
 - ii. Correspondence
 - iii. Minutes
 10. Reports
 - i. Committee Reports
 1. Committee of the Whole
 - ii. Recommendation Reports
 - iii. Informational Reports
 11. By-laws
 12. Unfinished Business
 13. New Business
 14. Notice of Motion
 15. Closed Session
 16. Reporting Out of Closed Session
 17. Confirming By-law
 18. Date of Next Regular Meeting/Adjournment
- 17.2 The business shall, in all cases, be taken up in the order in which it stands on the agenda, unless a change in order is moved and agreed to by a majority vote.
- 17.3 Additions to the agenda shall only be permitted for items of an urgent nature, with a majority vote. The urgent item shall only be presented if deemed appropriate by the Chair in consultation with the Clerk and CAO.
18. Commencement of Meeting
- 18.1 At the hour set for the meeting, or as soon thereafter as a Quorum is present, the Mayor or in the Mayor's absence the Deputy Mayor, shall take the Chair and call the Members to order.
- 18.2 In case neither the Mayor nor the Deputy Mayor is in attendance within 15 minutes after the hour appointed, and subject to a quorum being present, Council shall appoint an acting Mayor who shall call the meeting to order and shall preside over the meeting until the arrival of the Mayor or Deputy Mayor, and all proceedings of such meeting shall be deemed to be regular, and in full force and effect.
- 18.3 If a quorum is not present 15 minutes after the time appointed for the meeting, the Clerk shall record the names of the Members present at the expiration of such time and announce that Council shall then stand adjourned until the next meeting, unless a special meeting is called in the meantime.
- 18.4 Subject to provisions under the *Municipal Conflict of Interest Act*, if at any meeting the number of Members is reduced to less than the number required for a Quorum, Council shall stand adjourned.

- 18.5 Any unfinished business remaining at the time of the adjournment, due to the loss of the Quorum, shall be considered at the next regular meeting, or it shall be placed on the agenda for a special meeting called for the purpose of dealing with the unfinished items.
19. Declarations of Pecuniary Interest
- 19.1 In addition to a verbal declaration, each Member must provide to the Clerk at the Meeting a written statement of the Member's pecuniary interest(s), if any, in accordance with the Municipal Conflict of Interest Act. The statement shall include a description of the general nature of the pecuniary interest(s) and a reference to the agenda item(s) to which the statement relates.
- 19.2 The Clerk will record declarations of pecuniary interest made by a Member at the Meeting in the Meeting minutes, noting the general nature of the pecuniary interest.
- 19.3 A registry of written statements and any relevant meeting minute extracts will be posted on the Township Website in accordance with the Clerk's administrative procedures.
20. Announcements
- 20.1 Members may present community and municipal-related announcements when called upon by the Chair.
- 20.2 A member of the public who wishes an announcement to be made at a Council meeting must make the request in writing to the Clerk by Thursday of the week preceding the meeting.
- a) It shall be the decision of the Clerk, in consultation with the Mayor, whether the announcement will be included on the agenda.
- b) The announcement may be made at the meeting by the requesting member of the public, or the Mayor, or a Member of Council.
21. Public Hearings
- 21.1 If a Public Hearing is required by any Act, it shall be conducted in accordance with the provisions of this section.
- 21.2 Public Hearings shall be conducted at meetings of Council.
- 21.3 The procedure by which the Public Hearing will be conducted or by which public input will be obtained shall be as follows:
- a) the Chair shall declare the hearing on the matter open;
- b) the Clerk shall provide information regarding publication of notice of the Public Hearing;
- c) the administration shall present a report on the matter under consideration including the administration recommendations;
- d) if it is a hearing that involves an applicant, the applicant shall be given an opportunity to make representations on the matter under consideration;
- e) after the applicant, any person or group of persons or spokesperson acting on behalf of another person or group shall be given an opportunity to make representations on the matter under consideration;
- f) if it is a hearing that involves an applicant, at the conclusion of the speakers, the applicant shall be given an opportunity to respond to the representations of other people;
- g) Council may request further information from administration;
- h) Council shall formally receive all communications and written reports submitted to it on the subject matter of the hearing;

- i) the Chair shall declare the hearing closed;
- j) Council shall consider the matter and at the conclusion of the deliberations, and when appropriate and necessary, council shall vote on the by-law or resolution in accordance with the procedures contained in this by-law;
- k) a hearing may be adjourned to a certain date;

22. Public Participation

- 22.1 Any person may, by written notice to the Clerk, request an opportunity to address the Members of Council on any matter within the jurisdiction of the Township in accordance with this section.
- 22.2 It shall be the decision of the Clerk and CAO in consultation with the Mayor, whether a request will be included on an agenda.
- 22.3 Presentations and public inquiries shall appear before Committee of the Whole. An opportunity for Delegations for Items on the Agenda will be provided at both Committee and Council meetings.
- 22.6 Where a particular matter is expected to generate a large number of delegations (namely, ten (10) delegations or more), council may pass a resolution to hold a special meeting in order to afford all delegations an opportunity to address the committee.
- 22.6 No public participant shall:
- a) speak disrespectfully of any person;
 - b) use offensive words or unparliamentary language;
 - c) speak on any subject other than the subject for which he or she received approval to address; or
 - d) disobey the rules of order or a decision of the Chair.
- 22.7 Members may ask questions of clarification of the participant, but shall not engage in debate with the same.
- 22.8 For presentations and delegations regarding matters listed elsewhere on the agenda, Council may, by majority vote, bring the matter forward to be dealt with at the same time as the presentation or delegation.
- 22.9 Presentations and delegations shall be received for information, or received and referred to staff for report to be considered at a future meeting, or received and referred to a committee for further discussion.
- 22.10 The Clerk, in consultation with the CAO, may refuse a delegation when there has been or will be at least one (1) public meeting, including a Committee of the Whole meeting, held at which the public was provided the opportunity to make formal presentations on that subject matter.
- 22.11 Presentations
- a) For the purposes of this procedure, a presentation is defined as a verbal and/or visual address of Council by an individual, community group, or organization.
 - b) A ceremonial presentation is defined as an award, prize or other form of recognition provided by Council at a meeting.
 - c) Any person, group, or organization may request to present on subject matter within the jurisdiction of Council.
 - d) Requests must be submitted seven (7) days in advance of the meeting.

- e) Presenters will be allotted ten (10) minutes to provide their presentation. The time allotment may be extended by Council by majority vote, indicating the length of the extension.
- f) Presenters may only present on the same topic once every six (6) months.
- g) A maximum of three (3) presentations per meeting will be placed on the agenda by the Clerk or designate.

22.12 Delegations on Agenda Items

- a) A person wishing to provide comment or ask a question on an agenda item may address Council for a period not exceeding five (5) minutes.
- b) Delegations must register in advance of the meeting start time by contacting the Clerk or designate or by filling out a request form at the meeting.
- c) An organized body or group wishing to address Council as a delegation shall be limited to a maximum of five (5) minutes regardless of the number of representatives in the group.
- d) The number of delegations per meeting shall be limited to ten (10).

22.13 Public Inquiries (Items Not on the Agenda)

- a) A person wishing to ask a question of Council or provide comment regarding an item not on the agenda, will be permitted two (2) minutes, provided the subject matter is within Council's jurisdiction.
- b) When called upon by the Chair, the participant shall identify themselves by name and address the question or comment to the Chair.
- c) Questions will be responded to at the meeting if possible and directed through the Chair. If an answer cannot be given at the meeting, responses will be provided in written form in a manner that is deemed appropriate (ie. correspondence or a memo report to appear on a subsequent agenda).
- d) Participants shall be encouraged to provide their questions to the Clerk in advance of the meeting to ensure a response can be provided and confirm the matter is within the jurisdiction of Council.
- e) Members of the public must register in advance of the meeting start time by contacting the Clerk or designate or by filling out a request form at the meeting.

23. Consent Agenda

23.1 Items on the Consent Agenda shall include, but are not limited to:

- a) Correspondence for Council's information,
- b) Resolutions from other municipalities,
- b) Minutes of other committees and boards not requiring adoption by Council

23.2 When the Consent Agenda is called, Members may request that any item be pulled for further discussion and/or direction. Items on the Consent Agenda shall be dealt with by a single resolution, minus any items pulled.

23.3 Any correspondence received from municipalities and local boards requesting endorsement or consideration of a resolution shall:

- a) be circulated to each member of the council and as directed by the CAO and Clerk;
- b) be placed on the agenda for a meeting of the council or committee, only at the request of a member of the council or the CAO; and

- c) be responded to by the Clerk, advising that the correspondence has been received.

24. Correspondence and Petitions

- 24.1 Any person may request to have correspondence or a petition added to a Council agenda on any matter within the jurisdiction of the Township.
- 24.2 Every written correspondence or petition addressed to Council shall be delivered to the Clerk no later than Thursday of the week preceding the meeting.
- 24.3 Every item of correspondence or petition to be presented to the council shall be legibly written or printed and shall not contain any obscene or improper matter or language and shall be signed by at least one person and filed with the Clerk. The Clerk shall not accept any correspondence or petition that contains any obscene or improper language, as determined by the Clerk in consultation with the Mayor.
- 24.4 Correspondence, including names and addresses, addressed to Council or directed to a Statutory Public Meeting become part of the public record and may be published in a report, agenda or minutes.
- 24.5 Anonymous correspondence will not be acknowledged, circulated, or placed on an agenda.
- 24.5 All items of correspondence and petitions are placed on the consent agenda and received for information, unless a member of Council pulls the item for discussion and consideration.

25. Committee Reports

- 25.1 Minutes of Committee of the Whole and other committees reporting to Council shall be presented to Council. The minutes and committee recommendations shall be approved by resolution.
- 25.2 At the request of any Member, any recommendation of Committee of the Whole or other committee may be discussed prior to voting on the approving resolution.
- 25.3 After the minutes of each meeting of the committee have been approved by Council, the minutes shall be signed by the Chair.

26. By-laws

- 26.1 No by-law except a by-law to confirm the proceedings of Council shall be presented to Council unless the subject matter thereof has been considered and approved by Council, through adoption of a committee recommendation or staff report recommendation, and a full copy of the by-law has been attached to the agenda.
- 26.2 Notwithstanding Section 26.1, by-laws of a purely administrative nature, such as appointment of officials required for enforcement of other by-laws or legislation, may be considered without previous report or recommendation. The Clerk, in consultation with the CAO and the Mayor, shall determine where this circumstance is appropriate.
- 26.3 Every by-law presented to Council shall have three readings.
- 26.3 Every by-law shall be introduced by a motion.
- 26.4 Every by-law enacted by Council shall be numbered and dated and shall be signed by the Mayor and Clerk, sealed with the seal of the corporation, engrossed in the by-law book and deposited for safe keeping.

26.5 Council shall enact a by-law to confirm all actions taken by Council.

27. Notice of Motion

27.1 Any member wishing to present a topic for discussion shall do so through providing notice of motion at a meeting of Council or Committee of the Whole. Members will relay their intention to present a motion, including the general nature of the motion and discussion, at a meeting of Council or Committee of the Whole and present their discussion through a formal motion for consideration at the subsequent meeting of Council.

27.2 Upon submitting their notice, the Member shall provide the Clerk and CAO a written copy of their motion for review and inclusion on a subsequent meeting agenda.

27.3 All notices of motions shall be considered at the subsequent Council meeting.

27.4 Council shall not consider items which have not been formally introduced by notice of motion. Where Council deems it appropriate to consider a matter in the absence of formal notice, a vote with majority support shall be required.

27.5 Where a motion is not being introduced and an item is being added to the agenda for discussion and information, the notice shall be deemed a notice of discussion and added to the subsequent Council agenda under New Business.

28. Adjournment

28.1 Council shall stand adjourned at 10:30 p.m. whether or not the business is concluded. Upon a vote of the majority of the Members present, the meeting may be extended to no later than 11:00 p.m.

28.2 All motions called in pursuance of the agenda and not disposed of shall be placed on the agenda for the next meeting unless otherwise decided by Council.

Part V – Rules of Debate

29. Speaking at Meetings

29.1 Every Member, prior to speaking to any matter or motion, shall ask leave of the Chair to so speak.

29.2 The Chair shall recognize Members on the order that they indicated a desire to speak. Preference shall be given to those who have not yet spoken on a matter.

29.2 When a Member is speaking, no other Member shall pass between him and the Chair or interrupt the Member speaking except to raise a Point of Order or Personal Privilege.

30. Motions and Amendments

30.1 After a motion has been moved and seconded, and placed under the direction of the Chair, it shall be considered to be in the possession of Council but may be withdrawn with the support of a majority of Council.

30.2 Every motion as herein provided shall be read by the Chair in the precise form in which it was introduced and when duly moved and seconded, the question shall then be open for discussion and consideration and recorded in the Minutes.

- 30.3 Prior to a question being voted on, each Member present in the Council chambers shall take their seat in respect of the vote unless they have declared a pecuniary interest pursuant to the *Municipal Conflict of Interest Act*.
- 30.4 Every motion shall be in writing except motions:
- a) to approve the agenda or the amended agenda
 - b) to defer;
 - c) to refer;
 - d) to call the question;
 - e) to suspend the rules;
 - f) any other procedural motion; and
 - g) to adjourn.
- 30.5 A motion to amend when duly moved and seconded:
- a) shall receive disposition of Council before the original question;
 - b) shall not be amended more than twice before voting;
 - c) shall be relevant to the question to be received;
 - d) shall not be received proposing a direct negative to the question;
 - e) may propose a separate and distinct disposition of a question; and
 - f) may propose to separate two or more components contained in the original question.
- 30.6 If the Chair wishes to table a motion, they shall designate the Deputy Mayor to chair the meeting until such time as the motion has been disposed of. The Chair may summarize their position on a matter only after all members of Council have had opportunity to speak to the matter.
- 30.7 After a question is deemed to be finally put by the Chair, no Member shall speak to the motion nor shall any other motion be made until after the vote is taken and the result has been declared.
- 30.8 The decision of the Chair as to whether the question has been finally put shall be final, except on appeal by any Member, upon which the decision of a majority of Council shall be conclusive.
- 30.9 Any Member may require any motion to be repeated from the Chair prior to the voting on such motion.
- 30.10 Any motion regarding an item not listed on the agenda shall be in the form of a notice of motion for a subsequent meeting. This provision may be waived with a two-thirds majority vote in favour of considering the motion.
31. Taking the Vote
- 31.1 The manner of determining the decision of Council on a motion shall be by show of hands, or in accordance with the Township Electronic Participation Policy.
- 31.2 If a Member moved that the vote be now taken (call the question) and another Member seconds it, the same shall be put without debate and if carried, the motion or amendment under discussion shall be immediately submitted to Council without further discussion.
- 31.3 When the motion under consideration contains two or more propositions, the same shall, at the request of any Member of Council, be put separately.
- 31.4 At the request of a member, a Motion containing distinct proposals may be divided and a separate vote taken for each proposal

- 31.4 Every Member who is present at the meeting at the time of the vote, shall vote, unless disqualified by reason of interest or otherwise. A failure to vote shall be deemed to be a negative vote.
 - 31.5 The Chair, except where disqualified to vote by reason of interest or otherwise, may vote with the other Members on all questions.
 - 31.6 The Chair shall declare the vote on all motions and should their declaration be stated by any Member to be in doubt, the Chair shall require the vote to be retaken and the results of this vote shall be final.
 - 31.7 Except as otherwise provided in the *Municipal Act*, every Member shall have one vote.
 - 31.8 No vote shall be taken by ballot or by any other method of secret voting and every vote so taken is of no effect.
 - 31.9 Any question on which there is a tie vote shall be deemed to be lost, except where otherwise provided by any Act.
32. Recorded Vote
- 32.1 Where a vote is taken for any purpose and a Member requests immediately prior or immediately subsequent to the taking of the vote that the vote be recorded, each Member present, except a Member who is disqualified from voting by reason of interest or otherwise, shall announce their vote openly and the Clerk shall record each vote.
 - 32.2 Any failure to vote by a Member who is present at the meeting at the time of the vote and who is qualified to vote shall be deemed to be a negative vote.
 - 32.3 The names of those who vote for and those who vote against the question shall be entered in the Minutes. Each Member voting for the question shall say "for" and each Member voting against the question shall say "against".
 - 32.4 When recording the "for" votes and the "against" votes, the Clerk shall call the names of the Members and before the results of the vote are announced by the Chair, the Clerk shall, if requested, read the vote so taken.
33. Reconsideration
- 33.1 Any motion except a motion to refer, to amend, to table, to postpone indefinitely or to set a specific day or to adjourn may be reconsidered subject to the provisions contained in this section.
 - 33.2 No discussion of the main question or the motion to reconsider the main question shall be allowed unless and until Council shall have voted to reconsider the same, but the Member who gives the notice may have the privilege of stating their reasons for doing so.
 - 33.3 A motion to reconsider a decision of Council, within twelve (12) months shall have a majority vote of the whole of Council.
 - 33.4 No motion to reconsider shall be considered more than once during the same meeting.
 - 33.5 No motion to reconsider the same matter shall be considered more than once in the same term of Council.

- 33.6 A motion to revisit a decision from a previous Council term shall be considered new business and not a reconsideration.
- 33.7 A motion to reconsider a decision of Council at a future meeting shall be made by Notice of Motion.
34. Points of Order and Privilege
- 34.1 The Chair of a meeting shall preserve order and decide questions of order and privilege.
- 34.2 A Member may raise a Point of Order or a Point of Personal Privilege.
- 34.3 When a Member raises a Point of Order or a Point of Personal Privilege:
- a) the Member shall ask leave of the Chair to raise the Point of Order or a Point of Personal Privilege and, after leave is granted, the Member shall state the Point of Order or a Point of Personal Privilege to the chair,
 - b) the Chair shall decide the Point of Order or a Point of Personal Privilege,
 - c) thereafter, a Member shall only address the Chair for the purpose of appealing the Chair's decision to Council or committee in which the Point of Order or a Point of Personal Privilege was raised,
 - d) if no Member appeals the decision of the Chair, the Chair's decision shall be final, and
 - e) if there is an appeal to Council or committee, the Chair shall immediately take a vote to sustain the Chair's decision, without debate, and the decision shall be final.
35. Absenteeism and Leave of Absence
- 35.1 All Members will endeavor to provide substantive notice of absence from meetings to the Mayor and Clerk at least forty-eight (48) hours, if possible, to the commencement of the meeting from which the Member shall be absent.
- 35.2 Where a Member is absent from meetings of Council for three successive months without being authorized to do so by a resolution of Council, the office of that Member shall be declared to become vacant and procedures as set out in Section 263 of the *Municipal Act*, shall apply.
36. Minutes
- 36.1 The Clerk or designate shall prepare minutes of all meetings, including Closed Session, which shall record:
- (a) The place, date and time of meeting,
 - (b) The name of the Chair and vice-Chair, or co-Chairs, and the attendance of the Members,
 - (c) The name of the recording secretary and senior staff present,
 - (d) The resolutions, directions, decisions, and other proceedings of the meeting, without note or comment, and
 - (e) The time of adjournment.
- 36.2 The minutes of each meeting of Council shall be presented to Council at the next regular meeting for approval.
- 36.3 Notwithstanding Subsection 36.2 above, if the meeting of Council is less than five (5) days prior to a regular meeting of Council, the minutes may be presented to the meeting of Council at the next following regular meeting for approval.

- 36.4 After the minutes of each meeting of Council have been approved by Council, the minutes shall be signed by the Mayor and Clerk.
- 36.5 The minutes of each meeting of a standing committee shall be presented to Council at the next regular meeting for approval of the recommendations therein and receipt of the minutes.
- 36.6 The Clerk or designate shall act as the recording secretary for Council and Committee of the Whole meetings, including Public Hearings.

Part VI - Committees

37. Committee of the Whole

- 37.1 Regular meetings of Committee of the Whole shall be held in accordance with the approved annual meeting calendar.
- 37.2 The Deputy Mayor shall be the Chair of Committee of the Whole.
- 37.3 The Order of Business of Committee of the Whole shall be as follows:
 - 1. Call to Order
 - 2. Adoption of Agenda
 - 3. Announcements
 - 4. Disclosure of Pecuniary Interest
 - 5. Public Participation
 - i. Presentations
 - ii. Delegations on Agenda Items
 - iii. Public Inquiries
 - 6. Updates From Members Appointed to County Council, Committees, and Local Boards
 - i. County Council
 - ii. Other Boards and Committees
 - 7. Recommendation Reports
 - 8. Unfinished Business
 - 9. New Business
 - 10. Notice of Motion
 - 11. Closed Session
 - 12. Reporting Out of Closed Session
 - 13. Date of Next Regular Meeting/Adjournment
- 37.4 Recommendations of Committee of the Whole shall be in writing and shall have a mover and a seconder but shall not be in force until adopted at a subsequent Council meeting.
- 37.5 The rules governing the procedures for Council shall be observed by Committee of the Whole insofar as applicable.

38. Other Committees

- 38.1 Council may, by resolution, establish committees, including Ad-Hoc or Advisory Committees, which shall advise Council on matters assigned or referred to them by Council.

- 38.2 Each committee shall elect a Chair and shall meet as per the annual meeting schedule set by the Committee, or as otherwise adopted by Committee resolution.
- 38.3 A quorum for a committee shall be a majority of those appointed to the committee by Council.
- 38.4 The rules governing the procedures for Council shall be observed in all committees insofar as applicable, with the exception that motions need only a mover and not a seconder. Motions are required to conduct committee business.
- 38.5 Motions and recommendations made by committees shall not be in force until adopted at a subsequent Council meeting.
- 38.6 The Order of Business of committees shall be determined by each committee, but at least shall include:
1. Call to Order
 2. Additions to the Agenda/Adoption of Agenda
 3. Minutes of Previous Meetings
 4. Disclosure of Pecuniary Interest
 5. Public Participation
 6. Staff Reports
 7. Closed Session
 8. Adjournment
- 38.7 A committee which refuses or neglects to give due consideration to any matter assigned to it or before it may, by Council resolution, be discharged of such responsibility.
- 38.8 Each committee is subject to the control and direction of Council.
- 38.9 Each committee shall record minutes on all matters connected with their duties or referred to them by Council.
- 38.10 The Clerk or designate shall act as secretary to committees.

Part VII – Strategic Sessions

39. Strategic Session Procedures
- 39.1 Strategic sessions shall be scheduled and held in accordance with the annual meeting calendar where possible and shall have only one meeting topic, identified at the time of calling.
- 39.2 Strategic sessions shall be treated as Special Council meetings for the purpose of calling a meeting, provided the meeting was not included in the approved annual meeting calendar.
- 39.3 Council shall pass a resolution to move into the strategic session and pass a resolution to move back into regular session upon conclusion of the session.
- 39.4 While in a strategic session, sections 22 and sections 29-33 of this By-Law shall not apply and the following rules shall be observed instead:

- i. Members may address questions directly to staff and are not required to seek leave of the chair to do so.
 - ii. Presentations by consultants or professional services engaged by the Township may be invited to present alongside staff presentations and will not be subject to delegation time limits.
 - iii. Council, staff, and consulting personnel shall engage in respectful and courteous dialogue at all times.
- 39.5 Council not shall table or pass any resolutions in the strategic session. Upon return to regular session, Council may table motions, where the rules of debate and other provisions of this By-law apply.

Part VIII - Accessibility

40. Accessibility

- 40.1 All agendas, documents and minutes shall be prepared in a machine readable, sans serif font of at least 12 points, and alternative formats of agendas, documents and minutes shall be made available upon request.

Part IX - Repeal

41. Repeal

- 41.1 By-law 2017-091 and By-law 2017-106 are hereby repealed.

Read a first and second time this 20th day of November, 2019.

Read a third time and finally passed this 20th day of November, 2019.

Original Signed by Mayor Dwight Burley

Original Signed by Clerk, Wendi Hunter

The Corporation of the Township of Georgian Bluffs

By-law Number 2024-062

Being a By-law to confirm the proceedings of the Council meeting of the Corporation of the Township of Georgian Bluffs held on November 20, 2024.

Whereas, Section 5 (1) of the *Municipal Act* S.O. 2001, c. 25 states that the powers of a municipality shall be exercised by Council; and

Whereas, Section 5 (3) of the *Municipal Act* S.O. 2001, c. 25 provides that municipal power shall be exercised by by-law; and

Whereas, the Council of the Corporation of the Township of Georgian Bluffs deems it expedient and necessary that the proceedings of the Special Council meeting held on November 20, 2024, are confirmed and adopted.

Therefore, the Council of the Corporation of the Township of Georgian Bluffs enacts the following:

1. That the actions of the Council of the Corporation of the Township of Georgian Bluffs at its meeting held on November 20, 2024, in respect to each motion and resolution passed, reports received and direction given by the Council at the said meeting, are hereby adopted and confirmed.
2. That the Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council.
3. That the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf, and the Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.
4. That this by-law shall come into force and effect upon being passed by Council.

Read a first and second time this 20th day of November, 2024.

Read a third time and finally passed this 20th day of November, 2024.

Mayor – Sue Carleton

Clerk – Carly Craig