



# Township of Georgian Bluffs

## Committee of the Whole Minutes

December 4, 2024, 5:00 p.m.  
Council Chambers  
Township Administration Offices  
177964 Grey Road 18, RR#3, Owen Sound ON N4K 5N5

Members Present: Mayor Sue Carleton  
Councillor Cathy Moore Coburn  
Deputy Mayor Grant Pringle  
Councillor Rick Winters  
Councillor Tobin Day  
Councillor Isaac Shouldice

Members Absent: Councillor Ryan Thompson

Staff Present: Carly Craig, Manager of Legislative Services/Clerk  
Samantha Buchanan, Treasurer  
Rayburn Murray, Deputy Clerk  
Niall Loble, Chief Administrative Officer  
Michael Benner, Director of Development & Infrastructure  
Kevin Verkindt, Manager of Infrastructure and Engineering  
Jerry Haan, Manager of Operations, Waste, Facilities and Fleet  
Jodi Ward, Legislative Services Coordinator

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**1. Call to Order**

Deputy Mayor Grant Pringle called the meeting to order at 5:00 p.m.

**2. Land Acknowledgment Statement**

Deputy Mayor Grant Pringle opened the meeting with the land acknowledgement statement.

**3. Approval of Agenda**

COW2024-119

Moved By: Councillor Tobin Day

Seconded By: Councillor Cathy Moore Coburn

**That the delegation by Bob Hope regarding Green Burials be deferred to the January 15, 2025, meeting of Council due to inclement weather; and**

**That the agenda be approved as amended.**

Approved

**4. Declaration of Pecuniary Interest**

Councillor Tobin Day declared a conflict with Item 9.1.2 - Award of Single Source Contract for Engineering Services for the Reconstruction of Old Beach Drive - due to a longstanding/close personal relationship with persons who are employed by GEI Consultants (formerly GM BluePlan).

**5. Announcements**

Council noted that the annual Kemble & District Lion's Club Non-Motorized Christmas Parade will take place on Sunday December 8, 2024, at 2:00 p.m.

Council also congratulated the Shallow Lake 'Lakers' under 15 hockey team on their recent success at a tournament in Forest, ON.

**6. Public Hearings**

None.

**7. Delegations/Public Question Period**

**7.1 Items On The Agenda**

Any person who wishes to appear before Council regarding an item on the agenda shall make written application to the Clerk, by 3:00 p.m. the day of the meeting. To register: [www.georgianbluffs.ca/delegations](http://www.georgianbluffs.ca/delegations) or call the Clerk's Office at 519-376-2729 ext. 603.

None.

## 7.2 Items Not on The Agenda

Any person who wishes to appear before Council regarding an item not on the agenda may make written application to the Clerk, by the Thursday preceding the meeting they wish to speak at. To register: [www.georgianbluffs.ca/delegations](http://www.georgianbluffs.ca/delegations) or all the Clerk's Office at 519-376-2729 ext. 603.

### 7.2.1 Bob Hope - Green Burials

Deputy Mayor Grant Pringle indicated that the delegate had requested for the delegation to be deferred and would be included on the January 15, 2025, Council agenda.

## 8. Correspondence

### 8.1 Letter of Support from the Georgian Bluffs Climate Action Team - Green Burials

COW2024-120

Moved By: Councillor Rick Winters

Seconded By: Councillor Cathy Moore Coburn

**That the letter of Support from the Georgian Bluffs Climate Action Team be received for information.**

Approved

## 9. Staff Reports

### 9.1 Development & Infrastructure

#### 9.1.1 DEV2024-064 - Award of Contract for Engineering Services for Pottawatomi Watermain Extension

The Manager of Engineering and Infrastructure provided an overview of the RFP.

Council raised concerns regarding project funding and the need for a renewed resident survey.

COW2024-121

Moved By: Mayor Sue Carleton

Seconded By: Councillor Isaac Shouldice

**THAT Staff Report DEV2024-064, Award of Contract for RFP 2024-07, Engineering Services for Watermain Extension to the Community of Pottawatomi be received.**

**AND THAT a contract with the firm of WT Infrastructure Solutions Inc. for RFP 2024-07 in the amount of \$387,885.00 (excluding HST) be awarded.**

**AND THAT the Mayor and Clerk be authorized to execute a contract for services.**

Approved

9.1.2 DEV2024-066 - Award of Single Source Contract for Engineering Services for the Reconstruction of Old Beach Drive

Having declared a conflict, Councillor Tobin Day vacated her seat in advance of the discussion.

The Manager of Engineering and Infrastructure provided an overview of the report.

Questions and comments from Council included:

- Financial and funding concerns.
- Impact of supporting sole sourcing and if competitive prices could be achieved if not single sourcing.
- Support for a renewed resident engagement campaign from the previously completed 2014 survey.

Staff advised that the quote incorporated estimates for various studies, including archaeological, historical, and species at risk, which would not be executed, and therefore charged for, unless required and directed to do so.

*Moved By: Mayor Sue Carleton*

*Seconded By: Councillor Cathy Moore Coburn*

*THAT Council receive Staff Report DEV2024-066, titled “Award of Single Source Contract for Engineering Services for the Reconstruction of Old Beach Drive.”*

*AND That Council waive Section 4.1 Limits of By-Law 2019-047 Purchasing Policy to authorize a single-source contract;*

*AND THAT a single-source contract with the engineering firm GEI Consultants in the amount not to be exceeded of \$1,320,000.00 (excluding HST) be awarded;*

*AND THAT the Mayor and Clerk be authorized to execute a contract for services.*

*Lost*

Councillor Tobin Day returned to her seat following conclusion of discussion.

## 9.2 Community & Environmental Services

### 9.2.1 CES2024-16 - 2024-2025 Winter Operations Plan

The Manager of Operations, Fleet, Facilities and Waste Services provided an overview of the Winter Operations Plan.

Council discussed the plan and noted that the following additions should be added in future years:

- Addition of route maps as scheduled to the plan.
- Inclusion of a more detailed plan for roads classification.

COW2024-122

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Cathy Moore Coburn

**That the Proposed Winter Operations Plan, attached as Schedule A to report CES2024-16, be approved.**

9.3 Corporate Services

9.3.1 Council Committee and Board Appointments

Following discussion, the motion was amended as follows:

COW2024-123

Moved By: Councillor Rick Winters

Seconded By: Councillor Tobin Day

**That Council hereby appoints members to Township Committees and Boards as follows, as amended:**

- 1. That Councillor Ryan Thompson remain the appointed representative on the Owen Sound & North Grey Union Public Library Board;**
- 2. That Councillor Rick Winters and Councillor Tobin Day be appointed to the Grey Sauble Conservation Authority Board;**
- 3. That Councillor Rick Winters remain the appointed representative on the Inter-Township Fire Department Joint Board of Management; and**
- 4. That Councillor Ryan Thompson remain the appointed representative on the Grey County Farm Safety Association Committee; and**
- 5. That Councillor Isaac Shouldice remain the appointed representative on the Physician Recruitment and Retention Committee; and;**
- 6. That Deputy Mayor Grant Pringle remain the appointed representative on the Veterinary Services Committee; and**
- 7. That Councillor Cathy Moore Coburn be appointed as a member of the Community School Alliance Committee; and**

**That all previously appointed alternatives remain the same; and**

**That the following appointments made in 2024 remain in effect for the remainder of the Council term:**

- 1. That Councillor Cathy Moore Coburn remain the appointed representative on the Grey Bruce OPP Detachment Board; and**
- 2. That Mayor Sue Carleton remain the appointed representative on the Multi-Municipal Energy Working Group; and**
- 3. That Deputy Mayor Grant Pringle remain the appointed representative on the Southwestern Ontario Isotope Coalition; and**

**That a by-law be presented at the December 11, 2025, meeting of Council to formalize appointments to Committees and Boards ending in November of 2026.**

Approved

9.3.2 COR2024-051 - Committee of Adjustment - Council Member Appointments

Following discussion, the motion was amended as follows:

COW2024-124

Moved By: Mayor Sue Carleton

Seconded By: Councillor Tobin Day

**That staff be directed to present a by-law for enactment at the December 11, 2024, meeting of Council to appoint Mayor Sue Carleton and Councillor Cathy Moore Coburn to the Committee of Adjustment, expiring December 11, 2025, amended,**

Approved

**10. Unfinished Business**

None

**11. New Business**

None

**12. Notice of Motion**

None.

**13. Closed Session**

None

**14. Date of Next Regular Meeting/Adjournment**

Deputy Mayor Grant Pringle indicated that the last Council Meeting of the year will take place on Wednesday, December 11, 2024, at 5:00 p.m.

Moved By: Councillor Isaac Shouldice

Seconded By: Councillor Tobin Day

**That the meeting be adjourned at 6:04 p.m.**

Approved

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Mayor, Sue Carleton

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Clerk, Carly Craig